



DATE: October 3, 2017

AGENDA ITEM # 3

**TO:** Library Commission

**FROM:** Jaime Chew, Recreation & Community Services Manager

**SUBJECT:** Monthly Staff Update

---

### **Updates**

#### **Halloween Window Painting**

This long-time tradition and popular event is back this Fall Season! The event is open to youth who attend 4<sup>th</sup> grade through High School in the Los Altos area. More information can be found in the Fall Activity Guide or online on the City website.

#### **Welcome Casey Jensen**

The City of Los Altos Recreation & Community Services Department welcomes Casey Jensen to the team as our new Office Assistant II at the Hillview Community Center.

#### **Meeting with City Council**

The Library Commission will meet with City Council in November. The exact date and time is still to be determined.