



## PARKS & RECREATION COMMISSION STUDY SESSION

**WEDNESDAY, NOVEMBER 28, 2012 – 6:00 P.M.**

Los Altos City Hall  
One North San Antonio Road, Los Altos, California  
Community Chamber

1. City Commission standard procedures  
Presentation on updated Commission procedures and protocols
2. Future Commission direction and agenda items  
Discussion of future Commission focus and priorities

### ADJOURNMENT

#### **SPECIAL NOTICES TO THE PUBLIC**

In compliance with the Americans with Disabilities Act, the City of Los Altos will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the Recreation Department 72 hours prior to the meeting at (650) 947-2790.

Agendas, Staff Reports and some associated documents for Parks & Recreation Commission items may be viewed on the Internet at <http://www.ci.los-altos.ca.us/committees-commissions/parc/index.html>  
<http://www.ci.los-altos.ca.us/committees-commissions/parc/index.html>  
On occasion the Parks & Recreation Commission may consider agenda items out of order.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, and that are distributed to a majority of the legislative body, will be available for public inspection at the main Recreation Department Office, Hillview Community Center, located at 97 Hillview Avenue, Los Altos, California at the same time that the public records are distributed or made available to the legislative body. Any draft contracts, ordinances and resolutions posted on the Internet site or distributed in advance of the Commission meeting may not be the final documents approved by the Parks & Recreation Commission. Contact the Recreation Department at (650) 947-2790 for the final document.

If you wish to provide written materials, please provide the Commission Liaison with **10 copies** of any document that you would like to submit to the Parks & Recreation Commission for the public record.

For other questions regarding the Parks & Recreation Commission meeting proceedings, please contact the Recreation Department at (650) 947-2790.