

**MINUTES OF A SPECIAL MEETING OF THE PARKS, ARTS AND RECREATION
COMMISSION MEETING OF THE CITY OF LOS ALTOS, HELD ON WEDNESDAY,
NOVEMBER 9, 2011 AT 6:15 P.M. AT SAN ANTONIO CLUB TINY TOTS FACILITY,
647 N. SAN ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

ROLL CALL

PRESENT: Parmar, Baron, Kilgore, Eng, Greguras

ABSENT: Bautista, Beggs

DISCUSSION ITEMS

1. Tour at San Antonio Club Tiny Tots Facility
Presentation by staff and review of construction improvements, programs and Tiny Tots facility.

ADJOURNMENT

Chair Parmar adjourned the meeting at 6:45 p.m.

**MINUTES OF A REGULAR MEETING OF THE PARKS, ARTS AND RECREATION
COMMISSION MEETING OF THE CITY OF LOS ALTOS, HELD ON WEDNESDAY,
NOVEMBER 9, 2011 AT 7:00 P.M. AT LOS ALTOS CITY HALL,
ONE NORTH SAN ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

PRESENT: Parmar, Baron, Kilgore, Eng, Greguras

ABSENT: Bautista, Beggs

PLEDGE OF ALLEGIANCE

Chair Parmar led the Pledge of Allegiance.

SPECIAL PRESENTATION

1. Halloween Window Painting Award Presentation
Chair Parmar and Vice Chair Kilgore greeted children and families and presented the awards for the Halloween Window Painting.

PUBLIC COMMENTS

None

2. Commission Minutes
MOTION BY COMMISSIONER BARON, SECONDED BY COMMISSIONER ENG to approve the minutes of the Special Meeting at Rosita Park and Regular meeting of October 12, 2011. THE MOTION CARRIED unanimously.

DISCUSSION ITEMS

1. Rosita Park Playground City Council Agenda Item on October 25, 2011.
Report by PARC Commission Chair Parmar that Council approved the EVOS structure with colors of green/tan/brown and the special feature lion head climbing rock.
2. PARC Charter revisions
Report by Commissioner Greguras on Council action on November 8, 2011.
3. Community Services Agency (CSA) Adopt a Family
Discussion and agreement to participate with recreation staff.
4. 2011 Looking Forward Goals and 2011-2012 Work Plan
Goal 1 – Continue Redwood Grove assessment.
Goal 2 – Survey Recreation programs with staff and community for report to Council.
Goal 3 – Explore mechanisms to assertively encourage on-going community feedback.
Goal 4 – Tour Rosita park and select playground configuration.
Goal 5 – Assist, review and give recommendation to Council regarding the updated Parks, Arts and Recreation Commission Charter and new ordinance. Goal 6
– Advance the quality of parks and facilities as well as recreational planning and programming.
Goal 7 – Continue to implement Commission Best Practices.
 - a. Commissioners reviewed and continue development of Work Plan items and dates.
 - b. Commissioners reported on activities in Work Plan and gave recommendations to achieve Work Plan Goals.
5. Items for Information
 - a. Grand Opening – Rosita Park
Commissioners reviewed Opening of Rosita Park.

COMMISSION REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS

Commissioners agreed to meet for holiday dinner in December as arranged by Chair Parmar.

ADJOURNMENT

Chairperson Parmar adjourned the meeting at 8:56 p.m.