



LIBRARY COMMISSION MEETING

MINUTES

6:30 PM – Thursday, October 3, 2024
Los Altos Community Center Sequoia Room

ESTABLISH QUORUM

Vice Chair Bedard called the meeting to order at 6:30 pm

Present: Vice Chair Bedard; Commissioners Carter, Morris, and Crane

Absent: Chair Fawcett

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Public Comment: None

CONSENT CALENDAR

1. **Minutes:** Approve minutes of the special meeting of September 16, 2024

Public Comment: None

Action: Commissioner Morris moved that the Commission accept the minutes of the special meeting of September 16, 2024 as written. Vice Chair Bedard seconded the motion.

Approve: Bedard, Crane, Carter, Morris

Oppose:

Abstain:

Absent: Fawcett

Motion passed: 4-0-1-0

ITEMS FOR CONSIDERATION/ACTION

2. **Commission Reorganization: Reorganize to select a Chair and Vice Chair to serve through September 2025**

Public Comment: None

Action: Commissioner Crane moved that the Commission appoint Vice Chair Bedard as Chair. Commissioner Carter seconded the motion.

Approve: Bedard, Crane, Carter, Morris

Oppose:
Abstain:
Absent: Fawcett
Motion passed: 4-0-1-0

Action: Commissioner Crane moved that the Commission appoint Commissioner Morris as Vice Chair. Vice Chair Bedard seconded the motion.

Approve: Bedard, Crane, Carter, Morris
Oppose:
Abstain:
Absent: Fawcett
Motion passed: 4-0-1-0

3. **Recommend North County Library Authority approve initial funding of \$128,765 to City of Los Altos for Main Library Design Improvements and recommend Los Altos City Council award contract to Anderson Brule Architects in amount of \$128,765 for Main Library Design Improvements**

Public Comment: Freddie Wheeler

Action: Commissioner Crane moved that the Commission recommend approval of initial funding and award contract to Anderson Brule Architects for Main Library Design Improvements. Commissioner Carter seconded the motion.

Approve: Bedard, Crane, Carter, Morris
Oppose:
Abstain:
Absent: Fawcett
Motion passed: 4-0-1-0

4. **Review 2025 Library Commission Work Plan**

Public Comment: None

Action: Vice Chair Bedard moved that the Commission approve the 2025 Library Commission Work Plan. Commissioner Crane seconded the motion.

Approve: Bedard, Crane, Carter, Morris
Oppose:
Abstain:
Absent: Fawcett
Motion passed: 4-0-1-0

5. **Discuss Commission Presence and establish Ad-Hoc Subcommittee if necessary**

Public Comment: None

Action: Vice Chair Bedard moved that the Commission establish an Ad-Hoc Subcommittee on Commission Presence consisting of Commissioners Crane and Morris that will disband upon final report to the commission. Commissioner Crane seconded the motion.

Approve: Bedard, Crane, Carter, Morris

Oppose:

Abstain:

Absent: Fawcett

Motion passed: 4-0-1-0

6. Discuss Woodland Library Patio and establish Ad-Hoc Subcommittee if necessary

Public Comment: None

Action: None

7. Discuss Library Commission Representative on North County Library Authority

Public Comment: Cindy Hill

Action: Commissioner Crane moved that the Commission appoint Vice Chair Bedard to the North County Library Authority Board. Commissioner Morris seconded the motion.

Approve: Bedard, Crane, Carter, Morris

Oppose:

Abstain:

Absent: Fawcett

Motion passed: 4-0-1-0

8. Review Draft Santa Clara County Library District Library Programs and Events Policy

Public Comment: None

Action: None

INFORMATIONAL ITEMS ONLY

STAFF REPORTS

9. Receive report from Santa Clara County Library District

10. Receive report from Main Library Staff

COMMISSIONER REPORTS

REQUEST FOR FUTURE AGENDA ITEMS

ADJOURNMENT

Vice Chair Bedard adjourned the meeting at 7:46 pm.