

**MINUTES OF THE MEETING OF THE LIBRARY COMMISSION OF THE CITY OF
LOS ALTOS, HELD ON TUESDAY, OCTOBER 4, 2016 AT 6:00 P.M. AT LOS ALTOS
MAIN LIBRARY, 13 S.SAN ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

ROLL CALL

PRESENT: Commissioners Agarwal, Bashir, Colman, Hill, Kiremidjian, Suelzle

ABSENT: Commissioner Liu

PUBLIC COMMENTS

None.

ITEMS FOR CONSIDERATION/ACTION

1. Commission Minutes

Action: With the amendments of changing the start time from 6:00pm to 6:25pm, correcting the spelling of “September” and Commissioner Colman’s last name, Commissioner Suelzle motioned, seconded by Commissioner Colman, the Commission unanimously approved 6 – 0 the minutes of the September 6, 2016 regular meeting.

With the amendments of adding “City” to Item 2 and replacing “for a new or remodeled library” with “on other library topics” on Item 4, Commissioner Kiremidjian motioned, seconded by Commissioner Suelzle, the Commission unanimously approved 6 – 0 the minutes of the August 2, 2016 regular meeting.

2. Update and Review of Work Plan

Action: None taken. The Commission discussed the various goals and assignments that were listed. Judith Gregg provided additional information and clarification on Library Patronage.

3. Update on Interior Designs at the Main Library

Action: None taken. Chris Brown provided an overall update on the process. He indicated that additional focus groups were needed.

4. Library Pathways Review and Discussion

Action: None taken. The Commission determined that at this time, the number of pathways are sufficient. This can be re-evaluated should the need arise.

5. Update on Woodland Library Exterior Garden Area

Action: None taken. The library staff will provide any updated information at the next scheduled meeting.

INFORMATIONAL ITEMS

7. Friends of the Library Report

Heard report from Friends of the Library Representative
The next book sale will take place in November. The Friends of the Library request of placing a storage shed at Hillview was turned down. They are still looking for additional storage space.

8. Monthly staff report

Heard reports from Santa Clara County Library District. An update was provided on the automated handling machine.

COMMISSION AND STAFF REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS

None.

FUTURE AGENDA ITEMS

City Council Schedule
Presentation on Library Youth Services
Library Commission Meeting Start Time

ADJOURNMENT

Chair Hill adjourned the meeting at 7:25pm with a motion from Commissioner Kiremidjian which was seconded by Commissioner Suelzle.