



DATE: October 22, 2018

AGENDA ITEM # A

AGENDA REPORT

TO: Historical Commission
FROM: Sean K. Gallegos, Staff Liaison
SUBJECT: Election of Chair and Vice Chair

RECOMMENDATION:

Nominate and elect members to serve as Chair and Vice Chair

BACKGROUND

At the first meeting in April each year, the Commission nominates and elects a Chair and Vice-Chair to serve for the coming year. This past year, Commissioner Trapnell served as Chair and Commissioner Horn served as Vice-Chair.

DISCUSSION

The election of Chair and Vice-Chair is governed by the Commission and Committee Handbook. Any member of the Commission may serve as either Chair or Vice-Chair. The current Chair will ask for nominations for the position of Chair. Any member may nominate another to serve. Nominations do not require a second. Once a member has been nominated for Chair, the Commission will vote. If a majority of members approve, that member will be deemed Chair. The process will then repeat for the election of Vice-Chair.

The Chair and Vice-Chair serve in the role for one year.

Upon the conclusion of the election process for Chair and Vice-Chair, the person elected Chair will take over as president of the meeting.