

# LOS ALTOS POLICE DEPARTMENT FIREARMS DIVISION



**DATE:** 4/11/2023 and 4/13/2023

**LOCATION:** Santa Clara County Sheriff's Office Range  
9600 Malech Rd, San Jose, CA 95138

**REQUIRED EQUIPMENT:** Duty Belt, Duty Weapon, Soft Body Armor

**INSTRUCTORS:** Lnenicka, Werner, Burke, Cottrell, DeBiasio, Friebel.

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## APPROXIMATE 4 HOUR TRAINING SESSION

### **I. BRIEFING/SAFETY (5 min):**

- a. Officers will receive a safety briefing at the start of the training course. The instructor will discuss the days training, safety guidelines, weapons clearing, and medical procedures in case of emergency (See Attached Safety Brief).
- b. Ensure the safety briefing has been acknowledged using the sign-in sheet.

### **II. POLICY REVIEW (10 min):**

- a. Officers will review select policy sections related to firearms and their employment during the course of their duties.
  - i. 300.3.6 – Alternative Tactics – De-escalation
  - ii. 300.4 – Deadly Force Applications
    1. Deadly Force
    2. Imminent Threat
  - iii. 300.4.1 – Shooting at or from Moving Vehicles
  - iv. 300.4.2 – Displaying of Firearms

### **III. HANDGUN DRILLS (30 min):**

- a. Accuracy Shooting Drills:
  - i. Shooting accurate rounds in circles varying from 2" to 6". Instructor will discuss grip, stance, sights, sight picture, sight alignment, accuracy, and target recognition. Officers will static line shoot from various distances between 3 yards and 25 yards, focusing on 5 step draw, trigger control, shot placement.
- b. Non-Dominate Hand Shooting:

- i. Non-Dominate hand drawing, shooting, reloading – Officers will shoot with their non-dominate hand, with and without support. Officers will static line shoot from various distances between 3 yards and 12 yards.
- c. Malfunction Drills:
  - i. Officers will clear malfunctioning handguns by inducing malfunctions using dummy rounds or manually induced malfunctions.

**IV. HANDGUN QUALIFICATION (15 min.):**

- a. Handgun Qualification (See Attached):

**V. HANDGUN DRILLS (90 min.)**

- a. Hostage Drills (1 head shot)
- b. Shooting from Low Ready Drill
- c. Shooting from seated position
- d. Mag Change Drill (3x3x3)

**VI. RIFLE DRILLS (60 min.)**

- e. Patrol Ready Drill (MVP weapon)
- f. Slinging Weapon, Shooting Positions, Using Red Dot
- g. Shooting from Low Ready Drill (2 inch circle)
- h. Support Side Shooting Drill (Both Eyes Open)
- i. Hostage Drills (1 head shot)

**VII. RIFLE QUALIFICATION (15 min.):**

- a. Rifle Qualification (See Attached)

**VIII. OFF DUTY/BACKUP QUALIFICATIONS (15 min.):**

- j. Backup Qualification (See Attached)

# LOS ALTOS POLICE DEPARTMENT FIREARMS DIVISION



**DATE:** 08/22/23 and 08/24/23

**LOCATION:** Santa Clara County Sheriff's Office Range  
9600 Malech Rd, San Jose, CA 95138

**REQUIRED EQUIPMENT:** Duty Belt, Duty Weapon, Soft Body Armor

**INSTRUCTORS:** Burke, DeBiasio.

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## APPROXIMATE 4 HOUR TRAINING SESSION

### **I. BRIEFING/SAFETY (5 min):**

- a. Officers will receive a safety briefing at the start of the training course. The instructor will discuss the days training, safety guidelines, weapons clearing, and medical procedures in case of emergency (See Attached Safety Brief).
- b. Ensure the safety briefing has been acknowledged using the sign-in sheet.

