



DATE: December 13, 2021

AGENDA ITEM #3

TO: Environmental Commission
FROM: Emiko Ancheta, Staff Liaison
SUBJECT: Environmental Commission Work Plan

RECOMMENDATION:

Review and take action, as appropriate, on the 2021/22 Environmental Commission Work Plan

BACKGROUND

The Environmental Commission met in a Joint Meeting with the City Council on May 4, 2021 to review the Commission's 2020/21 Accomplishments and Draft 2021/22 Target areas and discussed issues and projects for the upcoming year. Based on this discussion, the targets were finalized, and the 2021/22 Work Plan was developed. The Targets and Work Plan are intended to focus the Commission's agenda items and will serve as a roadmap for projects and actions, as appropriate, during the 2021/22 year.

DISCUSSION

Environmental Commission Targets and resulting Work Plan for 2021/22 are:

1. Climate Action Plan
2. Green/Sustainability Activities
3. Solid Waste Diversion
4. Community Outreach and Education

The Commission will review the targets, projects, and status updates at each of its monthly meetings and act appropriately.

ATTACHMENT:

- A. 2021/22 Targets and Work Plan

ENVIRONMENTAL COMMISSION

2021/22 Targets & Work Plan

December 13, 2021

Targets	Projects	Assignments	Target Date	City Priority related to	Status
Climate Action Plan	Building Electrification	<ul style="list-style-type: none"> Subcommittee -Don Weiden, Laura Tekler and Lei Yuan 	Fall 2022	CAAP Goals	<ul style="list-style-type: none"> Reach Codes approved at the November 10, 2020 Council meeting On January 25, 2021, the CEC approved the Reach Code ordinances Reach Codes currently implemented and in effect Work to implement CAP building electrification actions Council adoption of Reach Code ordinance update (2.0) targeted for Fall 2022
	Update of City's CAP (Climate Action and Adaptation Plan-CAAP)	<ul style="list-style-type: none"> Subcommittee- Don Weiden, Bruno Delagneau, Raashina Humayun to work with staff and consultant 	Dec. 2021	CAAP Goals	<ul style="list-style-type: none"> EC to work with staff and consultant to update the CAP - Climate Action and Adaptation Plan Council CAAP adoption targeted for December 2021 CAAP survey #1 and #2 completed CAAP Community Workshop held June 28, 2021 October 11, 2021 Consultant presented to the EC November 2, 2021 CAAP Study Session with City Council Working draft CAAP presented at the December 13, 2021 EC meeting
	Vehicle Miles Traveled (VMT) Reduction	<ul style="list-style-type: none"> EC cooperative with Complete Streets Commission 	Ongoing	CAAP Goals	<ul style="list-style-type: none"> Work to implement CAAP transportation actions Advance walking, biking, and shared transit Complete Streets Master Plan (CSMP) draft available at the City website November 9, 2021 CSMP Study Session with City Council

<p>Green/Sustainability Activities</p>	<p>Green Infrastructure and Other Sustainability Activities</p>	<ul style="list-style-type: none"> Assist staff in implementation of the Green/Sustainability Actions 	<p>Ongoing</p>	<p>Storm Water Regional Discharge Permit and other Environmental Related Plans</p>	<ul style="list-style-type: none"> City's Integrated Pest Management (IPM) Policy update finalized August 14, 2020 Assist with City Streetscape efforts such as rain gardens, storm water quality, surface water infiltration Assist with Land Use and Public Spaces efforts such as trees, street closures, pest management and storm water - cooperative with Complete Streets Commission and Parks and Recreation Commission
<p>Solid Waste Diversion</p>	<p>Solid Waste Disposal Contract- Recycling and Composting</p>	<ul style="list-style-type: none"> Subcommittee- Don Weiden, Laura Tekler and Lei Yuan 	<p>Monthly</p>	<p>Recycling and Composting</p>	<ul style="list-style-type: none"> The Amended and Restated Collection Service Agreement between the City of Los Altos and MTWS was executed on April 23, 2020 EC to assist staff and Mission Trail Waste System with education and implementation, set goals, measures and report for both Commercial and Residential Subcommittee to work on strategies for waste reduction Subcommittee to work with staff and MTWS on Public Education and Outreach plan
	<p>Reduction- Investigate initiatives on limiting Single-Use Plastics and CA SB 1383 compliance</p>	<ul style="list-style-type: none"> Subcommittee- Don Weiden, Laura Tekler and Bruno Delagneau 	<p>Fall 2021</p>	<p>Recycling</p>	<ul style="list-style-type: none"> Draft ordinance presented at EC meetings of Sept. 14, 2020, and Oct. 12, 2020 November 10, 2020 Council decided to postpone SUP ordinance due to COVID-19 Assist staff with SB 1383 compliance ordinance SB 1383 - Draft Muni Code update and Edible Food Recovery Ordinance reviewed by EC August 9, 2021 and September 13, 2021 October 26, 2021 Council approved 1st reading of SB 1383 Ordinances and November 9, 2021 Council approved 2nd reading.
	<p>Reuse- Develop Repair Assistance</p>		<p>Ongoing</p>	<p>Recycling</p>	<ul style="list-style-type: none"> Develop repair assistance- information resource, Repair Café, volunteers, solid waste hauler diversion and more

Community Outreach & Education

<p>Develop program in collaboration with the Los Altos History Museum</p>	<ul style="list-style-type: none"> • Environmental Education Fund held by LACF • Subcommittee- David Klein, Laura Tekler and Lei Yuan 	<p>Ongoing</p>	<p>Public outreach and education</p>	<ul style="list-style-type: none"> • EC coordinates with History Museum for the EnviroThon Challenge • Ed fund balance \$1,636.85 as of Jan. 13, 2021 • A Subcommittee was established February 2021 • Subcommittee to develop programs that utilize LACF Environmental Education Fund balance
<p>Sustainability Lens- assist Council in project evaluations and update environmental webpage on the City web site</p>	<ul style="list-style-type: none"> • EC to assist Council 	<p>Ongoing</p>	<p>Public outreach and education</p>	<ul style="list-style-type: none"> • The City’s Public Information’s Officer, Sonia Lee and staff will continue to update the City’s website • Dashboard updated as of January 2021 • EC to work with staff on updates to the environmental webpage on the City web site as needed • Assist Council in project evaluations for Policy Resolutions • Lehigh Hansen and Stevens Creek Quarry Subcommittee formed with Commissioners Lu and Klein
<p>Santa Clara County Healthy Cities Program assistance</p>		<p>Ongoing</p>	<p>Public outreach and education</p>	<ul style="list-style-type: none"> • Assist with Santa Clara County Healthy Cities Program
<p>Continue to support SVCEA community outreach and education</p>		<p>Ongoing</p>	<p>Public outreach and education</p>	<ul style="list-style-type: none"> • The City’s Public Information’s Officer and staff will continue to update the community with programs and opportunities offered by SVCEA
<p>Assist staff with various outreach and education efforts</p>	<ul style="list-style-type: none"> • Climate Action Plan • Water Conservation • Storm Water Management • Solid Waste Diversion • Native Landscaping 	<p>Ongoing</p>	<p>Public outreach and education</p>	<ul style="list-style-type: none"> • On July 14, 2021, Cal Water Service activated Stage 1 of their Water Shortage Contingency Plan (Schedule 14:1) • Los Altos has reduced water usage by approx. 7% from July of 2020 • Cal Water has re-launched their Lawn-to-Garden and Spray-to-Drip rebate programs