



REVISED AGENDA
WEDNESDAY, NOVEMBER 9, 2011

6:15 P.M. – SPECIAL PARKS, ARTS & RECREATION COMMISSION MEETING
San Antonio Club – Tiny Tots
647 N San Antonio Road, Los Altos, California

ROLL CALL

DISCUSSION ITEMS

1. Tour at San Antonio Club Tiny Tots facility- Commissioners Meet at San Antonio Club
Review of construction improvements, programs, and Tiny Tots facility with staff

ADJOURNMENT

7:00 P.M. – REGULAR PARKS, ARTS & RECREATION COMMISSION MEETING
Council Chamber, Los Altos City Hall
One North San Antonio Road, Los Altos, California

ROLL CALL

PLEDGE OF ALLEGIANCE

SPECIAL PRESENTATION

1. Halloween Window Painting Award Presentation
Presentation of awards

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Members of the audience may bring to the Commission's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the Staff Liaison. Speakers are generally given two or three minutes, at the discretion of the Chair. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "the Brown Act") items must first be noticed on the agenda before any discussion or action.

2. Commission Minutes
Recommendation to approve the minutes of the October 12, 2011 5:00pm Special Meeting to Tour Rosita Park and 7:00pm Regular meeting.

DISCUSSION ITEMS

3. Rosita Park Playground City Council Agenda Item on October 25, 2011.
Report by PARC Commission Chair Parmar.
4. PARC Charter revisions
Report by Commissioner Greguras.
5. Community Services Agency (CSA) Adopt a Family
Discussion
6. 2011 Looking Forward Goals and 2011-2012 Work Plan
Goal 1 – Continue Redwood Grove assessment.
Goal 2 – Survey Recreation programs with staff and community for report to Council.
Goal 3 – Explore mechanisms to assertively encourage on-going community feedback.
Goal 4 – Tour Rosita park and select playground configuration.
Goal 5 – Assist, review and give recommendation to Council regarding the updated Parks, Arts and Recreation Commission Charter and new ordinance.
Goal 6 – Advance the quality of parks and facilities as well as recreational planning and programming.
Goal 7 – Continue to implement Commission Best Practices.
 - A. Review and continue development of Work Plan.
 - B. Report of activities on Work Plan and recommendations to achieve Work Plan Goals.
7. Items for Information
 - A. Grand Opening – Rosita Park

COMMISSION REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS

ADJOURNMENT

SPECIAL NOTICES TO PUBLIC

In compliance with the Americans with Disabilities Act, the City of Los Altos will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the Recreation Department 72 hours prior to the meeting at (650) 947-2790.

Agendas for Parks, Arts & Recreation Commission items may be viewed on the Internet at <http://www.ci.los-altos.ca.us/committees-commissions/parc/meetings.html>

On occasion the Parks, Arts and Recreation Commission may consider agenda items out of order.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, and that are distributed to a majority of the legislative body, will be available for public inspection at the Recreation Department Main Office, Hillview Community Center, 97 Hillview Avenue, Los Altos, California at the same time that the public records are distributed or made available to the legislative body. Any draft contracts, ordinances and resolutions posted on the Internet site or distributed in advance of the Parks, Arts and Recreation Commission meeting may not be the final documents approved by the City Council. Contact the Recreation Department at (650) 947-2790 for the final document.

If you wish to provide written materials, please provide the Commission Liaison with 10 copies of any document that you would like to submit to the Parks, Arts & Recreation Commission for the public record.

For other questions regarding the meeting proceedings, please contact the Recreation Department at (650) 947-2790

AGENDA ITEM 2

October 12, 2011

Page 1 of 2

MINUTES OF A SPECIAL MEETING OF THE PARKS, ARTS AND RECREATION
COMMISSION MEETING OF THE CITY OF LOS ALTOS, HELD ON WEDNESDAY,
OCTOBER 12, 2011 AT 5:00 P.M. AT ROSITA PARK,
401 ROSITA AVENUE, LOS ALTOS, CALIFORNIA

ROLL CALL

PRESENT: Parmar, Baron, Bautista, Beggs, Kilgore, Eng, Greguras

ABSENT: None

DISCUSSION ITEMS

1. Tour at Rosita Park- Commissioners Meet at Rosita Park
Review and discussion of three options recommended by staff and landscape consultant for playground equipment.

ADJOURNMENT

Chair Parmar adjourned the meeting at 5:40 p.m.

MINUTES OF A REGULAR MEETING OF THE PARKS, ARTS AND RECREATION
COMMISSION MEETING OF THE CITY OF LOS ALTOS, HELD ON WEDNESDAY,
OCTOBER 12, 2011 AT 7:00 P.M. AT LOS ALTOS CITY HALL,
ONE NORTH SAN ANTONIO ROAD, LOS ALTOS, CALIFORNIA

PRESENT: Parmar, Baron, Bautista, Beggs, Kilgore, Eng, Greguras

ABSENT: None

PLEDGE OF ALLEGIANCE

Chair Parmar led the Pledge of Allegiance.

