



CITY OF LOS ALTOS FINANCIAL COMMISSION MEETING

DISCUSSION ITEMS

Agenda Item # 4

SUBJECT: Receive the Fiscal Year 2015/16 Mid-Year Financial Update

BACKGROUND

The City Council-approved Operating Budget serves as the annual plan and resource allocation that guides and ensures implementation of City Council policies and priorities. The budget implements the vision and direction for the range of services that meet the needs of the community.

The financial review as of December 31, 2015 provides the mid-year budget update to the City Council for the current fiscal year. Analysis of the revenues collected and all expenditures through December 31, 2015 measures the budget's adherence to the established resource allocation plan. Proposed budget amendments make the necessary adjustments identified during the mid-year financial review.

DISCUSSION

City finances are trending positively at the mid-year point. Overall, City revenues continue to show solid growth in many areas, although slowing in certain categories is noted. City expenditures demonstrate prudent fiscal management as departments are operating within their allocated budget amounts when adjusting for anomalies. The attached 2015/16 Mid-Year Financial Report as of December 31, 2015 provides the revenue and expenditure summary for the City's major operating funds which include the General Fund, Sewer Fund and Self Insurance Funds (Workers Compensation and Liability).

General Fund

The 2015/16 General Fund revenue budget was increased \$2.8 million over the prior year to \$35.7 million. As a result of this increase to the General Fund revenue budget, total General Fund revenues are at 39% of budget as of December 31, 2015, compared to 41% the prior year. It should be noted that revenues are expected to trend below the 50% mark at mid-year due to timing delays in the receipt of major revenues. As of December 31, 2015, revenues were up 4% or \$505,000 over the same time last year and are expected to achieve the General Fund budget at year-end.

The 2015/16 General Fund expenditure budget was increased \$1.5 million over the prior year to \$33.2 million (not including inter-fund transfers). As of December 31, 2015, expenditures were at 45% of budget, below the expected 50% level. Overall, expenditures are up 13% over the prior year as key vacant positions are filled to authorized levels. A more detailed review of key revenues and expenditures is presented below:

General Fund Revenue

- **Property Tax (36% of budget)**

The 2015/16 budget for property tax is \$2 million higher than the prior year to reflect significant increases in property values experienced by the City. In line with this anticipated growth, property tax revenues are up 7% over the prior year as of the mid-year point. Based on the most recent estimates provided by Santa Clara County, property tax is expected to

end the year slightly below budget due to an anticipated decline in supplemental property tax revenue.

- **Sales Tax (35% of budget)**

Sales tax revenues are equivalent to the same time last year, with lower gas prices offsetting sales tax gains in other areas. Sales tax revenues are expected to achieve the current year budget levels.

- **Utility Users Tax (41% of budget)**

Utility User Tax (UUT) revenues are down 4% from the same time last year, a decrease that was anticipated during the 2015/16 budget. Continuing changes in the utility industry including Over the top TV (e.g., Hulu, Netflix), renewable energy, and prepaid wireless continue to impact UUT revenues. UUT revenues are expected to be close to budget at year-end; however, staff will continue to monitor this category closely.

- **Transient Occupancy Tax (40% of budget)**

Transient Occupancy Tax revenues continue to be bolstered by the strong business climate in the region. TOT revenues as of the mid-year mark represent only four months of receipts due to the timing delays in the receipt of revenues. If revenues continue at their current pace, revenues are expected to exceed the budget at year-end.

- **Police Revenues (43% of budget)**

Police revenues are up 109% over this same time last year as a result of a significant increase in parking citation fines from the addition of a part-time enforcement position. This revenue, coupled with reimbursements from officer participation on the County auto theft task force, contributed to this increase.

- **Community Development Fees (52% of budget)**

Community Development fees continue to track ahead of pace due to continuing strong permit activity. Overall, Community Development fees are down 11% from this same time last year due to the loss of one-time, large project revenues received in 2014/15.

- **Building Development Tax (38% of budget)**

Similar to the trend noted with Community Development fees, the loss of one-time, large project revenues received in 2014/15 has led to a 36% decline in the Building Development Tax. While the 2015/16 budget anticipated this decrease, revenues at the mid-year point trail the budget expectation.

