



LIBRARY COMMISSION MEETING

THURSDAY, FEBRUARY 4, 2020 - 6:30 P.M.
TELECONFERENCE

Please Note: Per California Executive Order N-29-20, the Library Commission will meet via teleconference only.

Public to listen, view and participate: Login to RingCentral Webinar by double clicking link <https://webinar.ringcentral.com/j/1498299896?pwd=SmQ5dzZsSXVsc3cxZ3lFSktwWDNXZz09>

Password: 020421

Public to listen: Call (623) 404-9000 RingCentral Webinar (Webinar ID: 149 829 9896, Password: 020421).

Members of the Public may only comment during times allotted for public comments.

Public input will be taken at the direction of the Chair. Those wishing to comment on an agenda item are asked to text their name and which item they wish to speak on to (650) 947-2848 to better organize the public comment period. Members of the public are also encouraged to submit written testimony prior to the meeting at jchew@losaltosca.gov. Emails received prior to the meeting will be included in the public record.

ESTABLISH QUORUM

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Members of the audience may bring to the Commission's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the Staff Liaison. Speakers are generally given two or three minutes, at the discretion of the Chair. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "the Brown Act") items must first be noticed on the agenda before any discussion or action.

INFORMATIONAL ITEMS

1. Receive information from County Staff
2. Receive information from Friends of the Library

3. Receive update from NCLA/Redevelopment Task Force
4. Receive information and announcements from City staff

ITEMS FOR CONSIDERATION/ACTION

5. Minutes
Approve minutes of the meeting of Thursday, January 7, 2021
6. Work Plan
Review and finalize draft of the 2020 – 2021 work plan
7. Proposal for Public Service Announcements (PSAs) for Library Resources
Consider recommendation of the Awareness Subcommittee’s proposal for public service announcements for library resources
8. Los Altos/Los Altos Hills City Council Meeting Schedule
Review the Los Altos and Los Altos Hills City Council meeting schedule

COMMISSIONERS’ REPORTS AND COMMENTS

9. Infrastructure Subcommittee
10. Services Subcommittee
11. Awareness Subcommittee
12. Futures Subcommittee
13. Work Plan Subcommittee

POTENTIAL FUTURE AGENDA ITEMS

ADJOURNMENT

SPECIAL NOTICES TO PUBLIC

In compliance with the Americans with Disabilities Act and California Law, it is the policy of the City of Los Altos to offer its programs, services and meetings in a manner that is readily accessible to everyone, including individuals with disabilities. If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodation, please contact department staff. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility. The City ADA Coordinator can be reached at (650) 947-2607 or by email: ada@losaltosca.gov.

Agendas, Staff Reports and some associated documents for Library Commission items may be viewed on the Internet at <https://www.losaltosca.gov/librarycommission>

If you wish to provide written materials, please provide the Commission Staff Liaison with **10 copies** of any document that you would like to submit to the Commissioners in order for it to become part of the public record.

For other questions regarding the meeting proceedings, please contact the City Clerk at (650) 947-2720.