



**TUESDAY, DECEMBER 6TH, 2011**

**5:30 P.M. – REGULAR LIBRARY COMMISSION MEETING**

**Los Altos Main Library, Program Room**

**13 SAN ANTONIO ROAD,**

**LOS ALTOS, CALIFORNIA 94022**

## **ROLL CALL**

## **PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

Members of the audience may bring to the Commission's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the Staff Liaison. Speakers are generally given two or three minutes, at the discretion of the Chair. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "the Brown Act") items must first be noticed on the agenda before any discussion or action.

## **CONSENT CALENDAR**

These items will be considered by one motion unless any member of the Commission or audience wishes to remove an item for discussion. Any item removed from the Consent Calendar for discussion will be handled at the discretion of the Chair.

1. Commission Minutes  
Recommendation to approve the minutes of the November 1, 2011 regular meeting

## **PUBLIC HEARING**

### **DISCUSSION ITEMS**

- 2) Karen Duncan, Community Foundation Representative To Speak on Governance Study  
Hear report from Karen Duncan from the Prime Time Project regarding their study on library governance and the results submitted by the Prime Time Project to the Los Altos Community Foundation.
- 3) Pros and Cons of JPA Library Governance vs City Governance  
Discuss Pros and Cons of JPA library governance and city library governance and continue discussion on the Commission's role with respect to library governance issues.
- 4) Discussion of North County Library Authority Funding of Library Governance Study  
Discuss whether it is appropriate that library funds be used to pay for any portion of the NCLA's proposed library governance study.
- 5) Set Council Meeting Schedule for 2012 and Report Requirements to Commission from Council Meetings  
Discuss changed requirements re Commission members attendance at City Council meeting and set schedule for the Commission members to attend

City Council meetings and discuss what types of items should be reported back to the Commission.

### **COMMISSION REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS**

- 6) Lenelle Smith, Commissioner  
Report to Commission on November City Council meetings
- 7) Melinda Cervantes, County Librarian  
Report to Commission on past, current and upcoming County Library Events
- 8) Jane Cronkhite, Los Altos Community Librarian  
Report to Commission on past, current and upcoming events at the Los Altos and Woodland Libraries
- 9) Friends of the Library  
Report to Commission on Los Altos Friends of the Library events and happenings
- 10) Commissioner Smith, Los Altos Library Endowment and North County Library Authority Report  
Report to Commission on LALE and NCLA meetings and events

### **SET JANUARY 3RD MEETING AGENDA ADJOURNMENT**

#### **SPECIAL NOTICES TO PUBLIC**

In compliance with the Americans with Disabilities Act, the City of Los Altos will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the Recreation Department 72 hours prior to the meeting at (650) 947-2790.

Agendas, Staff Reports and some associated documents for Library Commission items may be viewed on the Internet at <http://www.losaltosca.gov/citycouncil/online/index.html>.

On occasion the Library Commission may consider agenda items out of order.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, and that are distributed to a majority of the legislative body, will be available for public inspection at the Recreation Office, City of Los Altos, located at 97 Hillview Ave., Los Altos, California at the same time that the public records are distributed or made available to the legislative body

For other questions regarding the meeting proceedings, please contact The Recreation Office at 947-2790.