



## HISTORICAL COMMISSION AGENDA

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7:00 p.m., Monday, February 28, 2005  
Los Altos Community Meeting Chambers, City Hall  
One North San Antonio Road, Los Altos, California 94022

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### CALL TO ORDER

**ROLL CALL:** P. Foerster, Chair; J. Drewes, Vice Chair; Commissioners – V. Carpenter, F. Durekas, J. Hamblin, K. Girdley, and L. Schink.

### MINUTES

Approval of the minutes of the April 26, 2004 and the January 24, 2005 Meetings.

### PUBLIC COMMENTS

Members of the audience may bring to the attention of the commission any item that is not on the agenda. Speakers are given up to three (3) minutes. State law prohibits the Commission from acting on items that do not appear on the agenda.

### DISCUSSION/ACTION ITEMS

1. **CHAIRMAN'S REPORT – FOERSTER**
  - a. Review of Proposed Addition to the Municipal Code Regarding Conducting Research for the Historic Resources Inventory (property, Heritage Trees)
  - b. Commission Policy Re: Evaluation of Changes to Historic Resources Inventory Properties (HRI)
  - c. Process Chart of How Property Owners work with the Planning Division and Historical Commission
  - d. Commissioner Resource Volunteer Status (Process Chart of Research Inquiries to Los Altos History Museum)
  - c. Budget 2005-2007
  - d. Certified Local Government Annual Report
  - e. Griffin House Letter

- d. Report On State Office of Historic Preservation (OHP) Meeting on Historic Preservation Ordinances
- e. OHP Access 2000 Template for HRI's

### **COMMISSION DISCUSSION AND REPORTS**

- a. Neutra Relocation Committee Report – Drewes
- b. Walking Tour Brochure – Carpenter
- c. Essay Contest -- Durekas
- d. Mission of the Historical Commission – 448 Cherry – Girdley
- e. Distribution of Final Commission Minutes – Girdley
- f. Properties of Interest List – All (Potential New Evaluation Assignments: 160 W. Portola, 41 Hawthorne, others)

### **HISTORY MUSEUM REPORT/STAFF REPORT**

- 1. Budget versus Actual(s): Fiscal Year '02 – '03; '03 – '04; and '04 – '05
- 2. HRI Access Template Work Session and/or Recruitment of a VEGA volunteer to assist the Commission with transferring data
- 3. City Minutes' Standards
- 4. Identifying Agenda Items for the March 28, 2005 meeting
- 5. "Commissioner Orientation," currently scheduled for March 31, 7 – 9 pm, Thursday
- 6. "Annual Statements of Economic Interest" (copies distributed in the February Mailing)

### **WRITTEN CORRESPONDENCE**

### **OTHER MATTERS/NEW BUSINESS**

### **ADJOURNMENT**

Madelyn Crawford, Liaison to the Historical Commission (Museum Director), 650-948-9427 x10; e-mail: madelyn.crawford@ci.los-altos.ca.us.; fax: 650-559-0268. In compliance with the Americans with Disabilities Act, the City will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the Staff Liaison 72 hours prior to the

meeting.