### **II. POLICY REVIEW (10 min):**

- a. Officers will review select policy sections related to firearms and their employment during the course of their duties.
  - i. 300.3.6 – Alternative Tactics – De-escalation
  - ii. 300.4 – Deadly Force Applications
    1. Deadly Force
    2. Imminent Threat
  - iii. 300.4.1 – Shooting at or from Moving Vehicles
  - iv. 300.4.2 – Displaying of Firearms

### **III. HANDGUN DRILLS (30 min):**

- a. Accuracy Shooting Drills:
  - i. Shooting accurate rounds in circles varying from 2" to 6". Instructor will discuss grip, stance, sights, sight picture, sight alignment, accuracy, and target recognition. Officers will static line shoot from various distances between 3 yards and 25 yards, focusing on 5 step draw, trigger control, shot placement.
- b. Non-Dominate Hand Shooting:

- i. Non-Dominate hand drawing, shooting, reloading – Officers will shoot with their non-dominate hand, with and without support. Officers will static line shoot from various distances between 3 yards and 12 yards.
- c. Malfunction Drills:
  - i. Officers will clear malfunctioning handguns by inducing malfunctions using dummy rounds or manually induced malfunctions.

**IV. HANDGUN QUALIFICATION (15 min.):**

- a. Handgun Qualification (See Attached):

**V. HANDGUN DRILLS (90 min.)**

- a. Hostage Drills (1 head shot)
- b. Shooting from Low Ready Drill
- c. Shooting from seated position
- d. Mag Change Drill (3x3x3)

**VI. RIFLE DRILLS (60 min.)**

- e. Patrol Ready Drill (MVP weapon)
- f. Slinging Weapon, Shooting Positions, Using Red Dot
- g. Shooting from Low Ready Drill (2 inch circle)
- h. Support Side Shooting Drill (Both Eyes Open)
- i. Hostage Drills (1 head shot)

**VII. RIFLE QUALIFICATION (15 min.):**

- a. Rifle Qualification (See Attached)

**VIII. OFF DUTY/BACKUP QUALIFICATIONS (15 min.):**

- j. Backup Qualification (See Attached)

# LOS ALTOS POLICE DEPARTMENT FIREARMS DIVISION



**DATE:** 09/26/23

**LOCATION:** Santa Clara County Sheriff's Office Range Pad #2

**REQUIRED EQUIPMENT:** Holster, Weapon, BPV

**INSTRUCTORS:** Sergeant Burke, Officer DeBiasio

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## **APPROXIMATE 10 HOUR TRAINING SESSION:**

### **I. BRIEFING/SAFETY (15 min):**

- a. Officers were given a briefing at the start of the training course regarding range safety. Instructor will discuss the days training, safety guidelines, weapons clearing, and medical procedures in case of emergency (See Attached Safety Brief).

### **II. HANDGUN DRILLS (2 hours):**

- a. Nomenclature
- b. Fundamentals
  - i. Grip, stance, 5 step draw, sights, sight picture, sight alignment, accuracy, and threat recognition/confirmation, scans and follow throughs.
  - ii. Discuss announcement on draw "POLICE STOP!"
  - iii. Discuss movement protocols: Red, Green, Covering, Coming Up
- c. Shooting
  - i. Accuracy Drills. Untimed, officers static line shoot 3" and 5" circles from various distances between 3 and 12 yards. Focus is on fundamentals of shooting and accuracy.
  - ii. Include movement with drills. "Get off the X"
    - a) Lateral movement upon draw, completion of firing string, reloading, malfunctions/stoppages.
  - iii. Reloading
    - a) Combat reloads
    - b) Tactical reloads

iv. Malfunctions (snap caps)

- a) CLICK: Communicate, Tap, Roll, Rack, Reassess
- b) Stovepipe: Communicate, Slide Sweep, Tap, Roll, Rack, Reassess
- c) Double Feed: Communicate, Lock slide, Remove Mag, Work Slide, Reload, Reassess

d. Non-Dominate Hand Shooting

- i. Non-Dominate hand shooting, drawing, loading – Officers will shoot with their non-dominate hand with and without support. Officers will load and unload weapon using secondary hand only.

e. Handgun Qualification (See Attached)

**III. TASER TRANSITIONS (15 min):**

- a. When to transition
  - i. Cover officer present, threat level changes
- b. Methods
  - i. Reholster, drop, dispose of cartridges
- c. Drills

**IV. POLICY REVIEW (30 minutes):**

- a. 300 - Use of Force
- b. 308 - Control Devices and Techniques
- c. 312 – Firearms

**V. AB 392 TRAINING (2 hours):**

- a. AB 392 via POST Training Outline

**VI. RIFLE TRAINING (2 hours):**

- a. Rifle nomenclature/EoTech Sights/Lights/Sling
- b. Fundamentals
  - i. .223/5.56 ctg. range dangers, employment per policy

- ii. Grip, stance, sighting, optics vs. irons, sling positioning, trigger press, trigger reset
- iii. Discuss announcement on draw “POLICE STOP!”
- iv. Discuss movement protocols: Red, Green, Covering, Coming Up.

c. Shooting

- i. Rifle Accuracy Drills. Untimed, officers static line shoot 3” and 5” circles from various distances between 3 and 50 yards. Focus is on fundamentals of shooting and accuracy.