PUBLIC COMMENTS

None

1. Commission Minutes
MOTION BY COMMISSIONER KILGORE, SECONDED BY COMMISSIONER BARON to approve the minutes of the regular meeting of September 14, 2011. THE MOTION CARRIED. Commissioner Eng abstained because she was not in attendance at the September 14 meeting.

DISCUSSION ITEMS

2. Review of 2011 Looking Forward Goals and Development of 2011-2012 Work Plan
Discussion and development of Work Plan.
 - a. Goal 4: Rosita Playground
Discussion of color options for EVOS equipment. MOTION BY COMMISSIONER

BARON, SECONDED BY COMMISSIONER BEGGS for EVOS colors of grey, red and yellow. MOTION CARRIED 5-2 with COMMISSIONERS ENG AND BAUTISTA DISSENTING.

Discussion of additional playground feature resulted in MOTION BY COMMISSIONER KILGORE, SECONDED BY COMMISSIONER BARON for the Pinnacle Rock. MOTION DEFEATED 3-4 with COMMISSIONERS ENG. KILGORE, GREGURAS BAUTISTA DISSENTING.

MOTION BY COMMISSIONER BEGGS, SECONDED BY COMMISSIONER BARON for the Lion Head Rock. MOTION PASSED 4-3 with COMMISSIONERS ENG, KILGORE, BAUTISTA DISSENTING.

Commissioners Kilgore and Greguras will write Report to Council for October 25, 2011 meeting with recommendations for Rosita Park playground EVOS colors and additional playground feature per motions above.

- b. Discussion of Goals and Work Plan development. Commissioners will send updated revisions of their Goals to Chair Parmar for November PARC meeting.
3. Items for Information
- a. Opening of Tiny Tots San Antonio Center
Tour of San Antonio Tiny Tot's facility scheduled for Nov. 9, 2011 Special Meeting at 6:15p.m.

COMMISSION REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS

ADJOURNMENT

Chairperson Parmar adjourned the meeting at 8:55 pm

AGENDA ITEM 3



AGENDA REPORT

MEETING DATE: October 25, 2011

TO: City Council

FROM: Parks, Arts and Recreation Commission (PARC)

SUBJECT: Rosita Playground

RECOMMENDATION:

- A. PARC recommends that EVOS playground equipment in Color Option C be selected as the primary playground structure at Rosita Park; and
- B. PARC recommends that the additional playground element to be included be the "Lions Head Jungle Park" rock.

SUMMARY:

Estimated Fiscal Impact:

Amount: \$95,000

Budgeted: Yes

Public Hearing Notice: None

Previous Council Consideration:

CEQA Status (If Required): None

Attachments:

- 1. Landscape Structures EVOS Color Options
- 2. Additional Play Elements

J. Logan, Assistant City Manager

Date

Russell J. Morreale, Finance Director

Date

Douglas J. Schmitz, City Manager

Date

SUMMARY:

On March 11, 2008, the City Council authorized the development of conceptual plans for Rosita Park. Two architectural firms, Hansen McArdle, Inc. and Reckord MacLeod, were hired to work with the community and the Parks, Arts and Recreation Commission (PARC) to develop the plans. At the April 10, 2008 Special Meeting of the PARC, with input from user groups and neighbors, a list of amenities was created by the PARC, which specifically included "play elements" rather than a "play structure." The architecture firms were directed to develop plans that took into consideration the list of amenities the PARC had created.

At the March 10, 2010 meeting, the PARC approved a recommendation to design a non-prescribed, nature-based play area suitable for two twelve-year-olds. A play area that would serve special-needs children was also included in the discussion.

On March 24, 2010, two commissioners met with the landscape architect, and staff to review their suggested design options. The main design was to include a multi-faceted structure manufactured by EVOS. During that meeting, several concerns were expressed by the commissioners. The commissioners were concerned that the PARC would not have a say in the final selection since only these two commissioners were being asked to choose and approve choices from preselected designs. Also, the options were "structures" not "elements" which the PARC had approved in their list of amenities at the April 8, 2008 meeting. The commissioners were told that the decision was needed as soon as possible.

In May 2010, three PARC commissioners, along with staff and the architect, toured a playground site in Mountain View to look at an existing EVOS structure. This structure was virtually the same structure as the one presented at the March 24, 2010 PARC meeting. All three commissioners reiterated their concerns about moving forward with this structure without any input from the rest of the PARC. At the November 10, 2010 meeting, the commissioners indicated they wanted all possible play elements under consideration presented separately, specifying age range, cost and adjacency requirements clearly marked. This would help to select a design that would meet the project objectives and budget.

Further deliberation on Rosita playground equipment was then suspended until October 2011, as there was a request from the Los Altos School District to participate in the planning of Rosita Park. When no further changes to the playground were made, City staff brought the playground equipment back to PARC for consideration.