General Fund Expenditures

- **Legislative/Executive (44% of budget)**

This category includes the City Council, Executive, City Attorney, City Clerk and Economic Development budgets. Expenditures in this area are up over the previous fiscal years due to the capital contribution of \$55,000 to KMVT (funded by PEG fees), along with the community contributions to CHAC and the History House, funded in the Administrative Services budget in prior years.

- **Administrative Services (47% of budget)**

Expenditures in this category include Finance, Human Resources, Information Technology, and Non-Departmental. The department is at 30% of budget for the year when adjusting for the upfront payment of the PERS Unfunded Liability for the 2015/16 fiscal year in July, as several key positions in the department were vacant until close to the mid-year point.

- **Public Safety (45% of budget)**

Expenditures in this category include Administration, Support Services, Investigation, Patrol Services, Traffic Operations and the Fire Services contract. While expenses are running 11% above this same time last year, the department is tracking well within its budget as key vacancies are filled and the department returns to near full staffing levels.

- **Public Works (42% of budget)**

The Public Works department budget includes Stormwater as a General Fund program for the first time in 2015/16, resulting in an increase in expenses in comparison to prior years. In addition, the filling of several key positions in the department added to the 16% increase in year-to-date expenditures from the prior year.

- **Community Development (44% of budget)**

Community Development expenditures are down 4% compared to this same time last year due to the previously noted drop off in significant large project activity that required outside plan check services in 2014/15.

- **Recreation & Community Services (46% of budget)**

The Recreation budget is trending 2% below this same time last year, offset by a 1% decrease in revenues at the mid-year point. Expenditures are expected to increase in the second half of the year with planned program expansion.

Sewer Fund

- **Sewer Revenues (5% of budget)**

Sewer revenues are primarily received via property assessments placed on the property tax roll. The City historically receives these assessments in January; therefore, revenues at mid-year do not provide sufficient information to gauge performance. The increase seen in 2015/16 is the result of more timely receipt of sewer billings in the current year.

- **Sewer Expenditures (54% of budget)**

Expenditures as of December 31, 2015 are up 12% compared to the prior year which is due to increased treatment costs from Palo Alto Water Quality Control Plant in 2015/16, which are under budgeted by \$251,740. An adjustment of this amount is included as a proposed budget amendment. With the proposed budget adjustment, expenses will be at 48% of budget.

Self-Insurance Funds

- **Workers Compensation Expenditures (45% of budget)**

Expenditures are trending 27% below the same time last year as a result of several settlements paid in the first six months of the prior fiscal year.

- **Liability Expenditures (85% of budget)**

Expenditures as of December 31, 2015 are at 85% of budget since premium payments are made at the beginning of the fiscal year. Liability expenditures are up 5% over this same time last year due to expanded insurance coverage in the current year, but are anticipated to remain within budget.

FISCAL IMPACT

The mid-year financial update report as of December 31, 2015 is for informational purposes only and does not have a fiscal impact.

ATTACHMENTS:

