



## LIBRARY COMMISSION MEETING

WEDNESDAY, NOVEMBER 5, 2020 - 6:30 P.M.  
TELECONFERENCE

*Please Note: Per California Executive Order N-29-20, the Library Commission will meet via teleconference only.*

*Public to listen, view and participate: Login to RingCentral Webinar by double clicking link <https://webinar.ringcentral.com/j/1484510565?pwd=bHRMOUZMcTRPaGIraWVaUFIzZ2xwUT09>*

*Password: Library*

*Public to listen: Call (623) 404-9000 RingCentral Webinar (Webinar ID: 148 451 0565, Password: Library).*

Members of the Public may only comment during times allotted for public comments.

*Public input will be taken at the direction of the Chair. Those wishing to comment on an agenda item are asked to text their name and which item they wish to speak on to (650) 947-2848 to better organize the public comment period. Members of the public are also encouraged to submit written testimony prior to the meeting at [jchew@losaltosca.gov](mailto:jchew@losaltosca.gov). Emails received prior to the meeting will be included in the public record.*

### ESTABLISH QUORUM

### PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Members of the audience may bring to the Commission's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the Staff Liaison. Speakers are generally given two or three minutes, at the discretion of the Chair. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "the Brown Act") items must first be noticed on the agenda before any discussion or action.

### ITEMS FOR CONSIDERATION/ACTION

1. Minutes  
Approve minutes of the special meeting of October 14, 2020

2. Select Library Commission Representative for NCLA  
Select a Library Commission representative to serve on the North County Library Authority (NCLA) Commission for a term through December 2024.
3. Work Plan  
Review and finalize draft of the 2020 – 2021 work plan

### **INFORMATIONAL ITEMS**

4. Receive information from County Staff
5. Receive information from Friends of the Library
6. Receive update from NCLA/Redevelopment Task Force
7. Receive information and announcements from City staff

### **COMMISSIONERS' REPORTS AND COMMENTS**

### **POTENTIAL FUTURE AGENDA ITEMS**

### **ADJOURNMENT**

#### **SPECIAL NOTICES TO PUBLIC**

In compliance with the Americans with Disabilities Act and California Law, it is the policy of the City of Los Altos to offer its programs, services and meetings in a manner that is readily accessible to everyone, including individuals with disabilities. If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodation, please contact department staff. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility. The City ADA Coordinator can be reached at (650) 947-2607 or by email: [ada@losaltosca.gov](mailto:ada@losaltosca.gov).

Agendas, Staff Reports and some associated documents for Library Commission items may be viewed on the Internet at <https://www.losaltosca.gov/librarycommission>

If you wish to provide written materials, please provide the Commission Staff Liaison with **10 copies** of any document that you would like to submit to the Commissioners in order for it to become part of the public record.

For other questions regarding the meeting proceedings, please contact the City Clerk at (650) 947-2720.