On October 12, 2011, at a Special Meeting, PARC met at Rosita Park to review the playground structure design, which had previously been presented to the subcommittee in March 2010 and May 2010 meetings. At the immediately following regular meeting of PARC on October 12, 2011 the Commission was asked to select 1) a choice of color for the main EVOS structure, 2) a second element such as a climbing structure, and 3) if budget allowed, one additional piece of equipment. Staff stressed that the park is nearly otherwise completed, and that there is urgency to selecting the playground equipment in order to open the playground in the spring.

DISCUSSION:

Color: PARC and the City Council have in recent years, favored using the green and tan color scheme for playground structures in Los Altos in order to create a consistent appearance across City parks.

PARC reviewed three different color choices in addition to the green and tan, as per attached documents. The architect favored the silver, red and yellow color scheme and explained how the color choice echoed many of the colors used in structures surrounding the playground. PARC then discussed how the silver metal color appears most harmonious with the nearby grey buildings at Covington School, the new grey and green restroom building, and the black metal fencing around the tennis courts. Additionally, the primary accent colors highlight the blue tennis courts and green fields without getting lost against them.

Ultimately, PARC voted to support to highlight the surrounding colors within and adjacent to the park, rather than continuing with the green and tan traditional color in this location. The silver, red, and yellow choice was considered to be most aesthetically pleasing in the space and was thus chosen over the more neutral green and tan color choice.

Additional Play Element:

Based on budget considerations and the previous 2010 meetings with PARC, the architect and City staff recommended the choice of the Pinnacle rock structure as the second element in the playground. This structure was chosen as a way of introducing a nature-based element. Photographs and prices were presented for several other options to PARC, including two other rock structures. Discussion included concerns that the Pinnacle structure varied too much in appearance from the contemporary look of the EVOS structure, that it was already in existence at Heritage Oaks Park, and that the Jungle Park rock structures appeared more interesting. Some commissioners favored various other play elements, but consensus was not achieved on any of the others. PARC voted ultimately to recommend the Lions Head as the second play element.

Based on the figures presented, there was not any clear additional budget for a third play element and thus PARC did not make any further selections. There was discussion as to whether a second play element should even be placed at this time, as the rock structures varied from \$20,000 installed to \$23,000 plus installation. Some discussion was given to waiting on this decision in order to choose another more contemporary element at a later time, or to use the money toward different surfacing materials than fibar for increased wheelchair accessibility. However, some commissioners raised the information presented by staff at the tour indicating a need to make selections quickly in order to stay on schedule with a spring playground opening. Thus, PARC voted to proceed with the above recommendations of the EVOS and the Lions Head rock structures.

FISCAL IMPACT:

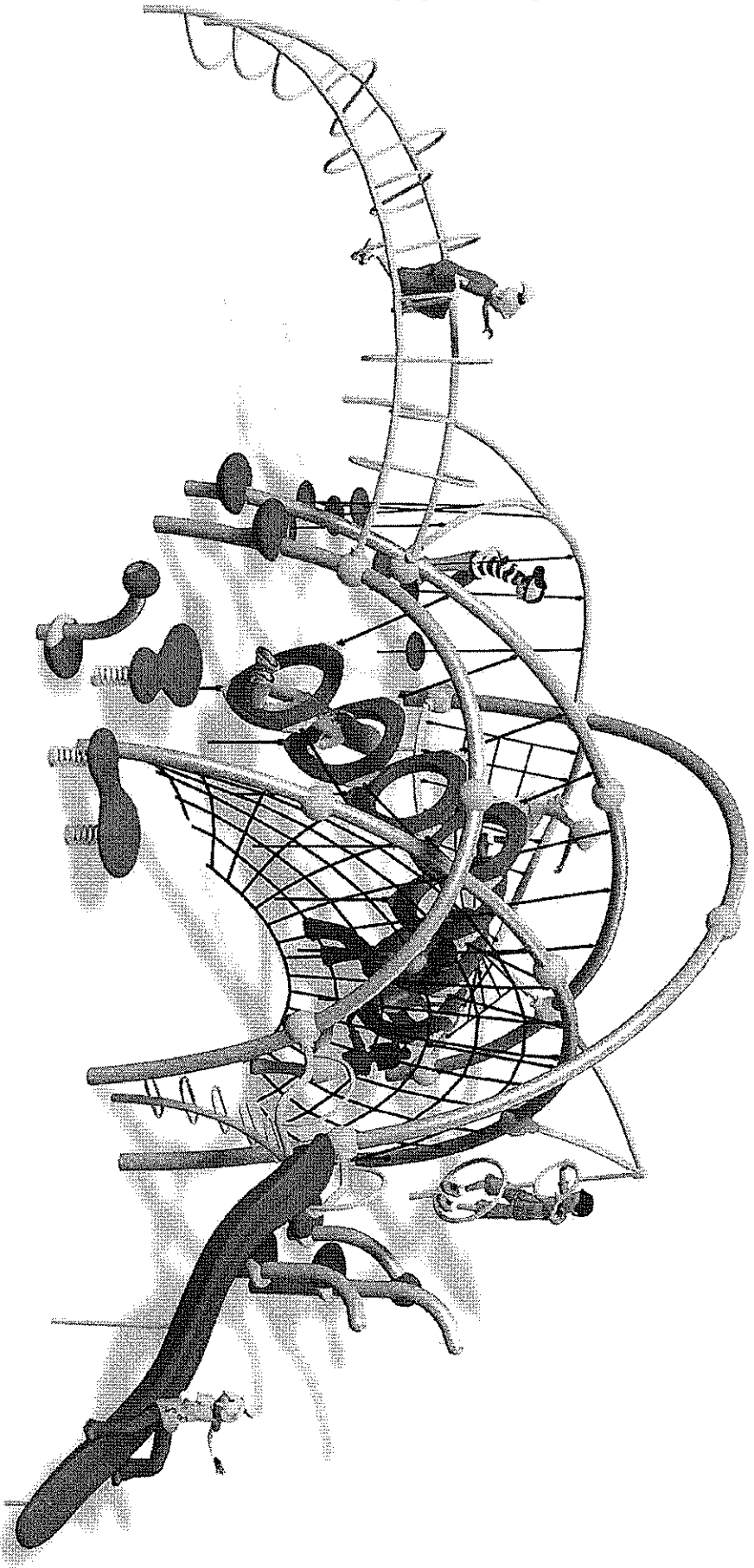
Budget for the Rosita playground equipment, surfacing and installation is provided in the 2011-2012 CIP.



