



HISTORICAL COMMISSION MINUTES

7:00 p.m., Monday, February 23, 2004
Los Altos Community Meeting Chambers, City Hall
One North San Antonio Road, Los Altos, California 94022

CALL TO ORDER

ROLL CALL: Valorie Cook Carpenter, Chair (absent); Randall Hull, Vice Chair; Commissioners - George Dai, Justin Drewes, Paul Foerster, Gillian Humphries, and Lee Schink.

MINUTES

Approval of the minutes of the November 24, 2003 was moved by Commissioner Drewes, seconded by Commissioner Schink and approved by the six present. Review and approval of the January 26, 2003 minutes was deferred to after the community and Planning Division reviews.

PUBLIC COMMENTS

No Public Comment was taken.

DISCUSSION/ACTION ITEMS

1. Commissioner Foerster moved that 208 Paso Robles Avenue be evaluated for possible inclusion in the Historic Resources Inventory (HRI), motion seconded by Commissioner Dai. Passed with six present voting in favor. The Sub-Committee: Vice-Chair Hull, Commissioners Drewes, and Schink will try to go through with the Coldwell Banker realtor. If other commissioners go through the Open House they should avoid any discussions with the sub-committee.
2. Commissioner Foerster moved to forward the owner's written offer to donate the larger, more intact Neutra cottage (184 Marvin) to the City or another public entity. The Los Altos resident's offer would be accompanied by the minutes of the May Historical Commission meeting. Cover memo to be written by Vice-Chair Hull. Motion seconded by Commissioner Schink. Passed six in favor. Options suggested included offering the cottage through the Town Crier to a resident in Los Altos or Los Altos Hills. The cost of moving likely to be in the range of \$10,000 to \$20,000.
3. Commissioner Schink moved to not oppose the demolition of 771 University Avenue and to forward the Historical Commission's lack of opposition to the Planning Division staff. Seconded by Commissioner Drewes. Passed by consensus.
4. Commissioner Humphries moved approval of metal clad windows for First and Main (397/399—The Copeland Building). Seconded by Commissioner Drewes. Passed six in favor.

5. Commissioner Foerster moved approval of the composite roof and color for 762 Edgewood (The Winchester-Merryman house) and the sage green color. Seconded by Commissioner Drewes. Six in favor.
6. Commission Discussion and Reports
 - a. Council Designation of Rinconada Court Palms as Heritage Trees—Discussion tabled for a meeting at which Chair Carpenter was also present.
 - b. Essay Contest – Humphries, Schink and Drewes—Contest materials distributed; up to the students at this stage. Deadline is March 6, 2004.
 - c. Historic Barn Reports – No reports made due to the hour.
 - d. HRI Database Recommendation – Drewes handed out copies of the report.
 - e. Realtor Presentations on HRI – Hull tabled this for a future meeting.
 - f. Historic Bike Tour Brochure—Tabled for a future meeting.
 - g. Heritage Tree Consideration for Local Landmarks—Tabled for a meeting at which Chair Carpenter was also present.

HISTORY MUSEUM REPORT/STAFF REPORT

1. Status of Revised Historic Preservation Ordinance: this was currently scheduled for Council's agenda of March 9, 2004.
2. Museum Resource Volunteer Training for Commission—Letter from Marie Backs, President of the Museum's Board of Directors and from Lynne McCreight, Board Liaison for Collections. (Copies enclosed.)
3. Commissioner Drewes had written an addendum to the minutes of January 26, 2004 which he handed out. No motion, second or vote was taken on approving or correcting the January 26, 2004 minutes due to the hour and the fact that several commissioners had to leave. Minutes will be reviewed and corrected at the March 22, 2004 meeting.

WRITTEN CORRESPONDENCE

The brochure on the upcoming historic preservation conference in San Francisco (end of April 2004) was distributed.

OTHER MATTERS/NEW BUSINESS

Future Agenda Items: Nomination and Election of 2004 Historical Commission Chair and Vice Chair (March 22, 2004 meeting)

Next Meeting: **7 PM MONDAY, March 22, 2004**, Los Altos Community Meeting Chambers, City Hall.

ADJOURNMENT

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