



LIBRARY COMMISSION MINUTES

Regular Meeting of Tuesday, October 5, 2004
Woodland Library
1975 Grant Road, Los Altos, 94024

ROLL CALL

Vice Chairperson Iskow called the meeting to order at 5:30 p.m.

Present: Vice Chair Iskow, Commissioners Gerich, McNulty Winkler and Dr. Takle Quinn
Absent: Chairperson Thurber and Commissioner Johnson
Also Present: Community Librarian Cheryl Houts, County Librarian Melinda Cervantes and City Staff Liaison Donna Legge.

MINUTES

COMMISSIONER TAKLE QUINN MOVED that the minutes of September 7, 2004 be approved as presented. THE MOTION WAS SECONDED BY COMMISSIONER McNULTY WINKLER AND PASSED UNANIMOUSLY BY VOICE VOTE.

REPORTS

Cheryl Houts, Community Librarian

Cheryl announced upcoming October events and library attractions and shared various September activities. Cheryl announced that a public access program (W2K) is being piloted at the Woodland Library. A new browser will be installed called "Mozilla". Several class visits have been scheduled at the library.

Melinda Cervantes, County Librarian

Melinda announced that the Hennen American Public Library Ranking placed the Santa Clara County Library #1 for excellence in services and collections for the fourth consecutive year for libraries serving the population size of 250,000 to 499,999. The ranking is based on data reported by libraries in 2002 for activities in 2001. As a result of receiving bond act grants, Morgan Hill and Gilroy will be building new libraries. The Silicon Valley Reads program has selected the book "Epitaph for a Peach: Four Seasons on My Family Farm" by David Masumoto. Most activities will begin in February 2005. Nancy Howe from Morgan Hill has been appointed as the new Adult Services/Teen Services Manager for the County.

JPA would meet on August 26 to discuss the reduced library hours that will be effective October 11 until the end of June. The County library was moved over the weekend to the new Los Gatos location. The next Silicon Valley Reads book will announced at the next meeting.

Friends of the Library

Gerich announced that the Friends of the Library have received an \$111,400 donation from the Whipple Estate.

LALE

LALE will continue to work on goals and educate public.

BUSINESS

1. Future Endowment

LALE Board of Directors Chair Graham Wallace made a presentation to the commission regarding the profile of the Los Altos library endowment and the long-range funds disbursement.

2. New City Staff Liaison

Staff announced that the Recreation Department reorganized and as a result, a new liaison has been assigned to the Library Commission. Donna Legge will be replaced by Peggy Ford who will be introduced to the commission at its regular meeting in November.

3. Radio Frequency Identification (RFID) Task Force

Gerich reported that the first meeting was held and that the primary focus was on review and organization. Curtis Cole is leading the Committee with representatives from the Library JPA, Milpitas (IT), Santa Clara County (IT), Santa Clara County Library System (IT), the RedWave Company and Melinda.

4. Library Commissioner Vacancy

Staff announced that the City has received three applications for the commission vacancy. Interviews will be scheduled in the near future.

5. Woodland Library Building

Library staff has reported poor conditions of the Woodland Library facility including the sewer and the exterior siding. It was recommended that Chairperson Thurber request that the City analyzes the conditions and makes a recommendation for repair.

DISCUIION AND ITEMS OF INTEREST

The commission requested that the joint meeting with Council be scheduled on December 7. It is recommended that the draft annual report be prepared for review at the meeting in November.

FUTURE AGENDA ITEMS

ADJOURNMENT - Meeting was adjourned at 7:10 p.m.

Respectfully Submitted by
Donna Legge, Recreation Supervisor
Liaison to the Library Commission