

**MINUTES OF A REGULAR MEETING OF THE DESIGN REVIEW COMMISSION
OF THE CITY OF LOS ALTOS, HELD ON WEDNESDAY, APRIL 6, 2016
BEGINNING AT 7:00 P.M. AT LOS ALTOS CITY HALL, ONE NORTH SAN
ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

ESTABLISH QUORUM

PRESENT: Chair Kirik, Vice-Chair Moison, Commissioners Harding, Zoufonoun and Glew
STAFF: Community Development Director Biggs, Planning Services Manager Dahl and
Assistant Planners Gallegos and Davis

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

New Community Development Director, Jon Biggs, introduced himself to the Commission.

ITEMS FOR CONSIDERATION/ACTION

CONSENT CALENDAR

1. Design Review Commission Minutes

Approve minutes of the regular meeting of March 16, 2016.

Action: Upon a motion by Commissioner Harding, seconded by Commissioner Glew, the Commission unanimously approved the minutes of the March 16, 2016 regular meeting as written.

PUBLIC HEARING

2. 16-V-02 and 16-SC-05 – J. Netzel – 538 Sequoia Drive

Variance to allow a left side yard setback of 13 feet for the second story where 17.5 feet is required and design review for a new two-story house. The project includes 920 square feet at the lower level (basement garage) and 3,348 square feet at the main level. *Project Planner: Gallegos*

Assistant Planner Gallegos presented the staff report, recommending approval of the project. Project applicant/owner Jim Netzel presented the application.

Public Comment

Neighbor Madhvi Pratt spoke in both support and opposition of the project.

Action: Upon a motion by Vice-Chair Moison, seconded by Commissioner Harding, the Commission unanimously approved variance and design review applications 16-V-02 and 16-SC-05 per the staff report findings and conditions, with the following additional condition:

- Have an arborist review the oak tree, and if it needs to be removed, a new 36-inch box size replacement tree shall be planted in the front yard.

DISCUSSION

3. **15-SC-44 – D. Wyss – 1716 Morton Avenue**

Design review for a new two-story house. The project includes 3,710 square feet on the first story, 1,008 square feet on the second story and a 562 square-foot detached garage. The project was continued from the February 17, 2016 Design Review Commission meeting.

Project Planner: Davis

Assistant Planner Davis presented the staff report, recommending continuance of the project. Project applicant/architect Daniel Wyss presented the application.

Public Comment

Neighbors Albert Penilla and Coralie Schwartz spoke in opposition to the project.

Action: Upon a motion by Vice-Chair Moison, seconded by Commissioner Zoufonoun, the Commission approved design review application 15-SC-44 per positive findings and standard conditions, with the following additional conditions:

- Update the front yard landscaping to increase privacy towards 1780 Morton Avenue;
- Provide a four-foot, six-inch sill height for all second story windows on the rear elevation;
- Provide shorter landscape screening species along the left side yard.

The motion passed by the following vote: AYES: Moison, Zoufonoun, Harding and Glew; NOES: Kirik; ABSENT: None; ABSTAIN: None.

4. **15-SC-48 and 14-H-03– Chapman Design Associates – 980 Covington Road**

Design review for an addition and remodel of an existing two-story historic house. The project includes an addition of 518 square feet on the first story, 119 square feet on the second story and a 505 square-foot detached garage. *Project Planner: Dahl*

Planning Services Manager Dahl presented the staff report, recommending approval of the project. Project applicant/designer Walter Chapman presented the application.

Public Comment

None.

Action: Upon a motion by Vice-Chair Moison, seconded by Commissioner Harding, the Commission unanimously approved design review application 15-SC-48 and historic application 14-H-03 per the staff report findings and conditions.

Vice Chair Moison recused herself for agenda item #5 because she lives within 500 feet of the subject property.

5. **15-SC-53 – C. Hsieh and H. Hsieh Lin – 66 Sylvian Way**

Design review for a new two-story house. The project includes 2,500 square feet on the first story, 1,392 square feet on the second story. *Project Planner: Gallegos*

Assistant Planner Gallegos presented the staff report, recommending approval of the project. Project applicant/architect Chris Spaulding presented the application.

Public Comment

Neighbor Stuart Klein spoke in both support and opposition of the project.

Action: Upon a motion by Commissioner Glew, seconded by Commissioner Harding, the Commission approved design review application 15-SC-53 per the staff report findings and conditions. The motion passed by the following vote: AYES: Kirik, Zoufonoun, Harding and Glew; NOES: None; ABSENT: None; ABSTAIN: None; RECUSED: Moison.

OTHER BUSINESS

Vice Chair Moison rejoined for the remainder of the meeting.

6. Commission Reorganization

Election of Chair and Vice-Chair.

Action: Upon motion by Chair Kirik, seconded by Commissioner Harding, the Commission nominated Vice-Chair Moison as Chair. The motion was approved unanimously.

Action: Upon motion by Commissioner Zoufonoun, seconded by Commissioner Harding, the Commission nominated Commissioner Glew as Vice-Chair. The motion was approved unanimously.

COMMISSIONERS' REPORTS AND COMMENTS

None.

POTENTIAL FUTURE AGENDA ITEMS

None.

ADJOURNMENT

Chair Kirik adjourned the meeting at 9:34 PM.

Zachary Dahl, AICP
Planning Services Manager
Current Planning