

**MINUTES OF THE MEETING OF THE LIBRARY COMMISSION OF THE CITY OF
LOS ALTOS, HELD ON THURSDAY, MARCH 8, 2018 AT 6:30 P.M. AT LOS ALTOS
WOODLAND LIBRARY, 1975 GRANT AVENUE, LOS ALTOS, CALIFORNIA**

ROLL CALL

PRESENT: Commissioners Bashir, Dixon, Hill, Kiremidjian, Liu

ABSENT: Commissioner Agarwal, Colman

PUBLIC COMMENTS

David Struthers suggested that the Library Staff provide an update to City Council so that they understand what the Library does.

INFORMATIONAL ITEMS

1. Update from County Staff

County Librarian Nancy Howe presented the monthly update for Santa Clara County. She highlighted the following information:

- Early Literacy Concerts featuring Jim Gill
- Silicon Valley Reads 2018
- Library Trends

Community Librarian Marlene Iwamoto presented the monthly update pertaining to the Los Altos Library and Woodland Branch. She highlighted the following information:

- Los Altos and Woodland Branches Statistics
- Congratulations to Jean Nei, recipient of the County's Employee Excellence Award
- Program Highlights
- Teen Lock-in
- Upcoming Events

2. Information from the Friends of the Library

Mary Jo Kelly reported that they continue with bringing in a weekly average of \$1,000 in ongoing sales. The Friends also does online sales through Amazon. Amazon currently takes 24% of the earned proceeds. She was also reported that the Friends brings in \$200,000 in support to the Los Altos Library. Mary Jo also mentioned that they are currently looking for a place in preparation for when Hillview is no longer accessible.

3. Update from NCLA

Commissioner Cindy Hill reported that NCLA chose a law firm. In addition, they are preparing for the future tax measure for the new library. In addition, NCLA has funded upgrades to the Woodland Library Patio.

4. Update from City Staff

Staff Liaison Jaime Chew reported that the Spring Activity Guide has been released, and she indicated that registration would open on Tuesday, March 13 for residents and Friday, March 16, 2018 for all others. She also reported that the Spring Egg Hunt would be held on Saturday, March 31, 2018 at the Hillview Soccer Field.

ITEMS FOR CONSIDERATION/ACTION

5. Commission Minutes

Action: Upon a motion by Commissioner Hill, seconded by Commissioner Liu, the Commission unanimously approved 5 – 0 the minutes of the February 8, 2018 Library Commission meeting.

COMMISSIONERS' REPORTS AND COMMENTS

- Library Task Force: Commissioner Hill reported that Group 4 would be presenting their findings on March 22 and Strata would be presenting on April 5
- Commissioner Hill reported that LALE was looking into: the process of accepting donations, the process of how the City would accept private funds, and the City process of naming conventions.
- County Librarian Nancy Howe mentioned that Santa Clara County has a recognition program for small donations.

FUTURE AGENDA ITEMS

Work Plan

ADJOURNMENT

Chair Bashir adjourned the meeting at 7:18pm.