



**THURSDAY, JULY 26, 2012**

**5:00 P.M. – REGULAR PUBLIC ARTS COMMISSION MEETING**

Council Chamber, Los Altos City Hall  
One North San Antonio Road, Los Altos, California

## **ROLL CALL**

## **PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

Members of the audience may bring to the Commission's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the Staff Liaison. Speakers are generally given two or three minutes, at the discretion of the Chair. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "the Brown Act") items must first be noticed on the agenda before any discussion or action.

## **DISCUSSION ITEMS**

1. Donation from the Watters Family  
Discussion of donation of a replica Rodin's Thinker from the Watters family (update on Council action)
2. CT-27  
Discussion of recommendation to install CT-27 (update on Council action)
3. Current submissions  
Discussion of pieces currently submitted
4. Los Altos Arts Master Plan  
Discussion of beginning a Los Altos Arts Master Plan
5. Donation policy  
Discussion of a policy for accepting donations to the City
6. Jasper Priestess  
Discussion of potential donation of Jasper Priestess
7. First Friday Events  
Discussion of potential involvement in the First Friday Events
8. 60<sup>th</sup> Anniversary of Incorporation participation  
Discussion of potential participation in various 60<sup>th</sup> Anniversary of Incorporation events
9. Sculpture Search  
Discussion of current search for sculptures

10. Mural touch-ups  
Discussion of offer to touch up Jan Meyer murals downtown
11. Artistic Bike Racks  
Discussion of artistic bike racks
12. Insurance language in contracts  
Discussion of updating insurance requirements for pieces loaned to the City
13. Website updates  
Discussion of updates to the Commission website
14. Commission Minutes  
Approval of minutes – regular meeting of June 28, 2012

## COMMISSION REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS

## ADJOURNMENT

### SPECIAL NOTICES TO PUBLIC

In compliance with the Americans with Disabilities Act, the City of Los Altos will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Clerk's Office 72 hours prior to the meeting at (650) 947-2720.

On occasion the Public Arts Commission may consider agenda items out of order.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, and that are distributed to a majority of the legislative body, will be available for public inspection at the Office of the City Clerk's Office, City of Los Altos, located at One North San Antonio Road, Los Altos, California at the same time that the public records are distributed or made available to the legislative body. Any draft contracts, ordinances and resolutions posted on the Internet site or distributed in advance of the Council meeting may not be the final documents approved by the City Council. Contact the City Clerk at (650) 947-2720 for the final document.

If you wish to provide written materials, please provide the City Clerk with **10 copies** of any document that you would like to submit to the City Council in order for it to become part of the public record.

For other questions regarding the meeting proceedings, please contact the City Clerk at (650) 947-2720.



Item #1

DATE: July 24, 2012

AGENDA ITEM #2

## AGENDA REPORT

**TO:** City Council  
**FROM:** Jon Maginot, Deputy City Clerk  
**SUBJECT:** Final placement of *The Thinker*

### RECOMMENDATION:

Approve the final placement of *The Thinker* at Woodland Library

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### SUMMARY:

#### Estimated Fiscal Impact:

**Amount:** Cost for installation of the base

**Budgeted:** Yes; Available General Fund appropriations

**Public Hearing Notice:** Not applicable

**Previous Council Consideration:** April 10, 2012 and June 26, 2012

**CEQA Status:** Not applicable

#### Attachment:

1. Woodland Library map and photo with proposed location

## **BACKGROUND**

At its June 26, 2012 meeting, Council accepted the donation of a replica of Rodin's *The Thinker* to be placed at Woodland Library. At that time, Council directed that the final placement of the piece come back to Council for approval.

## **DISCUSSION**

Members of the City's Administration, Engineering, Maintenance and Recreation Departments visited Woodland Library to evaluate potential locations. Factors which were taken into consideration included connectivity to the Library, ability to utilize open space in the future, visibility, ease of installation and maintenance, and opportunity to create a desirable space to view the piece. The attached map shows the preferred location of the piece as well as other locations considered. The preferred location allows the City flexibility to further develop the open space around the Library. It also allows the piece to connect with the Library while being able to stand independently. It is also placed far enough from the vegetation so as to minimize any necessary trimming of trees.