1. 2015/16 Mid-Year Report
2. Capital Improvement Program Summary as of 12/31/15

City of Los Altos Mid-Year Financial Analysis Report as of December 31, 2015

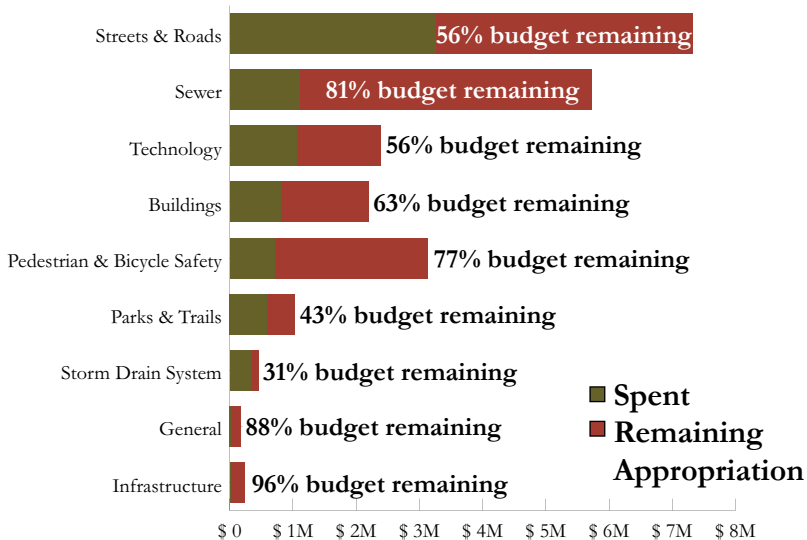
GENERAL FUND REVENUES	2014/15 Budget	As of 12/31/14	2015/16 Budget	As of 12/31/15	2015/16 % of Budget	2014/15 % of Budget	Year over Year Change %	Year over Year Change \$
PROPERTY TAX	\$ 15,746,700	\$ 5,970,108	\$ 17,718,514	\$ 6,375,116	36%	38%	7%	405,009
SALES TAX	2,825,700	1,064,190	2,993,834	1,060,462	35%	38%	0%	(3,729)
UTILITY USERS TAX	2,756,700	1,155,570	2,716,034	1,114,671	41%	42%	-4%	(40,899)
MOTOR VEHICLE TAX	-	12,281		12,119			-1%	(162)
TRANSIENT OCCUPANCY TAX	1,796,100	941,275	2,345,600	948,455	40%	52%	1%	7,180
RECREATION FEES	1,871,600	871,648	1,960,300	862,980	44%	47%	-1%	(8,668)
INTEREST INCOME	361,800	34,940	174,000	25,029	14%	10%	-28%	(9,911)
COMMUNITY DEVELOPMENT FEES	2,784,800	1,689,043	2,901,650	1,502,918	52%	61%	-11%	(186,125)
FRANCHISE FEES	1,740,100	400,610	1,933,000	588,253	30%	23%	47%	187,643
ADMIN. FEES	918,500	459,250	918,500	459,588	50%	50%	0%	338
BUSINESS LICENSE TAX	514,500	183,107	475,000	250,051	53%	36%	37%	66,944
RENTAL INCOME	24,400	-	24,400	-	0%	0%	0%	-
DOCUMENTARY TRANSFER TAX	503,900	225,780	550,000	237,134	43%	45%	5%	11,354
POLICE FEES	411,800	79,536	389,892	166,207	43%	19%	109%	86,672
BUILDING DEVELOPMENT TAX	328,000	150,537	250,000	95,702	38%	46%	-36%	(54,835)
ALL OTHER REVENUE	178,200	95,394	124,060	64,151	52%	54%	-33%	(31,244)
ONE-TIME REVENUE	-	-	200,000	75,703	38%			75,703
TOTAL GENERAL FUND REVENUES	\$ 32,762,800	\$ 13,333,269	\$ 35,674,784	\$ 13,838,537	39%	41%	4%	\$ 505,268
GENERAL FUND EXPENDITURES								
LEGISLATIVE/EXECUTIVE	2,028,101	583,371	2,132,616	948,441	44%	29%	63%	365,070
ADMINISTRATIVE SERVICES	3,267,418	1,111,564	3,088,142	1,453,618	47%	34%	31%	342,054
PUBLIC SAFETY	15,940,502	6,726,442	16,632,227	7,450,241	45%	42%	11%	723,800
PUBLIC WORKS	6,189,354	2,632,239	7,223,710	3,065,876	42%	43%	16%	433,637
RECREATION	2,256,520	1,186,566	2,502,940	1,160,269	46%	53%	-2%	(26,297)
COMMUNITY DEVELOPMENT	2,599,630	1,246,116	2,731,267	1,195,947	44%	48%	-4%	(50,169)
TOTAL GENERAL FUND EXPENDITURES	\$ 32,281,525	\$ 13,486,298	\$ 34,310,901	\$ 15,274,392	45%	42%	13%	\$ 1,788,095
SEWER FUND								
REVENUES	5,416,000	95,537	6,724,435	351,853	5%	2%	268%	256,316
EXPENDITURES	3,833,928	2,073,744	4,535,011	2,320,334	51%	54%	12%	246,590
WORKERS COMPENSATION FUND								
REVENUES	642,000	392,836	788,400	396,142	50%	61%	1%	3,306
EXPENDITURES	595,000	381,348	624,000	278,167	45%	64%	-27%	(103,181)
LIABILITY FUND								
REVENUES	465,000	211,743	581,185	298,069	51%	46%	41%	86,326
EXPENDITURES	456,200	389,619	581,185	410,001	71%	85%	5%	20,382