ALTERNATIVES:

1. Choose and install the EVOS structure in a different color scheme.
2. Choose and install an alternate play element than the Lions Head Jungle Rock for the second piece of equipment.
3. Install only the EVOS structure at this time, with consideration in the future for a different second element than the currently shown options.
4. Install only the EVOS structure at this time, using the remaining funds toward alternative surfacing such as poured-in-place or other accessible surfaces.
5. Forego the EVOS structure and install play elements with a more nature-based appearance.

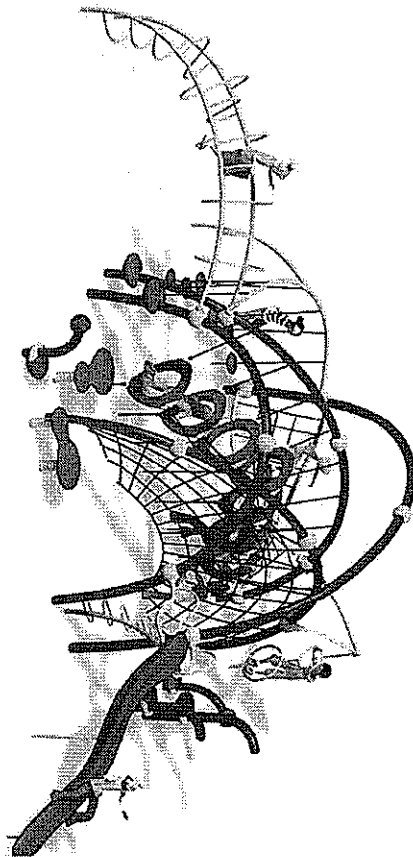
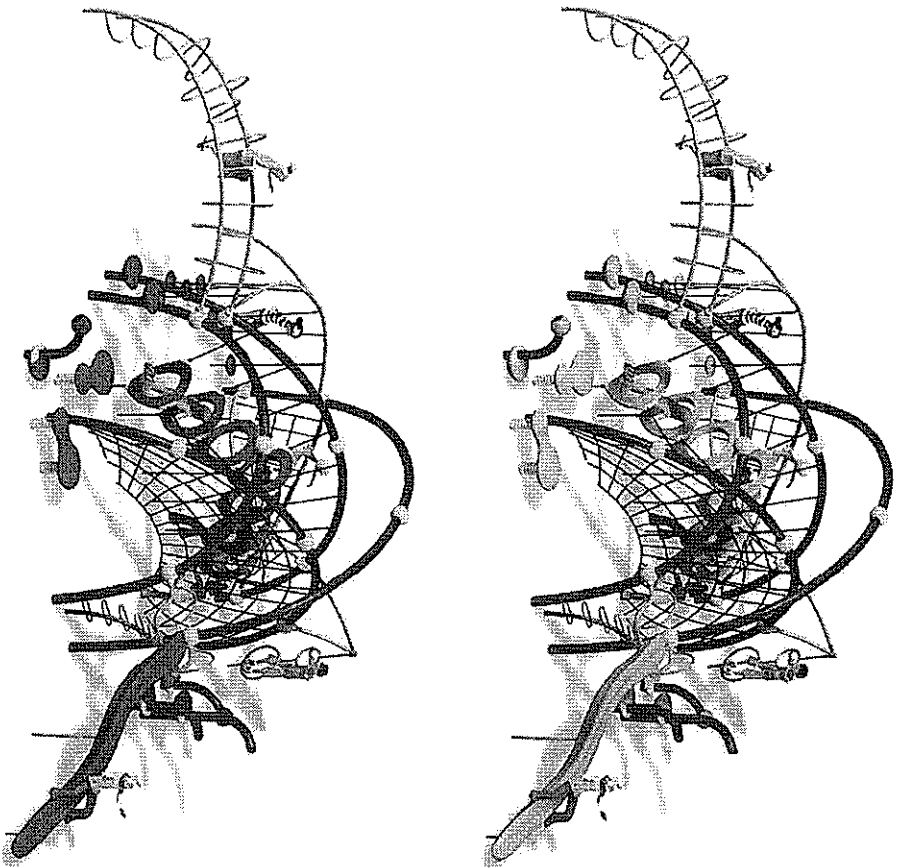
ATTACHMENT 1

