



CITIZEN'S FINANCIAL ADVISORY COMMITTEE (CFAC) AGENDA

5:30 p.m., September 25, 2006

Hillview Room A, City Hall

One North San Antonio Rd, Los Altos, California 94022

Call to Order

Roll Call: Members Donald Korn, Chairperson, Paul Van Buren, Jay Cohan, Frank Emery, Joseph Nemeth, Ellen Saliba, Kevin Thompson and Council members David Casas and Kurt Colehower.

Pledge of Allegiance

Public Comment

Minutes

Approval of minutes of the following meeting:

July 17, 2006 minutes (Attachment 1) – not available

Discussion and Public Interest Items

1. **Special Zoning Analysis Project.** This is a follow up discussion from the June 13, 2006 joint meeting with the City Council and discussion with James Walgren, scheduled for September 25, 2006. Specifically the follow up items included reviewing the zoning restrictions/allowances for Sherwood Triangle again, considering the use of statewide information on sales per foot and sales types instead of the local information.

Recommendation: Review information, discuss data and revise conclusions as appropriate.

2. **Discussion of key skill inventory for CFAC members.** This item was azenized at the July 17, 2006 meeting at the request of the subcommittee that met with the City Council Personnel Subcommittee to identify key skills for future CFAC members. CFAC member Frank Emery has prepared a memo summarizing the points brought up during the July 17, 2006 meeting. The purpose of this agenda item is to review the draft memo, discuss and modify for distribution to City Council. CFAC should consider how to transmit the recommendations to Council. Typically this type of input could be transmitted by memo to the City Council or by azenizing an item for a future Council meeting.

Recommendation: Discuss the draft memo and change as appropriate, including a determination on how to transmit the memo to City Council.

3. **Review and Discussion of Resolution Authorizing CFAC:** City Council adopted a resolution at the July 25th meeting to formalize the CFAC Charge. This item gives the Committee an opportunity to collectively discuss the Resolution. A copy of the Resolution is provided as Attachment 3.

Recommendation: Discuss and comment.

4. **Budget Role for CFAC:** At the July 17, 2006 meeting CFAC members indicated an interest in a greater role in the budget process and requested an opportunity to discuss with the City Council Finance Subcommittee. The purpose of this item is to provide an opportunity for discussion.

Recommendation: Discuss and consider specific budget areas for CFAC involvement.

5. **Commission Handbook:** The City Clerk has prepared a Commission Handbook for all Commissioners. The new Handbook is included in the packet as Attachment 4. This item provides an opportunity for Commission members to review and discuss the new handbook.

Recommendation: Discuss and comment as appropriate.

6. **Discussion of the CFAC Calendar.** Attachment 5 is a draft schedule for discussion purposes.

Recommendation: Motion to amend and approve the proposed schedule.

Member Reports

Future Agenda Items

Adjournment

Attachments:

- Attachment 1: N/A
- Attachment 2: Draft Memo on Members' Skill Inventory
- Attachment 3: CFAC Resolution
- Attachment 4: Commissioner Handbook
- Attachment 5: CFAC Calendar

Note: There may be a quorum of Councilmembers present.