



## LIBRARY COMMISSION MINUTES

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Regular Meeting of Tuesday, November 4, 2003  
Los Altos Main Library  
13 South San Antonio Road, Los Altos, California 94022

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### ROLL CALL

Chairperson Thurber called the meeting to order at 5:35 p.m.

Present: Chairperson Thurber, Vice-Chair Iskow and Commissioners Gerich, Iskow, Johnson, Lopez, McNulty Winkler and Dr. Takle Quinn.  
Absent: None  
Also Present: Deputy County Librarian Sarah Flowers, Manami Williams, Donna Drako, and City of Los Altos Liaison Donna Legge.

### MINUTES

COMMISSIONER LOPEZ MOVED that the minutes of September 2, 2003 be approved as amended. THE MOTION WAS SECONDED BY COMMISSIONER TAKLE QUINN AND PASSED UNANIMOUSLY BY VOICE VOTE.

Amendments: Add “campaign” to the parcel tax in the LALE report made by Takle Quin. Add the word “reported” to the Parcel Tax Election Update given by Cervantes.

### PUBLIC COMMENT

Elayne Dauber, Pat Johnson, and Donna Drako presented information about the tentatively named “Committee to Retain Library Services” that is working on the parcel tax campaign. Information was provided to the commission regarding upcoming events and planned activities that will promote support of the parcel tax measure. Regular updates will be provided to the Commission on an ongoing basis.

### REPORTS

#### Cheryl Houts, Community Librarian

Cheryl announced upcoming events and library attractions including various positive comments regarding library services. She also announced that two clerks are on maternity leave.

Sarah Flowers, Deputy County Librarian

Flowers presented information on behalf of Melinda Cervantes. Flowers announced that the Silicon Valley Reads program would be announcing the finalist next week. At the November JPA meeting funds would be designated for technology improvements. It was determined that the parcel tax would be \$42 annually for 7 years with no escalator which was based on a second round of polling. The goal is to maintain the status quo in service levels.

Donna Drako, Friends of the Library

Donna announced that the Friends would have a book sale on November 15 from 10 a.m. to 3 p.m. in the Program Room at the library. The next sale will be held in January. The Coffee shop generated \$120 worth of sales during the "Bat Lady" event at the library.

Dr. Karen Takle Quinn, LALE

Karen announced that an event is being planned in November. Plans are underway to coordinate a National Library Week event in April 2004. LALE is reviewing stock options and drafting policy statements. A legal review is also underway regarding contributions made to the parcel tax campaign.

**NEW BUSINESS**

Joint Meeting with City Council

Chair Thurber will draft a n annual report to be reviewed by the Commission at it's December meeting. Staff announced that the joint meeting is scheduled for January 13 at 6:00 p.m.

**FUTURE AGENDA ITEMS**

**ADJOURNMENT**

Meeting was adjourned at 6:15 p.m.

Respectfully Submitted by  
Donna Legge, Recreation Supervisor  
Liaison to the Library Commission