## **FISCAL IMPACT**

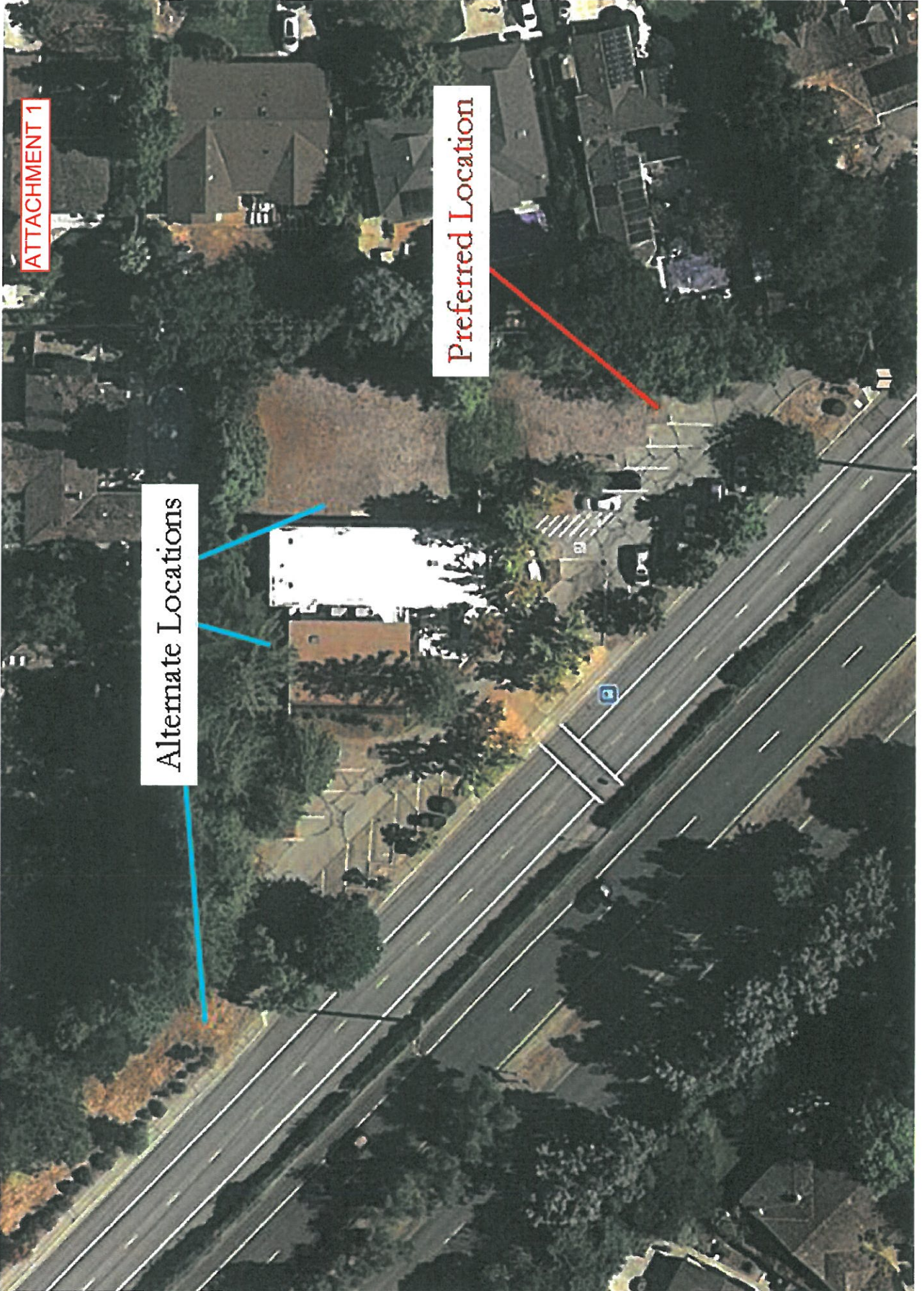
The City will install a concrete base in the location to mount the piece. This cost will be covered by the General Fund.

## **PUBLIC CONTACT**

Posting of the meeting agenda serves as notice to the general public.