CIP Progress Summary as of 12/31/2015

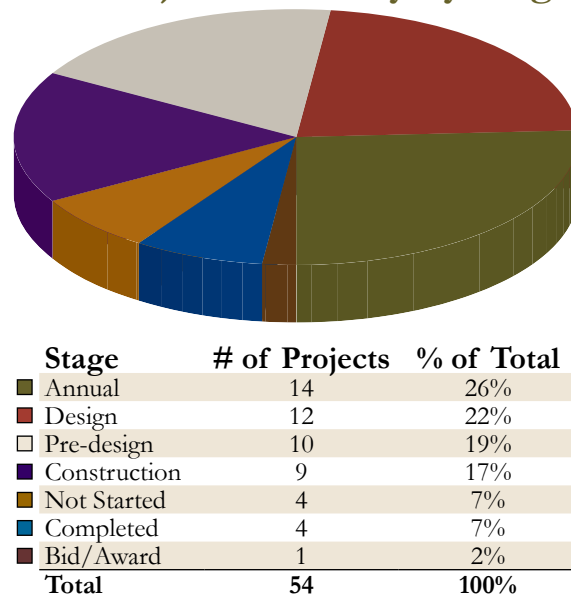
Highlights

Project Name	Project Number	Current Status
Redwood Grove Bank Stabilization	CF-01001	Completed
Fremont Avenue Bridge Replacement Project	TS-01020	Construction 80% complete
Grant Park Community Center Roof Replacement	CF-01008	Completed
Halsey House Renovation/Replacement Study	CF-01004	Presented report to council
Commercial Wayfinding Sign Project	CD-01008	Contract award scheduled for January 2016
Miramonte Avenue/Covington Road Pedestrian Improvements	TS-01021	Completed
Traffic Signal Improvements at San Antonio/Cuesta and First Streets	TS-01014	Construction 50% complete
Intersection Bikeloop Improvements	TS-01024	Awarded contract in October, construction 20% complete

