

**MINUTES OF THE MEETING OF THE FINANCIAL COMMISSION OF THE CITY
OF LOS ALTOS, HELD ON MONDAY, APRIL 27, 2020 AT 6:00 P.M.
TELECONFERENCE**

ROLL CALL

PRESENT: Chair Kalkat, Vice Chair McClatchie, Commissioners Frey, Martin, Richmond, and Roat

ABSENT: Commissioner Kalbach

PUBLIC COMMENTS

The following individual made public comments:

Roberta Phillips

ITEMS FOR CONSIDERATION/ACTION

1. Approval of Meeting April 20, 2020 Commission Minutes

Action: Upon a motion by Commissioner Roat, seconded by Commissioner McClatchie, the Commission approved the minutes of the Meeting of April 20, 2020, by the following vote: AYES: Frey, Kalkat, Martin, Richmond; NOES: None; ABSTAIN: None; ABSENT: Commissioner Kalbach

2. Approval for Joint Commission Letter to Council

This letter to Council highlights recommendations on fiscal transparency and responsibility and will be presented to Council during their next Council meeting on April 28th.

Action: Upon a motion by Commissioner Martin, seconded by Commissioner Frey, the Commission approved the Joint Commission Letter to Council by the following vote: AYES: Kalkat, Martin, McClatchie, Richmond, and Roat; NOES: None; ABSTAIN: None; ABSENT: Commissioner Kalbach

INFORMATIONAL ITEMS

3. Discussion of Joint Council and Commission Meeting, May 26, 2020

For the upcoming May 26th meeting, the Commission would like to address the four actionable items mentioned in the letter to Council implemented. In addition, there will be a discussion on FY 2020-2021's budget. The Commission wants to focus on reducing current Capital Improvement Project expenses to help with balancing the budget for FY 2020-2021 due to projected revenue reductions from COVID-19.

**COMMISSION AND STAFF REPORTS AND DIRECTIONS ON FUTURE AGENDA
ITEMS**

ADJOURNMENT

Chair Kalkat adjourned the meeting at 7:07p.m.

SPECIAL NOTICES TO PUBLIC

In compliance with the Americans with Disabilities Act, the City of Los Altos will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Clerk at least 48 hours prior to the meeting at (650) 947-2720.

Agendas, Staff Reports and some associated documents for Financial Commission items may be viewed on the Internet at <http://www.losaltosca.gov/meetings>.

If you wish to provide written materials, please provide the Commission Staff Liaison with **10 copies** of any document that you would like to submit to the Commissioners in order for it to become part of the public record.

For other questions regarding the meeting proceedings, please contact the City Clerk at (650) 947-2720.