## **ALTERNATIVE**

Select an alternate location for installation of the piece



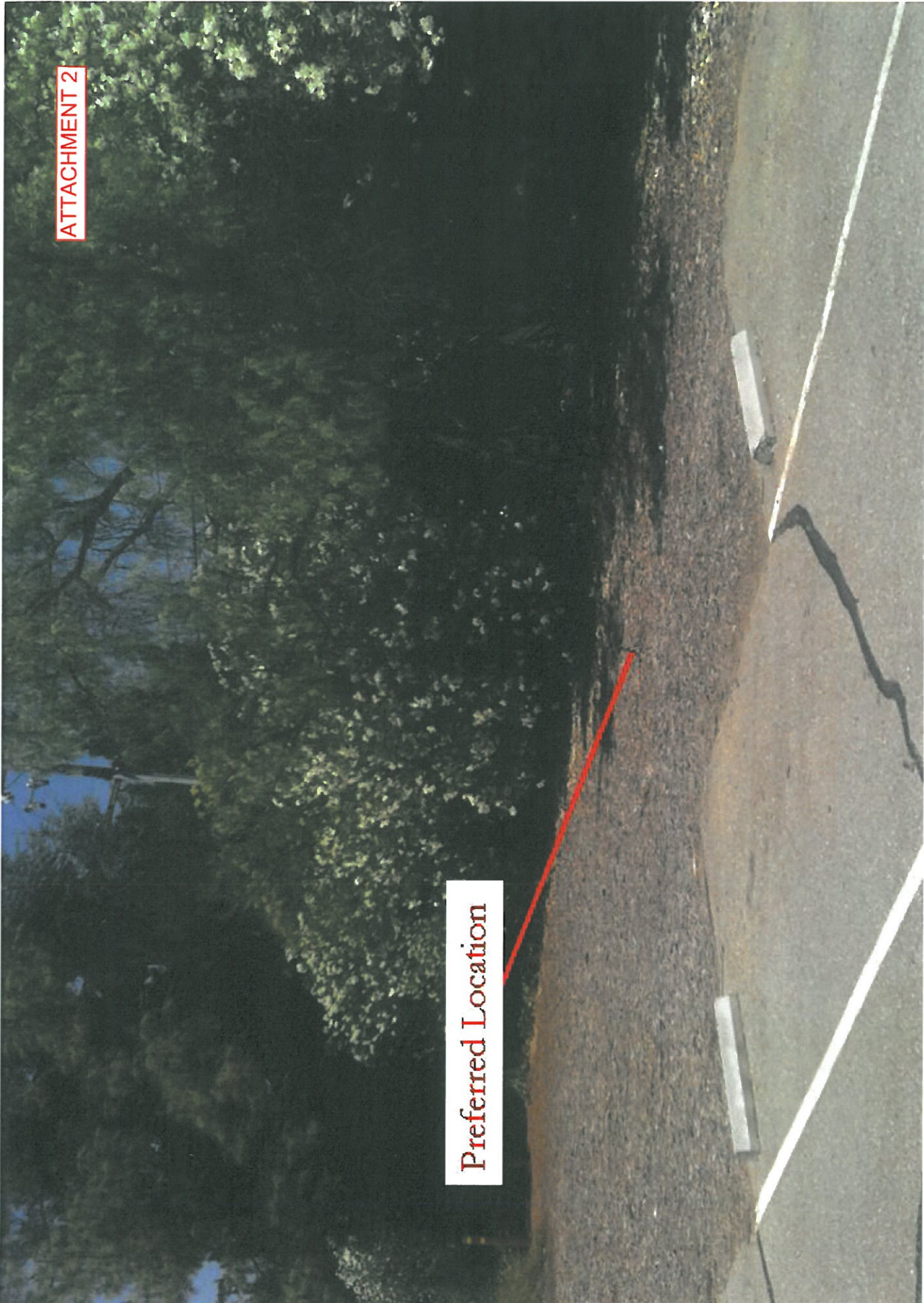
ATTACHMENT 1

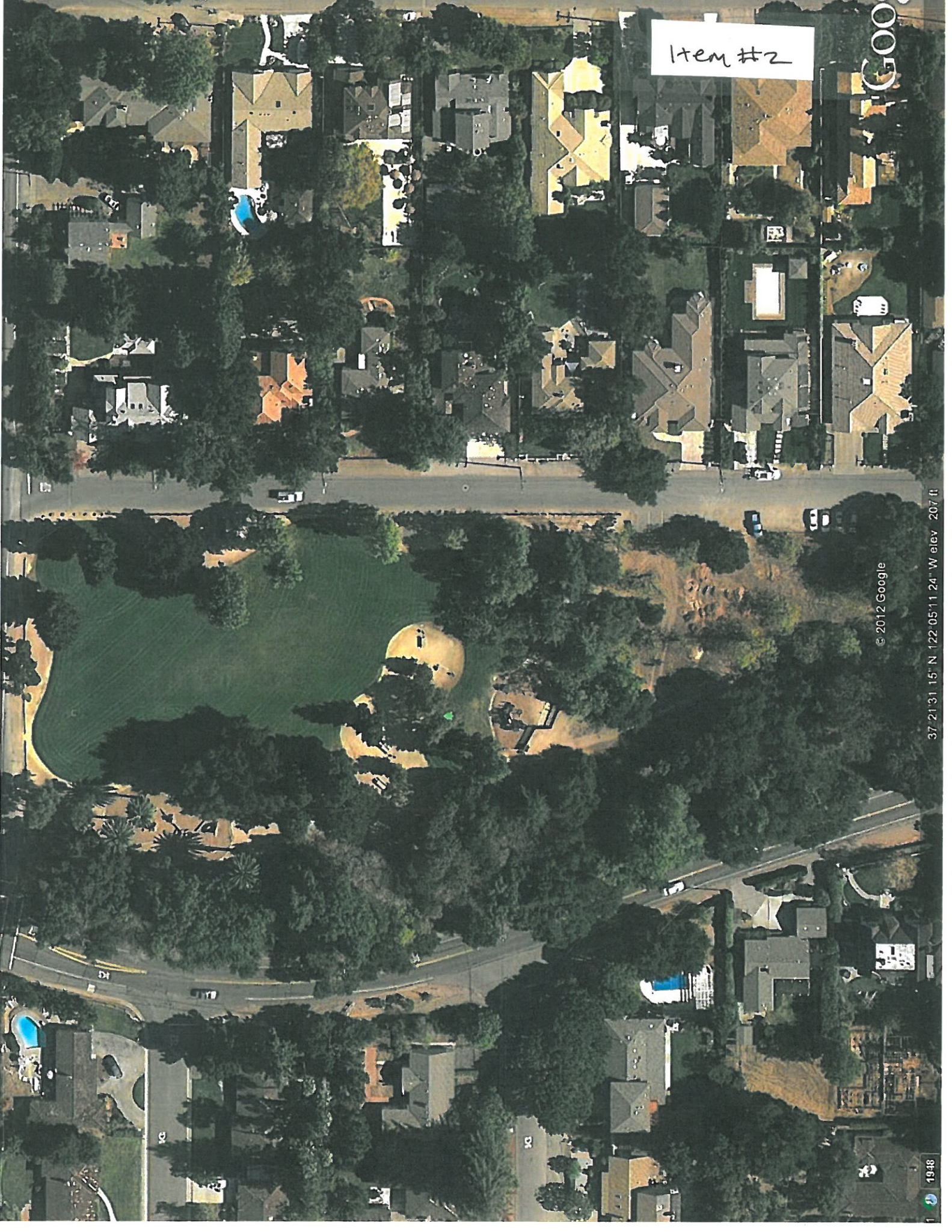
Preferred Location

Alternate Locations

ATTACHMENT 2

Preferred Location





Item #2

© 2012 Google

37° 21' 31.15" N 122° 05' 11.24" W elev 207 ft

1948





**Policy and Procedure**

**Subject: Donations of Artwork to the City of Los Altos**  
**Responsible Commission: Public Arts Commission**

**I. PURPOSE**

This policy is intended to establish a process and procedures for gifts or donations of artwork to the City of Los Altos at an appraised value of \$500.00 or more. Only artwork that enhances public spaces, is of the highest quality and has minimal maintenance requirements will be considered. This policy is intended for original artworks only and does not apply to decorative pieces that are mass produced.

