



## LIBRARY COMMISSION MINUTES

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Regular Meeting of Tuesday, August 7, 2007  
Los Altos Main Library  
13 South San Antonio Road, Los Altos, 94022

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### ROLL CALL

Chairperson, Nancy Tucker called the meeting to order at 5:35pm

Present: Chairperson Tucker; Vice Chairperson Smith; Commissioners Poulos, Struthers, Gerich and Lai  
Absent: Thurber  
Also Present: Cheryl Houts, Community Librarian; Melinda Cervantes, County Librarian; Peggy Ford, City Staff Liaison

### MINUTES

COMMISSIONER POULOS MOVED that the minutes of July 3rd, 2007 be approved. THE MOTION WAS SECONDED BY COMMISSIONER GERICH AND PASSED UNANIMOUSLY BY VOICE VOTE.

### PUBLIC COMMENT

### REPORTS

#### Cheryl Houts, Community Librarian

Cheryl reported on various programs, events and activities that are currently taking place at the Library. The library is partnering with the Los Altos Senior Center, Community Services Agency and Senior New Ways to provide interactive lectures on memory, concentration, focus and eye-hand coordination. Summer Reading Program participants received books as they signed up and set their own goals for summer reading. A grand prize drawing will take place for teen summer reading on August 29<sup>th</sup>.

#### Melinda Cervantes, County Librarian

Melinda reported on various events taking place around the County. The Morgan Hill Library Grand Opening was held on Saturday July 21, 2007 with over 4,500 people in attendance.

Melinda also reported on the Silicon Valley Reads program, which is co-sponsored by the Santa Clara County Library, the Santa Clara County Office of Education, and San Jose Public Library Foundation.

The goals of the program are to promote reading and literacy while building a sense of community through dialogue among widely diverse readers.

### Friends of the Library

The Friends of the Library will be having another book sale coming up on August 24, 25 and 26. Friends of the Library also gave a brief financial report for fiscal year 2006/2007.

### Commissioner Smith, LALE

Commissioner Smith reported about current issues taking place. There were no meetings scheduled in August for LALE.

### JPA Meeting

The JPA Board adopted the FY2007/08 Santa Clara County Library Budget at their meeting on Thursday, June 7, 2007. The next meeting of the JPA Board will be Thursday, October 25<sup>th</sup> at 1:30pm.

## BUSINESS

### 1) Expansion

Discussion for expansion involved securing committee members, conclusion of written RFP for a Needs Assessment and discussion of steps following the assessment. In addition a time line was created to follow in order to stay on task.

### 2) Reaching Out to the Community

Los Altos Community Picnic – Planning for the Community Picnic will take place at the September meeting. In the mean time, Commissioner Smith will fill out appropriate paperwork for a booth at the picnic.

## DISCUSSION AND ITEMS OF INTEREST

### FUTURE AGENDA ITEMS

Set September 4th Agenda

**ADJOURNMENT - Meeting was adjourned at 7:50pm**

Respectfully Submitted by  
Peggy Ford, Recreation Supervisor  
Liaison to the Library Commission