- ii. Reload Drills

- a) Extra magazine positioning/carry
- b) Combat reloads
- c) Tactical reloads

- iii. Malfunctions (snap caps)

- a) Inside 15 yards, transition to pistol
- b) CLICK: Communicate, Push/Pull, Rack, Reassess
- c) Feed way Clearance: Communicate, Lock slide, Rip Mag, Work bolt, Look, Reload, Reassess

- iv. Transitions - Dominant to Non-Dominant side

- v. Barricade/Support Shooting (9 hole board)

- a) Walls
- b) Flat surfaces
- c) Through barricade openings
- d) Support side transitions

- d. Rifle Qualification (See Attached)

**VII. SHOTGUN LESS LETHAL QUALIFICATION (1 hour):**

- a. Go over nomenclature/weapon functionality
- b. Use of Force Consideration
- c. Policies and Legal Issues
- d. Less Lethal Shotgun Qualification (See Attached)

**VIII. SAGE 40mm Less Lethal (1 hour):**

- a. Go over nomenclature/weapon functionality
- b. Use of Force Consideration
- c. Policies and Legal Issues
- d. 40mm Less Lethal Qualification (See Attached)

**IX. SHIELD EMPLOYMENT (15 min)**

- a. Policy
- b. Carry – No gun, gun out
- c. Shooting
  - i. Static shooting from shield
  - ii. Shooting on the move
  - iii. Officer rescue scenario

**X. OFF DUTY/BACKUP QUALIFICATIONS (15 min):**

- a. Backup Qualification (See Attached)



# LOS ALTOS POLICE DEPARTMENT FIREARMS DIVISION



**DATE:** 11/16/2023

**LOCATION:** ACSO Range

**REQUIRED EQUIPMENT:** Duty Belt, Duty Weapon, Soft Body Armor

**INSTRUCTORS:** Burke, DeBiasio.

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## **APPROXIMATE 2 HOUR TRAINING SESSION**

### **I. BRIEFING/SAFETY (15 min):**

- a. Officers will receive a safety briefing at the start of the training course. The instructor will discuss the days training, safety guidelines, weapons clearing, and medical procedures in case of emergency (See Attached Safety Brief).
- b. Ensure the safety briefing has been acknowledged using the sign-in sheet.

### **II. HANDGUN DRILLS (75 min):**

- a. Nomenclature
- b. Fundamentals
  - i. Grip, stance, 5 step draw, sight alignment, accuracy, threat recognition/confirmation, scans and follow through.
  - j. Discuss announcement on draw, "POLICE, STOP!"
  - k. Movement protocols: Red, Green, Covering, Kneeling, Coming Up, Moving.
- c. Accuracy Shooting Drills:
  - i. Shooting accurate rounds in circles varying from 2" to 6". Instructor will discuss grip, stance, sights, sight picture, sight alignment, accuracy, and target recognition. Officers will static line shoot from various distances between 3 yards and 25 yards, focusing on 5 step draw, trigger control, shot placement.
- d. Non-Dominate Hand Shooting:
  - i. Non-Dominate hand drawing, shooting, reloading – Officers will shoot with their non-dominate hand, with and without support. Officers will static line shoot from various distances between 3 yards and 12 yards.
- e. Malfunction Drills:

- i. Officers will clear malfunctioning handguns by inducing malfunctions using dummy rounds or manually induced malfunctions.
- f. Mag Change Drill (3x3x3)
- g. Shooting from Low Ready Drill

**III. HANDGUN QUALIFICATION (15 min.):**

- a. Handgun Qualification (See Attached):

**IV. OFF DUTY/BACKUP QUALIFICATIONS (15 min.):**

- a. Backup Qualification (See Attached)