



## LIBRARY COMMISSION MINUTES

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Regular Meeting of Tuesday, November 5, 2002  
Los Altos Main Library  
13 South San Antonio Road, Los Altos, California 94022

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### ROLL CALL

Chairperson Thurber called the meeting to order at 5:35 p.m.

Present: Chairperson Thurber and Commissioners, Iskow, Lamparter, Lopez, McNulty Winkler.  
Absent: Commissioner Busetti and Dr. Takle Quinn.  
Also Present: Acting County Librarian Julie Farnsworth, Los Altos Community Librarian Cheryl Houts, and City of Los Altos Liaison Donna Legge.

### MINUTES OF OCTOBER 1, 2002

COMMISSIONER LAMPARTER MOVED that the minutes of October 1, 2002, were approved as amended. THE MOTION WAS SECONDED BY COMMISSIONER ISKOW AND PASSED UNANIMOUSLY BY VOICE VOTE.

### REPORTS

#### Cheryl Houts, Los Altos Community Librarian

Cheryl distributed the monthly public suggestions and comments. Her announcements included upcoming events and library attractions. She announced that the Santa Clara County Registrar of voters would be in the library to gather public input on voting machines that were being considered for use in the future. The Cupertino Library is temporarily closed. Cheryl is working with Peggy Ford of the Recreation Department to include library information in the Spring Recreation Brochure.

#### Julie Farnsworth, Acting County Librarian

Julie announced that the newly appointed County Librarian, Melinda Cervantes, would begin on December 30, 2002. The Library JPA met and is struggling with decisions regarding benefits for part-time employees. She announced that the Library is financially in good shape. A meeting will be held in December to determine new library funding. A Measure A Campaign meeting will be held on December 12 at 1:30 p.m. The election date is in fourteen months. Circulation continues to increase.

Donna Drako, Friends of the Library

Donna reported that the City has accepted \$3,400 from the Friends. The next book sale will be held on November 16 at the Library. LALE will be meeting next week.

**NEW BUSINESS**

Commission/Committee Member Orientation

Legge announced that the orientation will be on Tuesday, November 19 at 7:00 p.m. at the Hillview Community Center.

Joint Meeting with City Council

Chairperson Thurber will prepare a report for the joint meeting scheduled for Tuesday, December 3 at 7:00 p.m. at the Hillview Community Center. It was recommended that the Library commission meet at 6:15 p.m. prior to the joint meeting.

**ONGOING BUSINESS**

Library Landscape Project

Cheryl reported that staff was working with the City to coordinate a workday.

Community Input Survey

As a result of the survey, staff have responded successfully to increasing publicity, maintaining a website and looking into touch pole surveys to obtain feedback. It was recommended to remove this item from future agendas.

Publicity for Library Activities and Services

Commissioner Lopez requested that any publicity opportunities be forwarded to her.

**ADJOURNMENT**

Meeting was adjourned at 6:15 p.m.

Donna Legge, Recreation Supervisor  
Liaison to the Library Commission