**II. APPROVAL PROCESS FOR GIFTS AND DONATIONS**

The donor or artist will submit the Donation of Artwork form to the Public Arts Commission. A photograph, provenance of the artwork, dimensions, medium, date of creation, biographical information on the artist, and current appraisal and maintenance requirements must be included with the form submission.

Commission will review the proposal on the basis of aesthetic quality, relationship of the artist or artwork to the City of Los Altos, site availability, condition of the artwork, and installation and maintenance requirements. The commission will present the artwork to the City Council to accept or reject. The City Council has the final authority.

**III. STEPS FOR DONATION**

1. Artist or Donor submits the Donation of Artwork to Jon Maginot.
2. The Public Art Commission meets to review submission.
  - a. Discusses any possible problems with the piece – safety, appropriateness, etc.
  - b. Sets up subcommittee for placement of the piece and develops a write up for the city council.
3. Submits to City Council.
4. Artist / Donor must complete and sign Use / Donation Agreement.
5. If approved Jon Maginot will work with Artist/Donor and confirm details of installation.
6. Jon Maginot will have the plaque made after installation.
7. Subcommittee will send an acknowledgement and letter of thanks to the artist and notify the media.

**IV. ARTWORK MEDIA**

Artwork of any media and any size will be considered, including but not limited to: painting, both portable and permanent works; sculpture, including in the round, bas-relief, mobile, kinetic,

fountains, etc. in any material or combination of materials; other visual media including prints, drawings, stained glass, photography, clay, wood, plastic, or a combination of materials.

#### **V. SITE**

The Public Arts Commission will locate an appropriate site for the accepted and/or approved artwork. The City Council will review the site and provide final approval.

#### **VI. INSTALLATION**

City Staff will coordinate installation with the XXXXXX (City Engineering??) department. A plaque identifying the artwork, artist, and donor will be installed near the artwork. The donor shall be responsible for transportation and delivery of the artwork for installation. All other costs associated with installation and maintenance of the artwork will be incurred by the City of Los Altos.

#### **VII. MAINTENANCE**

No artwork will be accepted by the City unless maintenance requirements have been specified in advance. The plan should include an explanation of the expected life-span of the work while placed in a public environment, stipulating the type of environments (interior or exterior) in which the artwork may be placed. The plan should also discuss how the artwork may be prone to vandalism and how the effects of any vandalism may be mitigated. The plan must be authored by the artist or a qualified conservator.

In some cases, funds for on-going maintenance may be required prior to acceptance of a gift. Maintenance, repair, and restoration will be coordinated by the XXXXX Department and paid for by the City, if artwork is owned or accepted by the City, unless other arrangement are made in advance.

#### **VIII. INSURANCE**

While the artwork is in the possession of the City of Los Altos, the City will not assume responsibility for damage or theft.

#### **IX. SPECIAL TERMS FOR ARTWORK DONATIONS**

The donor must sign an agreement with the City agreeing to donate the work. This document will pass ownership title to the City of Los Altos through the life of the piece. If the City removes the artwork, the City may dispose of or relocate the piece as it sees fit. This may include selling the artwork or demolishing it.

#### **X. EXCEPTIONS**

There are no exceptions to this Policy without the express authorization of the City Manager.

#### **XI. AUTHORITY**

By the authority of the City Manager.

**City of Los Altos  
Donation of Artwork**

**Artwork Title:** \_\_\_\_\_

**Created By:** \_\_\_\_\_

*Please attach four images (one from each side) with frame of reference. Digital images are also acceptable.  
Please e-mail digital images to: Jon Maginot --Public Art Staff Liaison -- jmaginot@losaltosca.gov*

**Artist Information** (please attach resume):

Artist's Full Name \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Contact Phone # \_\_\_\_\_ Email Address \_\_\_\_\_

**Donor Information** (if different from above):

Donor Name \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Contact Phone # \_\_\_\_\_ Email Address \_\_\_\_\_

**Artwork Information:**

Title of work for label: \_\_\_\_\_  
Dimensions: \_\_\_\_\_ Weight: \_\_\_\_\_ lbs. Piece #/Edition: \_\_\_\_ / \_\_\_\_  
Inscriptions and/or markings: \_\_\_\_\_  
Description: \_\_\_\_\_  
\_\_\_\_\_