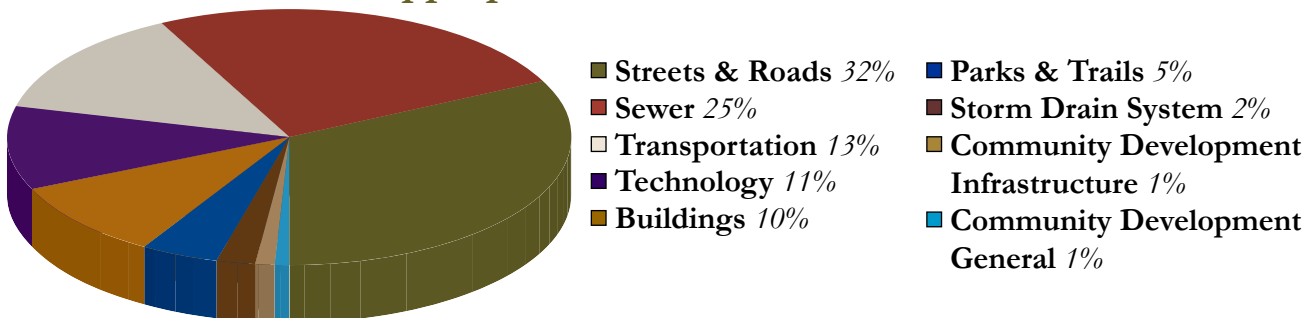
CIP Appropriation Summary



CIP Project Summary by Stage



















Distribution of CIP Appropriation



Fiscal Year 2015-16 Capital Improvement Program Summary as of December 31, 2015									Status Legend	
										<p>Not started</p> <p>Pre-design - preliminary evaluation, condition assessment, public outreach, project scoping</p> <p>Design - developing plans, specifications, and estimates (PS&E)</p> <p>Bid/Award - advertisement, Council award</p> <p>Construction - preconstruction, mobilization, construction, closeout, Council acceptance</p> <p>Project completed</p> <p>Annual Project</p>
Project #	Project Name	Project Manager	Funding Sources	Prior Appropriations	2015/16 Budget	Project Appropriations as of FY15/16	Expended to Date	Project Balance	Status	Comments
Civic Facilities										
Parks and Trails										
CF-01001	Redwood Grove Bank Stabilization	Dave Brees	In-lieu Park Fun Santa Clara Valley Water District Grant	\$ 637,000 \$ 90,000		\$ 727,000	579,748	147,252		Completed
CF-01005	Covington Class I Pathway	Cedric Novenario	CIP	\$ 276,000		\$ 276,000	8,244	267,756		Completed public outreach, council update scheduled for Feb 2016
CF-01009	Annual Pathway Rehabilitation	Daniel Verela	In-lieu Park Fund		\$ 25,000	\$ 25,000	-	25,000		completed condition assessment of neighborhood connecting pathways. Developing scope and cost estimate
Buildings										
CF-01002	Community Center Redevelopment	Marcia Somers	CIP General Fund	\$ 273,500 \$ 400,000		\$ 673,500	469,761	203,739		Next steps to be determined by Council
CF-01003	Civic Facilities Capital Recovery Project	Kishor Prasad	CIP	\$ 275,000		\$ 275,000	121,069	153,931		Ongoing project
CF-01004	Halsey House Renovation/Replacement Study	Chris Lamm	Donations	\$ 25,000		\$ 25,000	20,100	4,900		Presented report to Council.
CF-01007	City Hall HVAC System	Aida Fairman	Equipment Replacement Fund	\$ 130,089	\$ 500,000	\$ 630,089	58,416	571,673		Finalizing 100% design. Bid scheduled for Feb 2016
CF-01008	Grant Park Community Center Roof Replacement/other Improvements	Kishor Prasad	In-lieu Park Fun	\$ 75,000	\$ 400,000	\$ 475,000	135,863	339,137		Completed roof replacement. Selected consultant for building improvements
CF-01010	Annual ADA Improvements (Facilities)	Dave Brees	CIP		\$ 75,000	\$ 75,000	-	75,000		Pre-design in progress
CF-01012	Irrigation System Replacement	Kishor Prasad	CIP		\$ 50,000	\$ 50,000	-	50,000		Completed
Community Development										
Infrastructure										
CD-01007	First Street Utility Undergrounding Phase II	Dave Brees	CIP	\$ 240,000		\$ 240,000	9,542	230,458		Provided update to Council in Nov 2015. Finalizing design
General										
CD-01002	Commercial Wayfinding Sign Program	Chris Lamm	CIP	\$ 165,000		\$ 165,000	20,899	144,101		In bid phase
CD-01003	Public Arts Projects	Jon Maginot	CIP Estate Donation Fund		\$ 5,000 \$ 5,000	\$ 10,000	-	10,000		Annual Project
Technology										
CD-01005	Silicon Valley Regional Interoperability Authority Project	Tuck Younis	CIP	\$ 375,000		\$ 375,000	83,314	291,686		Core group stakeholders continue to work with the vendor on project configuration. A projected implementation has been established for the 3rd quarter of calendar year 2016.
CD-01006	Police Records Management & Dispatch System	Elizabeth Vargas	CIP	\$ 1,064,000		\$ 1,064,000	789,682	274,318		Project in progress
CD-01008	IT Initiatives	Kim Juran	CIP Technology Fund	\$ 202,000	\$ 750,000	\$ 952,000	180,315	771,685		Office 365 implementation underway; staff evaluating options to replace existing City servers with hyperconverged infrastructure system
Storm Drain System										
CD-01011	Storm Drain Master Plan	Chris Lamm	CIP	\$ 306,000	\$ 60,000	\$ 366,000	323,758	42,242		Council review is scheduled for Feb 2016
CD-01012	Annual Storm Drain Improvements	Aida Fairman	CIP		\$ 100,000	\$ 100,000	-	100,000		Pre-design will start in Jan 2016

Fiscal Year 2015-16 Capital Improvement Program Summary as of December 31, 2015								Status Legend		 Not started  Pre-design - preliminary evaluation, condition assessment, public outreach, project scoping  Design - developing plans, specifications, and estimates (PS&E)  Bid/Award - advertisement, Council award  Construction - preconstruction, mobilization, construction, closeout, Council acceptance  Project completed  Annual Project

