

**MINUTES OF A REGULAR MEETING OF THE DESIGN REVIEW COMMISSION
OF THE CITY OF LOS ALTOS, HELD ON WEDNESDAY, JUNE 20, 2018
BEGINNING AT 7:00 P.M. AT LOS ALTOS CITY HALL, ONE NORTH SAN
ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

ESTABLISH QUORUM

PRESENT: Vice-Chair Kirik, Commissioners Bishop and Ma
ABSENT: Chair Harding and Commissioner Glew
STAFF: Planning Services Manager Dahl and Associate Planner Gallegos

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None.

ITEMS FOR CONSIDERATION/ACTION

CONSENT CALENDAR

1. Design Review Commission Minutes

Approve minutes of the regular meeting of June 6, 2018.

Action: Upon a motion by Commissioner Ma, seconded by Commissioner Bishop, the Commission approved the minutes of the June 6, 2018 Regular Meeting as written. The motion was approved (3-0) by the following vote:

AYES: Vice-Chair Kirik, Commissioners Bishop and Ma

NOES: None

ABSENT: Chair Harding and Commissioners Glew

Vice-Chair Kirik switched the order of the agenda items and discussed 1190 Buckingham Drive first.

DISCUSSION

2. 18-SC-08 – D. Mede – 1190 Buckingham Drive

Design review for a new two-story house. The proposed project will include 2,298 square feet at the first story and 1,570 square feet at the second story. *Project Planner: Gallegos*

Associate Planner Gallegos presented the staff report, recommending approval of design review application 18-SC-08 subject to the listed findings and conditions. He noted the changes to the design from the previous Design Review Commission's review.

Property owner Lyzette Abaya-Mede presented the project, gave an overview of the design changes, requested consideration to allow two small second story balconies facing Portland, and requested a modification to allow standing seam metal roof.

Public Comment

Neighbor Cynthia Gaertner-Bridges stated her concern about privacy impacts from the second story balconies as she lives across Portland from the project.

Action: Upon a motion by Commissioner Bishop, seconded by Commissioner Ma, the Commission approved design review application 18-SC-08 per the staff report findings and conditions, with the following modification:

- Allow standing seam metal roof material.

The motion was approved (3-0) by the following vote:

AYES: Vice-Chair Kirik, Commissioners Bishop and Ma

NOES: None

ABSENT: Chair Harding and Commissioners Glew

3. 18-SC-03 – M. and A. Hodges – 160 W. Portola Avenue

Design review for a new two-story house. The proposed project will include 2,307 square feet at the first story and 1,192 square feet at the second story with a 2,307 square-foot basement.

Project Planner: Gallegos

Associate Planner Gallegos presented the staff report, recommending approval of design review application 18-SC-03 subject to the recommended findings and conditions.

Vice-Chair Kirik noted that more information on the land division and tank relocation would have been useful.

Project architect Chip Jessup from M Designs presented the project.

Property owner Mike Hodges presented the project.

Project landscape architect Damir Hurdich presented the project.

Public Comment

None.

Action: Upon a motion by Commissioner Ma, seconded by Commissioner Bishop, the Commission continued design review application 18-SC-03, with the following direction:

- Provide an arborist report for tree #16;
- Reduce the size of the rear balcony;
- Reduce the size of the second story windows on the right side.

The motion was failed (0-3) by the following vote:

AYES: None

NOES: Vice-Chair Kirik, Commissioners Bishop and Ma

ABSENT: Chair Harding and Commissioners Glew

Action: Upon a motion by Commissioner Bishop, seconded by Commissioner Ma, the Commission continued design review application 18-SC-03, with the following direction:

- Include more details for full property;
- Provide an arborist report for tree #16;
- Modify the design per staff's recommendations.

The motion was approved (3-0) by the following vote:

AYES: Vice-Chair Kirik, Commissioners Bishop and Ma

NOES: None

ABSENT: Chair Harding and Commissioners Glew

COMMISSIONERS' REPORTS AND COMMENTS

None.

POTENTIAL FUTURE AGENDA ITEMS

None.

ADJOURNMENT

Chair Harding adjourned the meeting at 8:29 PM.

Zachary Dahl, AICP
Planning Services Manager