

RESOLUTION NO. 2009-13

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF LOS ALTOS SETTING  
CERTAIN FEES AND CHARGES TO BE COLLECTED**

**WHEREAS**, the Municipal Code specifies that certain fees and charges shall be set by Resolution of the City Council; and

**WHEREAS**, these fees and charges should be in amounts sufficient to recover the costs incurred by the City with respect to the functions to be performed by the City; and

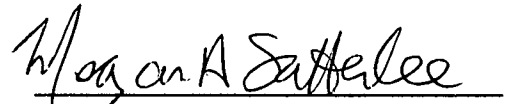
**NOW, THEREFORE, BE IT RESOLVED** that the various fees and charges set forth in the attached FY 2009-2010 Fee Schedule, Exhibit A, shall become effective July 1, 2009 and shall remain in effect until a new Resolution amending the same is adopted by the City Council.

**BE IT FURTHER RESOLVED** that the building permit fees and charges set forth in the attached Building Permit Fees, Exhibit B, shall become effective July 1, 2009 and shall remain in effect until a new Resolution amending the same is adopted by the City Council.

**BE IT FURTHER RESOLVED** all other fees previously established by other Council Resolution or Ordinance remains in effect.

**I HEREBY CERTIFY** that the forgoing is a true and correct copy of a Resolution passed and adopted by the City Council of the City of Los Altos at a regular meeting thereof held on the 26<sup>th</sup> day of May 2009 by the following roll call vote:

**AYES:** PACKARD, CARPENTER, CASAS, BECKER, SATTERLEE  
**NOES:** NONE  
**ABSENT:** NONE

  
Megan Satterlee, MAYOR

**ATTEST:**

  
Susan Kitchens, CITY CLERK

FY 2009-2010 Fee Schedule

<b>Description</b>	<b>Fee</b>
Building Plan Checking	65% of Building Permit
Technology Surcharge - Permit System Maintenance Document Archiving Maintenance Document Backfile Conversion	5% of Building/Electrical Mechanical /Plumbing Permits
Fire Marshall Plan Check	20% of Building Permit
Energy Plan Check	25% of Building Permit
Building Permit	Per Resolution 2009-13 \$75.00 Minimum
Electrical Permit	Per Resolution 2009-13 \$75.00 Minimum
Plumbing Permit	Per Resolution 2009-13 \$75.00 Minimum
Mechanical Permit	Per Resolution 2009-13 \$75.00 Minimum
Fire Department Inspection Permit	Per Resolution 2009-13 \$75.00 Minimum
Solar and Photovoltaic Permit	\$500.00
Building Code Compliance Review - Commercial/Multiple Family	\$500.00
Temporary Certificate of Occupancy - Commercial	\$350.00
Building Code Compliance Review - Single Family	\$250.00
Miscellaneous Building Permit	\$75.00
Re-Inspection Request	\$75.00
Duplicate Permit Request	\$50
Building Moving Permit	Time/Material
Wide and Overload Permit	\$25.00
Preliminary DRC Project Review	\$250.00
Design Review - Second Living Unit	\$500.00
Design Review - Single Family Administrative (>500 Sq. Ft.)	\$750.00
Design Review - Single Family Architecture and Site Review Committee	\$1,500.00
Design Review - Commercial/Multiple Family Administrative (≤500 Sq. Ft.)	\$750.00
Design Review - Commercial/Multiple Family Planning Commission/City Council (>500 Sq. Ft.)	\$4,500.00

# FY 2009-2010 Fee Schedule

<b>Description</b>	<b>Fee</b>
General Plan/Map Amendment	\$4,500.00
Zoning Ordinance/Map Amendment	\$4,500.00
Planned Unit Development	\$4,500.00
Zoning Use Compliance	\$50.00
Variance Review - Accessory Structure	\$500.00
Variance Review - Single Family Main Structure	\$1,500.00
Variance Review - Commercial/Multiple Family Main Structure	\$4,500.00
Application Extension - Single-Family	\$250.00
Application Extension - Commercial/Multiple Family	\$500.00
Application Modification - Single Family	\$500.00
Application Modification - Commercial/Multiple Family	\$1,500.00
Single Story Overlay Rezoning	\$4,075.00
Demolition Permit - Single Family	\$250.00
Demolition Permit - Commercial/Multiple Family	\$500.00
Sign Design Review - Modification of Existing Sign/Sign Per Sign Program	\$125.00
Sign Design Review - New Sign Not Per a Sign Program	\$250.00
Appeal - Within Notification Boundary	\$500.00
Appeal - Outside Notification Boundary	\$1,500.00
Environmental Initial Study	\$1,500.00 + Time/Material
Environmental Impact Report	\$4,500.00 + Time/Material
Certificate of Compliance	\$500.00 + Time/Material
Reversion to Acreage	\$1,500.00 + Time/Material
Lot Line Adjustment	\$1,500.00 + Time/Material
Tentative Subdivision Map Review	\$4,500.00
Tentative Subdivision Map Extension	\$1,500.00
Conditional Use Permit - Business Use Only Planning Commission	\$1,500.00
Conditional Use Permit - Business Use Only Planning Commission/City Council	\$2,500.00

