

**MINUTES OF A REGULAR MEETING OF THE DESIGN REVIEW COMMISSION  
OF THE CITY OF LOS ALTOS, HELD ON WEDNESDAY, AUGUST 16, 2017  
BEGINNING AT 7:00 P.M. AT LOS ALTOS CITY HALL, ONE NORTH SAN  
ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

**ESTABLISH QUORUM**

PRESENT: Chair Glew, Vice-Chair Harding, and Commissioners Kirik, Moison and Zoufonoun

STAFF: Advance Planning Services Manager Kornfield and Current Planning Services Manager Dahl

**PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

None.

**ITEMS FOR CONSIDERATION/ACTION**

**CONSENT CALENDAR**

**1. Design Review Commission Minutes**

Approve minutes of the regular meeting of August 2, 2017.

Action: Upon a motion by Vice-Chair Harding, seconded by Commissioner Moison, the Commission unanimously approved the minutes of the August 2, 2017 Regular Meeting as written. (5-0)

**DISCUSSION**

**2. 17-SC-10 – J. Nesmith – 107 E. Portola Avenue**

Design review application for a new two-story house. The project includes 1,914 square feet on the first-story and 1,078 square feet on the second-story with a basement. This application was continued from the October 19, 2016 Design Review Commission meeting. *Project Planner: Kornfield*

Planning Services Manager Kornfield presented the staff report, recommending approval of the project.

Project applicant/owner James Nesmith presented the project and outlined the design.

Public Comment

A resident of Los Altos Square, to the rear of the property, spoke in support of the project.

Action: Upon a motion by Commissioner Moison, seconded by Vice-Chair Harding, the Commission approved design review application 17-SC-10 per the staff report findings and conditions. The motion passed by the following vote: AYES: Harding, Moison and Zoufonoun; NOES: Glew and Kirik; ABSENT: None; ABSTAIN: None. (3-2)

Commissioner Kirik and Chair Glew opposed the project due to concerns that the design of the front elevation could be improved and that the design could set a trend in the neighborhood.

**3. 17-SC-14 – A. Bourgan – 205 Portola Court**

Design review for a new two-story house. The project includes 2,149 square feet at the first story and 1,229 square feet at the second story. *Project Planner: Gallegos*

Planning Services Manager Dahl presented the staff report for Associate Planner Sean Gallegos, recommending approval of the project.

Project applicant/owner Abbie Bourgan presented the project, and requested that tree #1 be allowed for future removal to ensure that solar access to the house is not blocked.

**Public Comment**

Resident Abby Ahrens spoke in support of the project.

**Action:** Upon a motion by Vice-Chair Harding, seconded by Commissioner Kirik, the Commission unanimously approved design review application 17-SC-14 per the staff report findings and conditions, with the following additional condition:

- Allow the alternative front elevation design outlined on sheet D2 if desired.

**4. 17-SC-21 – D. Harris – 32 San Juan Court**

Design review for a new two-story house. The project includes 2,318 square feet at the first story and 1,247 square feet at the second story. *Project Planner: Gallegos*

Planning Services Manager Dahl presented the staff report for Associate Planner Sean Gallegos, recommending approval of the project.

Project architect Daryl Harris presented the project and provided a revised design with a smaller rear balcony and increased screening; to address staff concerns.

**Public Comment**

None.

**Action:** Upon a motion by Commissioner Moison, seconded by Vice-Chair Harding, the Commission unanimously approved design review application 17-SC-21, per the staff report findings and conditions, with the following additional condition:

- Use the revised deck design per the updated sheet A13.

**INFORMATIONAL ITEM**

**5. Hillview Community Center**

Receive an update from the Hillview Community Center Task Force. *Project Manager: J Logan*

Management Analyst Sarah Henricks provided an update and answered questions.

**COMMISSIONERS' REPORTS AND COMMENTS**

Due to a lack of a quorum at the September 6, 2017 Design Review Commission meeting, it has been cancelled.

**POTENTIAL FUTURE AGENDA ITEMS**

None.

## ADJOURNMENT

Chair Glew adjourned the meeting at 9:11 PM.

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Zach Dahl, AICP  
Current Planning Services Manager

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