



DATE: July 2, 2020

AGENDA ITEM # 2

**TO:** Library Commission

**FROM:** Jaime Chew, Recreation & Community Services Manager

**SUBJECT:** Work Plan

**RECOMMENDATION:**

Receive reports from subcommittees and update work plan

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**BACKGROUND**

Each year, the Library Commission reviews and updates their work plan to share with the City Council, and to work on items that are of value to the Library and the community that it serves.

**DISCUSSION**

The Library Commission has tasked each subcommittee to review their goal, projects and assignments and report back to the full Commission on a monthly basis. The Commission will need to receive status reports from each subcommittee and take action as appropriate.

**ATTACHMENTS**

1. July 2, 2020 Work Plan Subcommittee Letter
2. 2019 – 2020 Work Plan

