



LIBRARY COMMISSION MINUTES

Regular Meeting

Tuesday, August 2nd, 2011 5:30p.m.

Los Altos Main Library

13 South San Antonio Road, Los Altos, 94022

ROLL CALL

Commissioner Suelzle called the meeting to order at 5:32pm

Present: Chairperson: Suelzle, Commissioners: Hill, Tucker, Poulos, Perga, and Struthers
Absent: Commissioner Smith

Also Present: Peggy Ford, City Staff Liaison; Jane Cronkhite, Community Librarian and Melinda Cervantes, County Librarian; Ida Cohen, Friends of the Library

MINUTES

1. COMMISSIONER POULOS MOVED that the minutes of June 7th, 2011 be approved as is. THE MOTION WAS SECONDED BY COMMISSIONER HILL AND PASSED UNANIMOUSLY BY VOICE VOTE.

PUBLIC COMMENT

REPORTS

Melinda Cervantes, County Librarian

Provided monthly report of County Library happenings

Jane Cronkhite, Community Librarian

Provided monthly report regarding Los Altos Library events and programs

Friends of the Library

Friends of the Library will conduct their summer book sale August 20, 21, 2011

Commissioner Smith, Los Altos Library Endowment and North County Library Authority Report

LALE is funding way finding signs at the Los Altos Library.

Nor report on NCLA

BUSINESS

DISCUSSION AND ITEMS OF INTEREST

2. Review of County Library Budget – Melinda Cervantes
County Librarian, Melinda Cervantes, provided an overview and interpretation of the Santa Clara County Library Budget.
3. Library Traffic Follow up

Library Commission

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Liaison to the Library Commission, Peggy Ford will update Commissioners on Traffic Commissions report to Council at the September 6th meeting.

4. Progress on Current Goals and future Goals
Deferred to September 6th meeting
5. Commissioner Photos for Display in Library
Deferred to September 6th meeting
6. Discuss Research of Pros and Cons of JPA Membership vs. City Management
Deferred to September 6th meeting

FUTURE AGENDA ITEMS

Set September 6th Meeting Agenda

ADJOURNMENT – 6:54p.m.

Respectfully Submitted by
Peggy Ford, Senior Recreation Supervisor
Liaison to the Library Commission

August 2011: Los Altos & Woodland Libraries, Jane Cronkhite

News: Our wonderful janitor, Wayne Nash retired in June. Interviews are scheduled August 3 for the position.

We've had some fabulous Summer Reading programs this summer. The Teen International Candy Tasting was well attended, and the Book Bag Craft was a big hit at both Los Altos and Woodland. Many children (and librarians) enjoyed Rainforest Habitats, who brought a sloth and a kinkajou on July 13th!

Thank you to the Friends for approving library expenditures this year, including an increased programming and bestseller budget, new program room tables, and a book display for Woodland.

The Friends and LALE have sponsored 13 library cards for non-resident volunteers since July 1.

Children's Events:

The Library will be closed for a technology upgrade August 23.

Tap Your Toes Music & Movement, Wed 8/3, 10:30 am. For pre-readers.

Origami Paper Crafts, Wed 8/3, 3 pm.

Reading Buddies, Sat 8/13, 11 am, grades K-5. Come read to a dog or cat. No registration required.

Afternoon Family Movie, Sat 7/9, 2 pm. In this animated movie, birds Blu and Jewel take off for an adventure in Rio de Janeiro!

Book Dudes, Mon 8/15, 4 pm. *Woodland Branch Library*. Book discussion group for boys ages 9-12.

Bollywood Dance, Wed, 8/31, 4 pm. Mini-session of Los Altos Recreation class by Smita Basak. For grade school children.

Story Times continue at Los Altos and Woodland.

Adult and Teen Programs:

Whodunit? Mystery Readers Group, Wed 8/3, 10:15 am. Read and discuss Every Secret Thing by Laura Lippman.

Senior Book Group, Tues, 8/9, 1 pm, This month we discuss Stevenson's Dr. Jekyll and Mr. Hyde

Great Books Club, Tues 8/16, 6 pm

Friends of the Los Altos Library Book Sale Fri 8/19- Sun 8/21

Preview for Friends only Friday 8/19. Saturday 10-3, Sunday 12-3. Bargains galore!

Art Lecture Series, Wed 8/24, 7:30, "Golden Light, Glorious Color: Dutch and Flemish Paintings from the Van Otterloo Collection."

Reads and Reels, Thurs, 8/25, 6 pm, *Woodland Branch Library*. This new book club is geared towards adults who love cinema and literature. This month's selection is The Perfect Storm by Sebastian Junger.

Master Gardeners, Tues, 8/30

Facility: Jane met with contractors to plan Los Altos' carpet, paint and adult reference desk remodel. The project is tentatively scheduled for October.

The revenue generated by the ad valorem property tax and all other sources totals \$35,893,233. The amount needed to provide Central Services including supplies, computer operations and replacement, building maintenance, book processing, the Bookmobile, etc. is \$20,116,566. The amount available to distribute to libraries for staff and materials is \$15,776,667. After the Parcel Tax and City / NCLA revenue is returned to source, the resulting (\$10,520,107) is multiplied by 16.87% to give the amount to be budgeted for Los Altos Libraries for staff and materials, based upon the "formula". This amounts to \$1,774,742. The total assigned to Los Altos for staff and materials, including the Parcel tax and NCLA tax is \$2,768,036.

FUNDING FROM THE COUNTY SERVICE AREA PARCEL TAX

(Community Facilities District parcel tax)

The 2011-2012 budget shows Los Altos/Hills share of county service area parcel tax to be \$468,436. This amount includes tax proceeds from the surrounding unincorporated area. These dollars are devoted entirely to the Los Altos libraries for staff and materials.

FUNDING FROM THE NORTH COUNTY LIBRARY AUTHORITY

In preparing for the election it was estimated that there were 13,525 parcels in the Los Altos/Hills service area. Each parcel is assessed \$76.

The budget for NCLA estimates \$1,026,000 to be the yearly income from this parcel tax.

NCLA expenditures are driven by an annual adopted budget that is coordinated with County Library Staff including estimates of staffing hours by location. On a semi-annual basis it is billed for actual hours worked and provided cost detail. This amounts to roughly \$500,000 per year.