# FY 2009-2010 Fee Schedule

<b>Description</b>	<b>Fee</b>
Conditional Use Permit - New Construction (>500 Sq. Ft.) Planning Commission/City Council	\$4,500.00
Street Address Change	\$500.00
Final Subdivision Map Check	\$550.00 + Time/Material
Park In Lieu Fee - Single Family Residential Unit Multiple Family Residential Unit	\$30,000.00 \$18,000.00
Traffic Impact Fee - Single Family Residential Unit Multiple Family Residential Unit Senior Residential Unit Commercial (Per 1,000 Sq. Ft.) Office (Per 1,000 Sq. Ft.)	\$5,142.00 \$3,156.00 \$1,323.00 \$9,418.00 \$7,585.00
Subdivision Street Trees	\$250.00
Encroachment Permits - Parking Stall Miscellaneous Special	\$10 Per Day/Per Stall \$155.00 \$315.00 + Time/Material
Public Sidewalk Display Permit	\$50.00
Utility Company Street Cut Permit	2% of Construction Cost \$155.00 Minimum
Subdivision Improvement Inspection	\$300.00 + Time/Material
Development Agreement Fee	\$430.00
Public Work Inspection Fee	6% of Estimated Cost
Annexation	\$500.00 + Time/Material
Vacating Easement/Right-of-Way	Time/Material
Tree Removal	\$50.00
VIN Verification	\$63.00
Vehicle Release Fee	\$146.00
Vehicle Repossession	\$15.00
Business Regulation	\$230.00
Massage Establishment Permit - Initial Permit Annual Renewal	\$280.00 \$174.00
Massage Technician Permit - Initial Permit Annual Renewal	\$207.00 \$127.00
Massage Permit Appeal Hearing	\$1,835.00
Police Alarm Permit - Initial Permit Renewal Late Renewal	\$24.00 \$24.00 \$28.00
Police False Alarm Response	\$139.00

# FY 2009-2010 Fee Schedule

<b>Description</b>	<b>Fee</b>
Fire False Alarm Response	\$66.00
Clearance Letter Charge	\$39.00
Secondhand Dealer License - Initial Permit	\$115.00
Annual Renewal	\$58.00
Bicycle License Fee	\$4.00
Driving Under the Influence - Police Response	\$675.00
Police and Fire	\$810.00
Parking Permit - Quarterly	\$12.00
Annual	\$36.00
Block Party Permit	\$68.00
Park Alcohol Permit - Resident	\$36.00
Non-resident	\$60.00
Juvenile Alcohol Party Response	\$366.00
Jail Booking Fees	Actual County Cost
Fire Company Inspection	Time/Material
Fire Reports	\$5.00
Weed Abatement Inspection	Time/Material
Water Salvage	\$135.00
Mandated Fire Inspection	Time/Material
Annual Fire Permit	Time/Material
Youth Recreation Programs Trips, Dances, Other Events	Time/Material
Non-Resident Fee - All Activities	\$14.00 Per Activity
Youth Theater Production	\$225.00-\$350.00 Per Show
Contract Recreation Programs	Contractor/City Percentages 60% - 85%/40% - 15%
Administration Fee - All Recreation Programs	\$10.00 Per Activity
Class Cancellation	\$15.00 Per Transaction
Preschool Programs	\$8.50 - \$12.00 Per Hour
Adult Sports League	\$625.00 - \$775.00 Per Team
Junior High Afterschool Sports	\$75.00 - 125.00 Per Sport
Field Rental	\$10.00 Per Hour Resident \$28.00 Per Hour Nonresident
Tennis Court Rental	\$4.00 Per Court/Per Hour Residents Only

# FY 2009-2010 Fee Schedule

Description	Fee
<p>Single Use Facility Rentals (Hillview Community Center, Grant Park, Garden House, Youth Center)</p> <p>Classrooms per hour</p> <p>Multi-Purpose Rooms per hour</p> <p>Security Deposit</p>	<p>\$45.00 Resident \$90.00 Nonresident \$29.00 Resident Nonprofit \$39.00 Nonresident Nonprofit</p> <p>\$161.00 Resident \$225.00 Nonresident \$39.00 Resident Nonprofit \$49.00 Nonresident Nonprofit</p> <p>\$500</p>
<p>Building Occupancy Rentals Music for Minors League of Women Voters Children's Corner</p>	<p>\$282.00 Per Month \$288.00 Per Month \$4,144.00 Per Month</p>
<p>Blach and Egan School Gymnasiums</p>	<p>Resident Youth/Nonprofit \$37.00 Per Hour-Half Gym \$74.00 Per Hour-Full Gym Resident Adult \$67.00 Per Hour-Half Gym \$134.00 Per Hour-Full Gym Nonresidents \$124.00 Per Hour-Half Gym \$248.00 Per Hour-Full Gym Deposit \$500.00</p>
<p>Senior Citizens Programs Annual Membership Fee Non-Resident Annual Membership Fee</p>	<p>\$15,575.00 In Service \$21.00 \$26.00</p>
<p>Picnic Reservations Resident One-Half Day Resident Full Day Youth Group Non-resident One-Half Day Non-resident Full Day Alcohol Use Permit Resident Alcohol Use Permit Nonresident</p>	<p>\$135.00 \$197.00 \$42.00 Per Day \$225.00 \$348.00 \$36.00 \$60.00</p>
<p>Banner Program - Lincoln Park</p>	<p>9 Ft. Banner \$69.00 Per Week 18 Ft. Banner \$134.00 Per Week</p>

