

**MINUTES OF A REGULAR MEETING OF THE DESIGN REVIEW COMMISSION  
OF THE CITY OF LOS ALTOS, HELD ON WEDNESDAY, FEBRUARY 28, 2018  
BEGINNING AT 7:00 P.M. AT LOS ALTOS CITY HALL, ONE NORTH SAN  
ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

**ESTABLISH QUORUM**

PRESENT: Commissioners Kirik, Moison and Zoufonoun  
ABSENT: Chair Glew, Vice-Chair Harding  
STAFF: Senior Planner Golden and Associate Planner Chao

**PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

None.

**ITEMS FOR CONSIDERATION/ACTION**

**CONSENT CALENDAR**

**1. Design Review Commission Minutes**

Approve minutes of the regular meeting of February 14, 2018.

Action: Upon a motion by Commissioner Moison, seconded by Commissioner Zoufonoun, the Commission approved the minutes of the February 14, 2018 Regular Meeting. The motion passed by the following vote: AYES: Kirik, Moison and Zoufonoun; NOES: None; ABSENT: Glew and Harding; ABSTAIN: None. (3-0)

**DISCUSSION**

**2. 16-SC-36 – R. Shee – 796 Nash Road**

Design Review for a new two-story house. The project includes 2,808 square feet on the first-story and 2,042 square feet on the second-story with a 2616 square-foot basement. This item was continued from the August 2, 2017 DRC meeting. *Project Planner: Golden*

Senior Planner Golden presented the staff report, recommending approval of design review application 16-SC-36 subject to the recommended findings and conditions.

Property owner Renna Shee and applicant/architect Steve Yang presented the project and outlined how the revisions addressed the Commission's direction; noting that the height of the structure was changed to 26.75 feet, that additional screening was proposed along the left side property line, can comply with Condition #3, but could be challenging since it involved work on the retaining wall that is located on the neighboring properties, and requesting to maintain the second story windows on the north elevation to be clear instead of translucent and maintain sill height.

**Public Comment**

Neighbor Kai Fan expressed concern about the project, noting that the proposed retaining wall location will only benefit the subject property.

Action: Upon a motion by Commissioner Zoufonoun, seconded by Commissioner Moison, the Commission approved design review application 16-SC-36 per the staff report findings and conditions, with the following modification:

- Remove Condition #3.

The motion passed by the following vote: AYES: Kirik, Moison and Zoufonoun; NOES: None; ABSENT: Glew and Harding; ABSTAIN: None. (3-0)

### **3. 17-SC-38 – J. Rider – 1058 Eastwood Drive**

Design review for a second-story addition to an existing two-story house. The project includes an addition of 490 square feet on the second story and 386 square feet on the first story. *Project Planner: Chao*

Associate Planner Chao presented the staff report, recommending approval of design review application 17-SC-38 per the recommended findings and conditions.

Project applicant/designer John Rider presented the project.

#### Public Comment

None.

Action: Upon a motion by Commissioner Moison, seconded by Commissioner Zoufonoun, the Commission approved design review application 17-SC-38 per the staff report findings and conditions, with the following additional condition:

- Applicant has the option to work with staff to better balance the windows on the front elevation without additional DRC review.

The motion passed by the following vote: AYES: Kirik, Moison and Zoufonoun; NOES: None; ABSENT: Glew and Harding; ABSTAIN: None. (3-0)

## **COMMISSIONERS' REPORTS AND COMMENTS**

Councilwoman Bruins reported on the City Council's approval of amendments to the Accessory Structure Regulations and adoption of Accessory Dwelling Unit regulations.

## **POTENTIAL FUTURE AGENDA ITEMS**

None.

## **ADJOURNMENT**

Commissioner Kirik adjourned the meeting at 8:25 PM.

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Steve Golden  
Senior Planner