COLOR OPTION C



ROSITA PARK		ROSS recreation equipment		 landscape structures
LOS ALTOS, CA	10641896-1-2			
	7/20/2010			

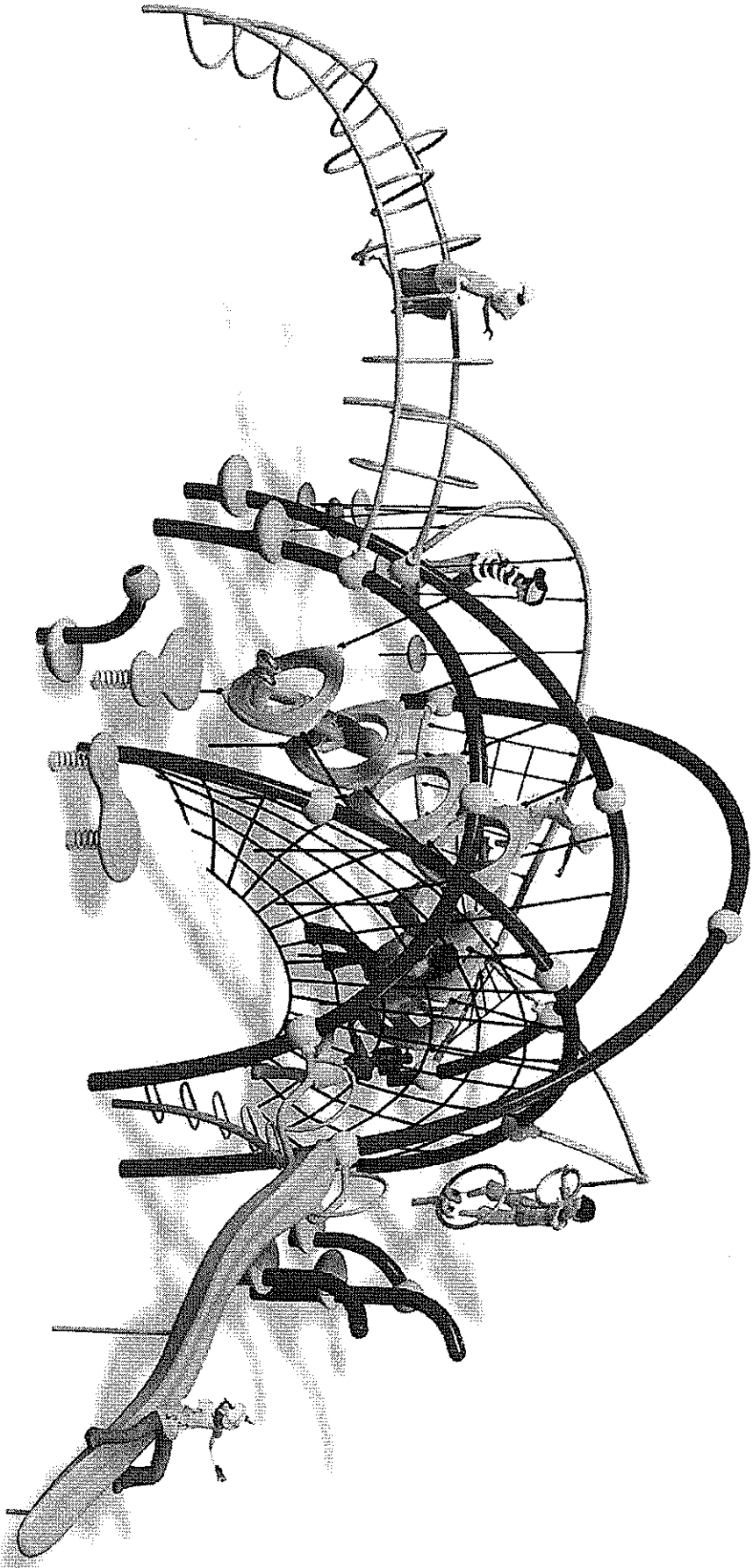
Landscape Structures EVOS
COLOR OPTIONS





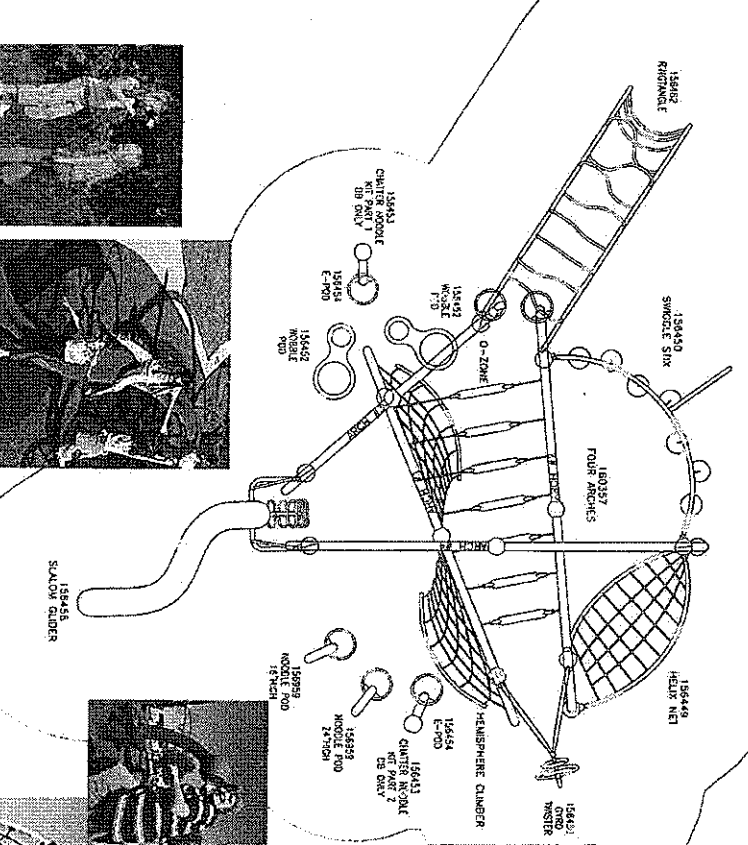
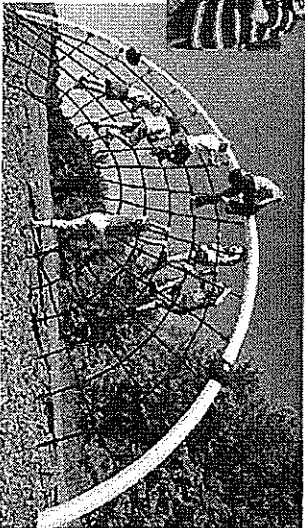
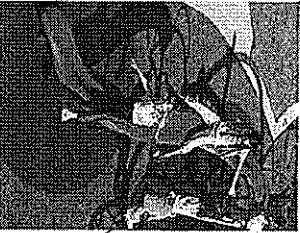
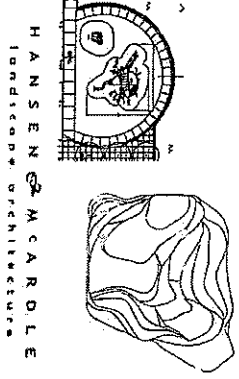
