

**MINUTES OF A REGULAR MEETING OF THE ENVIRONMENTAL COMMISSION
OF THE CITY OF LOS ALTOS, HELD ON MONDAY, NOVEMBER 10TH AT 7:00 P.M.
IN ROOM 17 AT THE HILLVIEW COMMUNITY CENTER, 97 HILLVIEW AVENUE,
LOS ALTOS, CALIFORNIA**

ROLL CALL

PRESENT: Anderson, Chien-Hale, DeMichiel, Rosewater, Schink, Coombs

ABSENT: None

PUBLIC COMMENTS

None

CONSENT CALENDAR

1. Commission Minutes

MOTION BY COMMISSIONER DEMICHEL, SECONDED BY COMMISSIONER ROSEWATER to approve the minutes of the regular meeting of September 8th, 2008 as amended. THE MOTION PASSED UNANIMOUSLY.

DISCUSSION ITEMS

2. Environmental Commission Website

I.T. Manager Trautman informed the Commissioners of the status of the Commission's website. Trautman stated that the website domain has been registered as "LosAltosEnvironment.org" and that he had completed the revisions requested by the Commissioners as of Monday, November 10th, 2008.

The Commission members requested to see the latest version of the website before it is added to the City's website. Commissioners requested I.T. Manager Trautman to show the website at the meeting and go over each page. Commissioners requested additional revisions regarding content, presentation and format of the links be made to the Environmental Commission website pages as well as additional changes to the Environmental Commission page of the City's website before these pages are posted to the City's website.

Commissioners requested that the emails received by the Environmental Commission be sent and distributed by the Commission's Liaison to the Commissioners. Each Commissioner is responsible for providing updated information for an assigned topic on the Commission's website. The assignments are as follows:

- Transportation - Commissioner Chien-Hale
- Oak Trees and Energy Conservation - Commissioner Coombs
- Landscaping and Creeks - Commissioner DeMichiel
- Recycling - Commissioner Rosewater
- Green Building - Chair Anderson
- Water Conservation - Vice-Chair Schink
- Hazardous Waste - Commissioner Rosewater.

Revisions to these pages will be submitted to the Liaison for review and approval and then submitted to the I.T. Manager for revisions to the website.

Commission members requested I.T. Manager's attendance to future Commission meetings until the website goes live.

Commissioners agreed unanimously for the website to go live after the I.T. Manager makes the changes discussed during this meeting.

3. Environmental Commission's Mission and Goals

The Commission discussed and finalized its mission statement.

On a MOTION BY CHAIR ANDERSON, SECONDED BY VICE-CHAIR SCHINK AND PASSED UNANIMOUSLY, the Commission's Mission was accepted.

The Commission's goals for the year 2009 were discussed and finalized.

On a MOTION BY COMMISSIONER DEMICHIEL, SECONDED BY VICE-CHAIR SCHINK AND PASSED UNANIMOUSLY, the Commission's goals for the year 2009 were accepted.

Liaison Fairman will check with City Clerk Kitchens regarding the next step required for the submittal of the Commission's mission and goals to the City Council.

COMMISSION REPORTS AND DIRECTION ON FUTURE AGENDA ITEMS

ADJOURNMENT

Chair Anderson adjourned the meeting at 9:00 p.m.

Aida Fairman, STAFF LIAISON