Project #	Project Name	Project Manager	Funding Sources	Prior Appropriations	2015/16 Budget	Project Appropriations as of FY15/16	Expended to Date	Project Balance	Status	Comments
Transportation										
Streets and Roads										
TS-01001	Street Resurfacing	Kathy Small	CIP	\$ 1,379,967	\$ -	\$ 1,704,967	929,272	775,695		Annual project, design in progress, construction in late spring/summer 2016
			Gas Tax		\$ 325,000					
TS-01002	First Street Resurfacing	Victor Chen	CIP	\$ 300,000		\$ 300,000	356	299,644		Pre-design in progress, construction in late spring/summer 2016
TS-01003	Street Striping	Kathy Small	Gas Tax	\$ 179,923	\$ 75,000	\$ 254,923	151,401	103,522		Annual project, design in progress, construction in late spring/summer 2016
TS-01004	Street Slurry Seal	Kathy Small	Gas Tax	\$ 125,000	\$ 250,000	\$ 375,000	126,778	248,222		Annual project, design in progress, construction in late spring/summer 2016
TS-01008	Annual ADA Improvements (Streets and Roadways)	Victor Chen	CIP	\$ 132,486		\$ 132,486	106,102	26,384		ADA improvements for FY 15/16 being completed through the Parking Plaza Driveway Approach Improvements, remaining funds to be utilized in FY 16/17
TS-01009	City Alley Resurfacing	Victor Chen	Gas Tax	\$ 195,000		\$ 195,000	-	195,000		In pre-design
TS-01015	Plaza 3 Driveway and Drive Aisle Repaving	Victor Chen	CIP	\$ 260,000		\$ 260,000	32,547	227,453		In design
TS-01017	Rubberized Cape Seal	Kathy Small	One Bay Area Grant	\$ 275,000		\$ 312,000	21,640	290,360		Federally funded project, obtained funding authorization from Caltrans, bid scheduled for Feb 2016
			Gas Tax	\$ 37,000						
TS-01019	Portland Avenue Bridge Rehabilitation	Victor Chen	Federal Bridge Replacement Grant	\$ 1,433,825		\$ 1,433,825	305,726	1,128,099		Not eligible for grant, will be defunded
TS-01020	Fremont Ave Bridge Replacement	Victor Chen	Federal Bridge Replacement Grant	\$ 1,483,286		\$ 2,256,621	1,582,324	674,297		Construction in progress
			CIP	\$ 677,722						
			Traffic Impact Fees	\$ 95,613						
TS-01027	Fremont Ave Pedestrian Bridge Feasibility Study	Victor Chen	CIP		\$ 25,000	\$ 25,000	-	25,000		Pre-design will start in Jan 2016
TS-01028	Parking Plaza Driveway Approach Improvements	Victor Chen/Dave Brees	CDBG		\$ 77,952	\$ 77,952	-	77,952		Selected consultant and began design
Pedestrian and Bicycle Safety										
TS-01005	Concrete Repair	Catherine Chan	CIP	\$ 479,515	\$ 100,000	\$ 579,515	208,714	370,801		Annual project - In design
TS-01006	Traffic Sign Replacement	Kathy Small	CIP	\$ 25,000	\$ 25,000	\$ 50,000	11,786	38,214		Ongoing
TS-01007	Neighborhood Traffic Management Plan	Cedric Novenario	CIP	\$ 75,000		\$ 75,000	382	74,618		Ongoing, Loucks Avenue neighborhood approved to move forward and design is underway
			Traffic Impact Fees							
TS-01012	Grant Road Bicycle Lane	Kathy Small	CIP	\$ 65,000		\$ 65,000	-	65,000		Will be included as part of the Rubberized Cape Seal project, to be completed in summer 2016
TS-01013	Transportation Enhancements	Daniel Verela	CIP	\$ 25,000		\$ 25,000	-	25,000		completed pre-design for Carmel Terrace pathway improvements. Public outreach scheduled for March 2016
TS-01014	Traffic Signal Improvements	Kathy Small	Traffic Impact Fees	\$ 170,000		\$ 170,000	31,158	138,842		In construction
TS-01016	Advanced Traffic Management Study	Cedric Novenario	Traffic Impact Fees	\$ 55,000		\$ 55,000	-	55,000		Preparing RFP

Fiscal Year 2015-16 Capital Improvement Program Summary as of December 31, 2015

Status Legend	
	Not started
	Pre-design - preliminary evaluation, condition assessment, public outreach, project scoping
	Design - developing plans, specifications, and estimates (PS&E)
	Bid/Award - advertisement, Council award
	Construction - preconstruction, mobilization, construction, closeout, Council acceptance
	Project completed
	Annual Project