Intended for outdoor placement: Yes \_\_\_ No \_\_\_ both indoor or outdoor \_\_\_\_\_

Suggested site description: \_\_\_\_\_

*(Please note that the Los Altos City Council will make the final site selection.)*

New Casting: Yes \_\_\_ No \_\_\_ If no, any provenance? \_\_\_\_\_

Completion Date: \_\_\_\_\_

Purchase Price: \_\_\_\_\_ Appraised Value: \_\_\_\_\_

Appraised by/date: \_\_\_\_\_

**Materials Information: (please be as detailed and specific as possible):**

Medium (wood, stone, plastic, metal, etc.): \_\_\_\_\_

Surface Finish (sandblasted, glass beads, wire-wheeled, sanded, painted with, etc.): \_\_\_\_\_

Patina Information (if applicable):

Original Coloration(s) \_\_\_\_\_

Protective Sealer(s) \_\_\_\_\_

Preservation measures taken at the time of creation: \_\_\_\_\_

Expected lifespan: \_\_\_\_\_

**Installation Information:**

Details of installation (please include drawings if necessary): \_\_\_\_\_

Please give a brief description of assembly including connecting methods: \_\_\_\_\_

Materials used: \_\_\_\_\_

Mounting instructions: \_\_\_\_\_

*A letter stating recommendations from an architect/engineer and conservator concerning the design selection of materials may be requested.*

**Potential for Vandalism: (circle one): High      Medium      Low**

How the effects of any vandalism may be mitigated:  
\_\_\_\_\_  
\_\_\_\_\_

**Artist's Maintenance Agreement:**

Artist agrees that the following maintenance procedures shall be followed. Please check one:

- 1. To be maintained by the Public Arts Commission in the following manners as needed:
  - a. Cold Wax Method
    - 1. Clean with non-ionic detergent using natural sponges and/or cotton rags.
    - 2. Apply a coat of carnauba paste wax to entire surface.
  - b. Hot Wax Method
    - 1. Clean with non-ionic detergent using natural sponges and/or cotton rags.
    - 2. Carefully heat surface with a propane driven torch (not to exceed 200°)
    - 3. Apply a coat of carnauba-micro-crystalline wax to entire surface.
    - 4. Let cool, shine with rag, and apply 1 coat of tree wax.
    - 5. Shine again.
  - c. Treatment as needed to maintain the piece in good condition as determined by a qualified maintenance consultant.

2. Specific maintenance requests: \_\_\_\_\_  
\_\_\_\_\_

**Artist's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Donor Agreement:**

The undersigned hereby offers to make a gift to the City of Los Altos as described in this document. The artwork may be displayed, moved, stored, or de-accessioned, according to policies adopted by the Public Arts Commission. The undersigned is the owner of the artwork, free of all liens and encumbrances and has the right to make this gift.

**Donor's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Please submit the original of this form and all supporting materials to: City of Los Altos  
c/o Jon Maginot, One North San Antonio Road, Los Altos, CA 94022**

Item # 10

**Jon Maginot**

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**Subject:** FW: Murals downtown**From:** Morgan Bricca**Sent:** Monday, July 02, 2012 10:11 AM**To:** Karen Zucker**Subject:** Murals downtown

Hi Karen,

I was downtown last week and noticed that the Jan Meyer murals are terribly faded. I met with Jan about 4 years ago, showed her my portfolio and asked how she would feel if I even touched up her murals. She seemed pleased and enthusiastic at the idea of having them renovated. She was already retired, and not painting much.

I am inspired and ready to repaint these if this is of interest to the Los Altos Arts commission. Maybe we could meet downtown sometime this week (tomorrow), and I could show you and anyone else who would like to be involved the Jan Meyer murals I had in mind, and you can let me know if there are any I missed that I might want to consider.

This is a pro-bono offer of work. I love the new renovations in downtown, and it is a shame to have dated looking artwork next to all the spruced up downtown!

I cancelled a vacation the week of July 16, and I would love to be able to complete the work then, if that is not too fast. You could let me know the process of getting my idea approved by whoever needs to approve it.

Thank you so much!

Warm Regards,

Morgan

MURALS by  
*Morgan*

Let the beauty of what you love be what you do.

- Rumi

7/23/2012