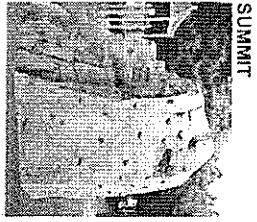
HANSEN & MCARDLE
landscape architecture

Rosita Park Play Area

COLOR GREEN AND TAN



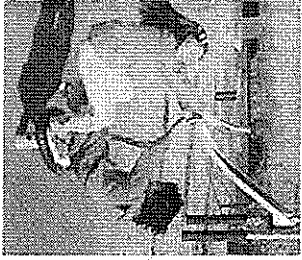
ROSITA PARK	
LOS ALTOS, CA	10641896-1-3-CLR1
	10/14/2010
ROSS recreation equipment	
	<i>Mr</i> landscape structures



Rosita Park Play Area

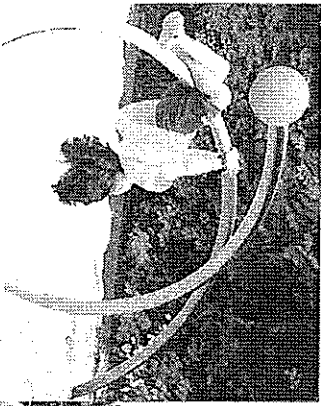
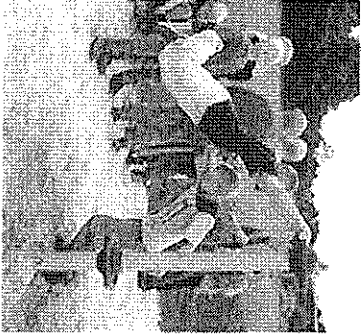
ATTACHMENT 2

