

**MINUTES OF A REGULAR MEETING OF THE PARKS AND RECREATION
COMMISSION MEETING OF THE CITY OF LOS ALTOS, HELD ON WEDNESDAY,
FEBRUARY 13, 2013 AT 7:00 P.M. AT COUNCIL CHAMBERS,
ONE NORTH SAN ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

ESTABLISH QUORUM

PRESENT: Baron, Bautista, Beggs, Kilgore, Lee Eng, Parmar

ABSENT: Greguras

PUBLIC COMMENTS

None

SPECIAL PRESENTATION

1. Chairperson Kilgore and Commissioner Bautista thanked their fellow Commissioners and remarked on Commission successes over their tenure. Delicious cupcakes were served!

ITEMS FOR DISCUSSION/ CONSIDERATION

2. Commission Minutes
APPROVED minutes of the December 12, 2012 regular meeting
3. Recreation Survey Preliminary Report
Received highlights of preliminary findings of the online Recreation program survey. Comprehensive report will be delivered in April.
4. 2012 Accomplishments
Accepted and commented on the accomplishments detailed in the 2012 Commission workplan.

INFORMATIONAL ITEMS

5. Halsey House Update
Received update on the Historical Commission's discussion of the Halsey House and Caretaker's Cottage in Redwood Grove.
6. CPRS Conference Expo
Vice Chairperson Lee Eng and Commissioner Beggs will attend the 2013 CPRS Conference Exhibitor Expo in San Jose on March 6.
7. Monthly Staff Report
 - a. Save the Date Volunteer Recognition Event on April 25.
 - b. Update on Commission recruitment.

COMMISSIONERS' REPORTS AND COMMENTS

None

POTENTIAL FUTURE AGENDA ITEMS

- Update from Acterra on Redwood Grove
- Comprehensive survey findings
- Commission input for new website
- Quorum needs

ADJOURNMENT

Chairperson Kilgore adjourned the meeting at 8:00 p.m.