



DATE: February 1, 2021

AGENDA ITEM # 2

**TO:** Youth Commission

**FROM:** Jaime O. Rodriguez, Interim Staff Liaison to Complete Streets Commission

**SUBJECT:** Complete Streets Master Plan Project – Task Force Invitation

**RECOMMENDATION:**

Receive update on the Complete Streets Master Plan (CSMP) project and consider assignment of a Youth Commissioner to the CSMP Task Force

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**INTRODUCTION**

The City of Los Altos initiated the development of a Complete Streets Master Plan study project in the Fall 2019. A Task Force is being created to assist City staff and the project consultant, Alta Planning + Design, with initial screening of project recommendations before they are presented to future commissions, the public, and the City Council for review. The Task Force is being finalized in anticipation of its first meeting in February. The Task Force is expected to meet between 3-4 times between February and July. The Parks & Recreation Commission is being invited to assign a member of its commission to the Task Force.

**BACKGROUND**

The Los Altos - Complete Streets Master Plan includes the following deliverables:

- Bicycle & Pedestrian Transportation Plan Update
- Suggested Route to School Map Updates
- Concept Plan Line Drawing Development
- Community Engagement Program

The Complete Streets Master Plan Task Force will be involved in reviewing preliminary recommendations developed for each task prior to presentation to the Complete Streets Commission, public, and City Council. The Task Force meetings will be held directly with City staff and the Alta Planning + Design consultant team during normal business hours, the Task Force meetings will not be public meetings.

**DISCUSSION**

A more detailed description of the four Complete Streets Master Plan study elements is provided below:

- ***Bicycle & Pedestrian Transportation Plan Update***

The current Los Altos – Bicycle Transportation Plan was last updated in 2012 and the Los Altos – Pedestrian Master Plan in 2015. The City realized minor implementation of both plans since their last updates.

The Complete Streets Master Plan update seeks to combine both documents, develop and prioritize future projects, and finalize planning level work for future projects that can align with other city capital improvement program projects, such as the street resurfacing program, to assist in implementation. The City started aligning bicycle & pedestrian transportation projects with the street resurfacing program in 2019 and at the time implemented new bicycle facilities along both Almond Avenue and Covington Road. As bicycle & pedestrian facilities in the City support connections to existing parks facilities, participation by the Parks & Recreation Commission is being requested.

- ***Suggested Route to School Map Update***

The City maintains Suggested Route to School maps for each of the public schools in the City that identify the recommended walking bike & routes to school. The maps serve as an education & encouragement tool and are distributed at the start of each school year. The maps are also used to prioritize future transportation projects to ensure those recommended walking & biking routes include best practice engineering facilities for public use.

The Complete Streets Master Plan will update Suggested Route to School maps for each school in the City and create new Hot Spot Improvement Maps. The Hot Spot Improvement Maps will identify near-term improvements that can be implemented within 2-5 years throughout the City such as High Visibility Crosswalk Markings & Signage, new intersection controls (i.e., STOPS or YIELDS), etc.

- ***Concept Plan Line Development***

Concept Plan Line drawings are used to engage the public on the identification of future bicycle & pedestrian facilities within their neighborhoods and to budget future capital projects. The City also uses the concept plan line drawings to create future Signage & Striping Plans that can be implemented as part of the streets resurfacing program. As part of the Complete Streets Master Plan project, concept plan line drawings are being created for all the locations identified in Table 1.

- ***Community Engagement Plan***

As part of the community engagement plan the City will include online community engagement tools to allow residents to note areas of concern for future project consideration. The City anticipated walking and biking audits with residents, but this element may be delayed or permanently deferred pending COVID-19 restrictions.

Table 1  
Complete Streets Master Plan – Concept Plan Line Drawing Locations

No.	Street	Limits	Status
1	Almond Ave	San Antonio Rd to El Monte Av	Active Construction
2	Alvarado Ave	San Antonio Rd to Casita Way	Pending
3	Casita Way	Jardin Dr to Marich Wy	Pending
4	Covington Rd	El Monte Ave to Miramonte Ave	Construction Complete
5	Covington Rd	Miramonte Ave to Grant Rd	Prelim. Drawing Complete
6	Distel Dr	Jardin Dr to El Camino Real	Pending
7	El Camino Real	Entire City Limits	Prelim. Drawing Complete
8	Gordon Ave	Almond Ave to Hawthorn Ave	Prelim. Drawing Complete
9	Grant Rd	Foothill Exp to Homestead Rd	Prelim. Drawing Complete
10	Jardin Dr	City Limits	Prelim. Drawing Complete
11	Jordan Ave	San Antonio Rd to El Monte Real	Prelim. Drawing Complete
12	Los Ninos Wy	Jardin Dr to Marich Wy	Pending
13	Loyola Corners	Fremont-Miramonte-A St	Prelim. Drawing Complete
14	Marich Wy	Jordan Ave to Casita Wy	Prelim. Drawing Complete
15	Miramonte & Berry Ave	Intersection Hot Spot	Prelim. Drawing Complete
16	Panchita Wy	Jardin Dr to Marich Wy	Pending
17	Solano Dr	Jardin Dr to Marich Wy	Pending
18	Valencia Dr	Arbuelo Wy to Almond Ave	Pending

A Study Session with the Complete Streets Commission will be held on Thursday, January 21, 2021. At the study session members of the Task Force will be announced, Task Force members are currently being finalized but is anticipated to comprise of the following:

Complete Streets Commission (2)	Greentown Los Altos (1)
Parks & Recreation Commission (1)	Bicycle Advocate Resident (1)
Youth Commission (1)	School Advocate Resident (1)
Councilmember Weinberg (CSC Liaison)	Downtown Chamber (1)