Additional Play Elements



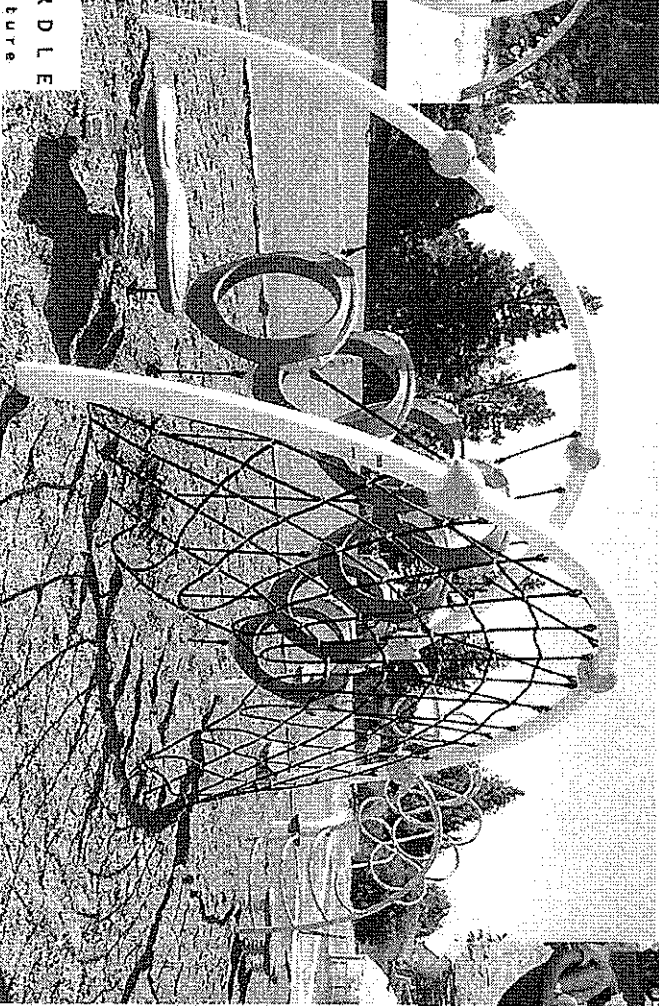
SPICA

VEGA



SPAGHETTINI

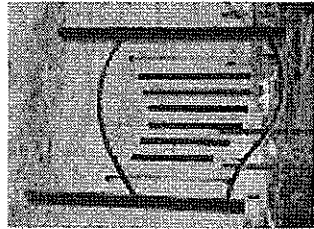
EVOS



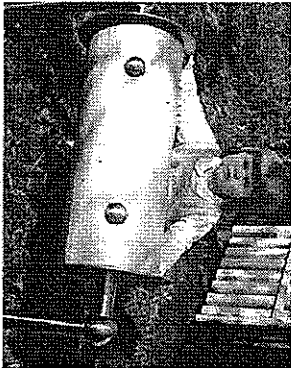
SPINNER
BOWL



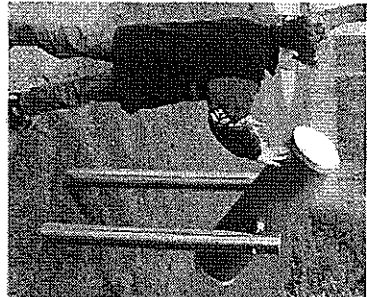
VOYAGER



TILIA CHIME



SOUND DRUM



RAIN MAKER

HANSEN & MCARDLE
landscape architecture

Rosita Park Play Area

Los Altos Park, Arts and Recreation Commission (PARC) - Work Plan

2011-2012 Council Approved Goals and Projects – October 25, 2011

Goals Approved on Oct. 25, 2011 by City Council for 2011-2012	Projects Approved on Oct. 25, 2011 by City Council for 2011-2012
1	<p style="text-align: center;">GOAL 1 MARIA / KAREN</p> <p style="text-align: center;">Continue Redwood Grove assessment</p> <p>a. Review PARC Recommendation to Council</p> <p>By Oct 2011: Maria contacted Beverly Tucker to learn status of Assessment. PARC Recommendation had a not been sent to City Council. Recommendation requires amendment as passed by PARC in June 2011.</p> <p>By Dec 2011: Review recommendation at PARC meeting and prepare to forward to City Council</p> <p>b. Remain informed of Redwood Grove developments</p> <p>By Dec 2011: Request update from Staff on pathway connection between Redwood Grove and Shoup Park.</p> <p>By March 2012: Invite Acterra to make a summary presentation of Redwood Grove rehabilitation efforts including progress of creek erosion improvements.</p> <p style="text-align: center;">GOAL 2 LARRY / PRADEEP</p> <p>a. Discuss and Determine how to distribute survey to community. (LARRY, PRADEEP)</p> <p>By Dec. 2011: Present options to conduct survey to PARC</p> <p>By Jan 2011: Present recommendation to conduct survey to City Council</p>