Project #	Project Name	Project Manager	Funding Sources	Prior Appropriations	2015/16 Budget	Project Appropriations as of FY15/16	Expended to Date	Project Balance	Status	Comments
TS-01018	Foothill Expressway Improvement between El Monte Ave & San Antonio Rd	Cedric Novenario	Traffic Impact Fees CIP	\$ 440,000	\$ 20,000	\$ 460,000		460,000		County will take the lead. City will conduct public outreach
TS-01021	Miramonte Ave/Covington Road Pedestrian Improvements	Kathy Small	CIP	\$ 250,000		\$ 250,000	209,187	40,813		Construction in progress
TS-01022	Collector Street Traffic Calming	Cedric Novenario	Traffic Impact Fees	\$ 222,900		\$ 222,900	92,944	129,956		No current project is planned, will evaluate priorities with Council as part of mid-year budget review
TS-01024	Intersection Bicycle Loop	Kathy Small	CIP	\$ 127,149		\$ 127,149	33,265	93,884		Construction in progress
TS-01025	Pedestrian Master Plan	Cedric Novenario	CIP	\$ 130,680		\$ 130,680	111,632	19,048		Completed
TS-01026	Speed Zone Survey	Daniel Verela	CIP	\$ 66,000		\$ 66,000	7,280	58,720		Speed survey in progress
TS-01030	El Monte/Springer Intersection Improvements	Cedric Novenario	Traffic Impact Fees		\$ 100,000	\$ 100,000	-	100,000		Implementation of Phase I measures in progress, including flashing stop signs, signs, and pavement legends. Public outreach for Phase II improvements in both Los Altos and Mountain View section of the intersection in 2016
TS-01031	Illuminated Crosswalk Replacement	Daniel Verela	Traffic Impact Fees		\$ 320,000	\$ 320,000	-	320,000		Original scope includes replacing discontinued in-pavement lighted crosswalk equipment with rapid flashing beacon system, will clarify scope of work with Council during mid-year budget review
TS-01032	Speed Feedback Sign at Fremont Ave	Daniel Verela	Traffic Impact Fees CIP		\$ 20,000 \$ 331,200	\$ 20,000	-	20,000		Equipment will arrive in late Feb 2016, installation in Mar/April
TS-01033	Miramonte Ave Path	Cedric Novenario	Active Transportation Grant Funding			\$ 331,200	-	331,200		Issued Request for Proposals for preliminary design.
Wastewater										
Sewer										
WW-01001	Sewer System Repair Program	Aida Fairman	Sewer	\$ 1,016,582	\$ 440,000	\$ 1,456,582	52,990	1,403,592		Annual project, bid in progress, construction in late spring/summer 2016
WW-01002	Structural Reach Replacement	Aida Fairman	Sewer	\$ 1,097,704	\$ 650,000	\$ 1,747,704	32,708	1,714,996		Annual project, design in progress, construction in late spring/summer 2016
WW-01003	Root Foaming	Vency Woo	Sewer	\$ 596,551	\$ 260,000	\$ 856,551	368,415	488,136		Annual project, design in progress, construction in late spring/summer 2016
WW-01004	South Sewer Replacement	Aida Fairman	Sewer	\$ 682,159		\$ 682,159	273,664	408,495		Design in progress, pending PG&E relocation of utility conflicts
WW-01005	CIPP Corrosion Replacement	Aida Fairman	Sewer	\$ 318,533	\$ 300,000	\$ 618,533	246,269	372,264		Annual project, pre-design in progress
WW-01006	Fats, Oils, Grease Program (FOG)	Aida Fairman	Sewer	\$ 107,681	\$ 56,275	\$ 163,956	83,115	80,841		Annual project, work will be completed in summer 2016
WW-01008	GIS Updates	Vency Woo	Sewer	\$ 107,681	\$ 50,000	\$ 157,681	-	157,681		Finalizing RFP
WW-01009	Sewer System Management Plan Update	Aida Fairman	Sewer	\$ 42,279		\$ 42,279	42,291	(12)		Completed 2015 update. Updates will be done every 2 years
Total				\$ 17,540,025	\$ 5,064,227	\$ 22,604,252	\$ 7,862,658	\$ 14,741,594		