## FY 2009-2010 Fee Schedule

<b>Description</b>	<b>Fee</b>
Banner Program- San Antonio/ECR	\$159.00 Per Two Weeks
Banner Program - Downtown	\$159.00 Per Week
Banner Program - Fremont/Grant	\$69.00 Per Week \$134.00 Per Two Weeks
Recreation Special Events	Time/Material
Sewer Dye Test	\$116.00
Returned Check Charge	\$25.00 - \$35.00
Solicitors and Peddlers Permit	\$135.00
Copies of Election Documents	\$.10 Per Page \$5.00 Retrieval Fee if Stored Offsite
Other Copies	\$2.00 First 20 Pages \$.25 Each Add Page \$5.00 Retrieval Fee if Stored Offsite
Document or Information Certification	Time/Material
Research Fees	Time/Material
Agenda and Summary Mailings	\$77.00 Per Year
Residency Certification	\$22.00
Damage to City Property	Time/Material
Political Sign Retrieval	\$53.00
Special Event Permit	\$160.00 + Time/Material Per Resolution 2007-09
Issue Duplicate Business License	\$5.00

**LOS ALTOS BUILDING DIVISION  
FEE SCHEDULE**

**Valuation based on price per square foot of construction.**

**Minimum valuation for new residential and commercial construction is \$150.00 per square foot.**

**BUILDING PERMIT FEES**

<b>TOTAL VALUATION</b>	<b>FEE</b>
\$1.00 - \$3,000.00	\$75.00
\$3,001.00 - \$25,000.00	\$75.00 for the first \$3,000.00 plus \$15.45 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00.
\$25,001.00 - \$50,000.00	\$414.90 for the first \$25,000.00 plus \$11.15 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00.
\$50,001.00 - \$100,000.00	\$693.65 for the first \$50,000.00 plus \$7.75 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00.
\$100,001.00 - \$500,000.00	\$1,081.15 for the first \$100,000.00 plus \$6.20 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00.
\$500,001.00 - \$1,000,000.00	\$3,561.15 for the first \$500,000.00 plus \$5.25 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00.
\$1,000,001.00 and up	\$6,186.15 for the first \$1,000,000.00 plus \$3.50 for each additional \$1,000.00 or fraction thereof.

**ELECTRICAL, FIRE,  
MECHANICAL & PLUMBING  
PERMITS**

<b>TOTAL VALUATION</b>	<b>FEE</b>
\$1.00 - \$3,000.00	\$75.00
\$3,001.00 - \$25,000.00	\$75.00 for the first \$3,000.00 plus \$21.00 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00.
\$25,001.00 - \$50,000.00	\$537.00 for the first \$25,000.00 plus \$15.25 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00.
\$50,001.00 - \$100,000.00	\$918.25 for the first \$50,000.00 plus \$10.00 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00.
\$100,001.00 and up	1.5% of the valuation



**SOLAR/PHOTOVOLTAIC PERMIT** \$500.00

**PLAN CHECK FEES**

S-1 Building Plan Check 65% of Total Building Permit Fee  
S-1I Fire Department Plan Check 20% of Total Building Permit Fee (if applicable)  
S-1J Energy Plan Check (Title 24) 25% of Total Building Permit Fee

**ADDITIONAL FEES**

Blueprint for a Clean Bay \$10.00  
S-170 Demolition Permit \$250.00  
Single Family  
S-170 Demolition Permit \$500.00  
Commercial/Multiple Family  
S-261 Street Address Change \$500.00  
S-104 Sale/Copy of Documents \$2.00 first 20 pages  
\$.25 each additional page  
\$5.00 retrieval fee if stored offsite  
S-106 Property Research – Residential \$25.00 per Property  
S-106 Property Research – Commercial \$50.00 (minimum) per Property  
Construction Tax – Residential \$0.41 per Square Foot  
Construction Tax – Commercial \$0.68 per Square Foot  
Strong Motion Instrumentation & Seismic Hazard Mapping Fees – SMIP Residential – Minimum Fee is \$0.50 for Any Valuation up to \$5,000.00  
Valuation Amount x 0.0001 = Fee Amount  
Strong Motion Instrumentation & Seismic Hazard Mapping Fees – SMIP Commercial – Minimum Fee is \$0.50 for Any Valuation up to \$2,381.00  
Valuation Amount x 0.00021 = Fee Amount  
California Green Building fund Assessed at the rate of (4\$) per one hundred thousand dollars in valuation, with appropriate fractions thereof, but not less than (\$1) per every twenty-five thousand in valuation.  
Re-Inspection Fee \$75.00  
Duplicate Permit \$50.00  
School Impact Fees Residential – \$2.97 Per Square Foot  
Commercial – \$.47 Per Square Foot