AGENDA ITEM 6

	<p>b. Conduct survey, create report (LARRY, PRADEEP)</p>	<p>By Mar. 2012: Conduct survey By May 2012: Present report to PARC By June 2012: Present report to City Council</p>
3	<p>GOAL 3 DAVID</p>	<p>Explore mechanisms to assertively encourage on-going community feedback</p>
	<p>a. Serve as Friends of Parks (DAVID)</p>	<p>An ongoing responsibility is to visit parks and be responsive to the public; and advise staff accordingly.</p> <p>By Mar. 2012: Review Commission Website and improve mechanism for citizens to contact Commissioners regarding issues involving City parks.</p>
	<p>b. Collaborate with other stakeholders in the area of parks and recreation. (Current Chairperson)</p>	<p>Hold a joint meeting with the Youth Commission Hold a joint meeting with the LAH Recreation Committee Hold a joint meeting with the Senior Commission</p>
	<p>c. Support and attend City events and activities (ALL)</p>	<p>Attend Community Picnic, if possible Attend one or more Summer Concerts, if possible Attend any Park Openings Attend Annual Halloween Event and participate in Awards Presentation Attend Fun Run, if possible</p>
	<p>d. Explore new and innovative mechanisms for community feedback to PARC Commission (DAVID)</p>	<p>By Mar. 2012: Define any new mechanisms that would improve the ability of citizens to provide comments and concerns to the PARC Commission.</p>
4	<p>GOAL 4 SHANNON</p>	<p>Tour Rosita Park and select playground configuration based on various design recommendations by staff.</p>

	<p>a. Discuss three options presented at tour. Discussion to be held between PARC, city staff, and landscape architect.</p> <p>b. Determine follow-up and next steps after tour. (SHANNON / KAREN)</p>	<p>By Oct. 2011: Tour Rosita Park October 12, 2011</p> <p>By Oct 2011: Send recommendation to council for the October 25 meeting</p>
5.	<p>GOAL 5 (KAREN)</p> <p>a. New PARC Charter and Ord.</p> <p>a. No role for sculpture</p> <p>b. No art</p>	<p>Assist, review and give recommendation to Council regarding the updated Parks, Arts and Recreation Commission Charter and new ordinance.</p> <p>By Oct. 12, 2011:</p> <ul style="list-style-type: none"> • Discussion with staff to determine Charter revision committee – Maginot, Price, Houston (J.) • Sculpture to Council agenda on Oct. 11 for direction to staff. • PARC briefed on Council discussion and review of Charter/Ordinance at Oct. 12 PARC meeting. (Karen) <p>By Nov. 2011:</p> <ul style="list-style-type: none"> • Follow up; with staff committee with PARC perspective (Karen) • Review with PARC, discussion with staff committee and get comments (Karen) • Provide PARC comments to staff committee.
6.	<p>GOAL 6 MARIA</p> <p>a. Make CIP recommendations to City Council (PRADEEP, SHANNON, DAVID)</p>	<p>Advance the quality of parks and facilities as well as recreational planning and programming</p> <p>By Spring 2012: When City Finance Director issues draft budget, appoint three PARC commissioners to review and synthesize budget information for presentation to PARC. Three commissioners are to include the Chair, Vice Chair and past Chair.</p> <p>By Spring 2012: PARC presents City Council with suggestions for CIP prioritization and makes recommendations for additional projects related to parks and recreation.</p>

	<p>b. Review draft Park Plan (ALL)</p>	<p>Ongoing role: PARC Commissioners attend City Council meetings when the draft Park Plan is discussed. By Winter 2012: PARC requests timeline from Staff on Park Plan.</p>
	<p>c. Consider Downtown Park (ALL)</p>	<p>By Dec 2011: PARC commissioners attend visioning sessions for downtown parking plaza developments.</p>
7	<p>GOAL 7 LYNETTE</p>	<p>Continue to implement Commission Best Practices.</p>
	<p>a. Get Council Direction on Best Practices (ALL)</p>	<p>By Oct. 2011: Presentation by Council Personnel Committee and City Attorney on Aug. 10. 2011</p>
	<p>b. Develop and Implement a Best Practices Scorecard (LYNETTE, DAVID)</p>	<p>By Dec. 2011: Develop an effective scorecard for reviewing the use of Commission Best Practices by PARC. By Mar. 2012: Implement use of Scorecard on a Quarterly Basis. Submit Scorecard results to Council at Annual Joint Council/PARC meeting.</p>

AGENDA ITEM 6



PARKS, ARTS AND RECREATION COMMISSION

2011 Looking Forward Goals

Revised September 14, 2011

Approved by Council ____

Special Projects

1. Redwood Grove – activities completed and sent to Council. Get direction from Council.
2. Survey recreation programs with staff and community for report to Council.
Subcommittee of Larry and Pradeep
3. Explore mechanisms to assertively encourage on-going community feedback.
4. Tour Rosita Park and select playground configuration based on various design recommendations by staff.
5. Assist, review and give recommendation to Council regarding the updated Parks, Arts and Recreation Commission Charter and new ordinance.

Work Plan

MARIA
LARRY
DAVID
SHANNON
KAREN

Annual Activities

6. Make annual recommendations on Capital Improvement Projects and PARC related items.
7. Serve as Friends of Park Liaisons to local parks with activities as assigned by Council.
8. To foster Community and City outreach, hold joint meetings with:
 - a. Youth Commission,
 - b. Senior Committee, and
 - c. Los Altos Hills Recreation Committee.
9. Support and attend City events and activities such as Summer Concert Series, Halloween, Fun Run, Community Picnic, Park Openings.
10. Continue to implement Commission Best Practices.

MARIA
DAVID
ALL
ALL
LYNETTE