



# JOINT PLANNING COMMISSION/COMPLETE STREETS COMMISSION MEETING MINUTES

7:00 PM - Thursday, March 23, 2023

*Community Meeting Chambers, Los Altos City Hall 1  
North San Antonio Road, Los Altos, CA*

## CALL MEETING TO ORDER

At 7:15 p.m. Acting Chair Ambiel called the meeting to order.

## ESTABLISH QUORUM

### Complete Streets Commission

PRESENT: Acting Chair Ambiel, Commissioners Gschneidner, Katz, and O'Yang  
ABSENT: Chair Banerjee, Vice-Chair Venkatraman, and Commissioner Maluf  
STAFF: Transportation Services Manager Lee, Development Services Director Zornes, City Attorney Houston, and Planning Services Manager Williams

## PUBLIC HEARING

### 2. Bicycle Parking Regulations

Consideration of Zoning Ordinance Text Amendments adding bicycle parking regulations. The proposed amendments are exempt from environmental review pursuant to Section 15061(b)(3) of the California Environmental Quality Act (CEQA) Guidelines since there would be no possibility of a significant effect on the environment. *Project Manager: Zornes*

## STAFF PRESENTATION

Development Services Director Zornes gave the staff report presentation and answered Commissioner questions.

Acting Chair Ambiel opened the public comment period.

## PUBLIC COMMENT

No public comments.

Acting Chair Ambiel closed the public comment period and Commission discussion proceeded.

Action: Upon motion by Acting Chair Ambiel, seconded by Commissioner Gschneidner, the Commission moved to recommend approval to the Planning Commission of the bicycle parking regulations subject to the staff report findings and conditions with the following modifications:

- Inclusion of the changes to include specifications for outlets in terms of voltage to mirror the building code;
- Make the bicycle parking spaces at least 75 inches in length;

- Include the wording “well lit” into the requirements for long term storage;
- Increase the parking requirement to 1.5 bicycle parking spots per unit; and
- Include a minimum of one oversized bicycle parking spot in the requirements per development.

The motion was approved (4-0) by the following vote:

AYES: Ambiel, Gschneider, Katz, and O’Yang

NOES: None

ABSENT: Maluf, Venkatraman, and Banerjee

Following the vote, the Complete Streets Commission adjourned the meeting.

**ESTABLISH QUORUM**

**Planning Commission**

PRESENT: Chair Mensinger, Vice-Chair Ahi, Commissioners Beninato, Disney, Doran, Roche, and Steinle

ABSENT: None

STAFF: Development Services Director Zornes, City Attorney Houston, and Planning Services Manager Williams

**PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

None.

**ITEMS FOR CONSIDERATION/ACTION**

**CONSENT CALENDAR**

**1. Planning Commission Minutes**

Approve the minutes of the regular meeting of February 16, 2023.

Action: Upon motion by Commissioner Steinle, seconded by Commissioner Roche, the Commission recommended approval of the minutes from the February 16, 2023 Regular Meeting as written.

The motion was approved (7-0) by the following vote:

AYES: Mensinger, Ahi, Beninato, Disney, Doran, Roche, and Steinle

NOES: None

ABSENT: None

**PUBLIC HEARING**

**2. Bicycle Parking Regulations**

Consideration of Zoning Ordinance Text Amendments adding bicycle parking regulations. The proposed amendments are exempt from environmental review pursuant to Section 15061(b)(3) of the California Environmental Quality Act (CEQA) Guidelines since there would be no possibility of a significant effect on the environment. *Project Manager: Zornes*

Development Services Director Zornes answered Commissioner questions.

Chair Mensinger opened the public comment period.

### PUBLIC COMMENT

No public comments.

Chair Mensinger closed the public comment period and Commission discussion proceeded.

Action: Upon a motion by Commissioner Doran, seconded by Commissioner Steinle, the Commission moved to recommend approval to the City Council of the bicycle parking regulations subject to the staff report findings and conditions with the following:

- Keep the one bicycle parking spot per unit requirement;
- Increase the private school bicycle parking ratio to 1:4 students;
- Minor grammar edits in part of the ordinance; and
- Shield required lighting for short-term parking from adjacent properties.

The motion was approved (7-0) by the following vote:

AYES: Mensinger, Ahi, Beninato, Disney, Roche, Doran, and Steinle

NOES: None

ABSENT: None

### **COMMISSIONERS' REPORTS AND COMMENTS**

Commissioner Roche reported on the February 28, 2023 City Council meeting.

### **POTENTIAL FUTURE AGENDA ITEMS**

Development Services Director Zornes stated that there would be more upcoming Zoning Code text amendments for additional implementation ordinances for the Housing Element related to supportive and transitional housing.

### **ADJOURNMENT**

Chair Mensinger adjourned the meeting at 9:27 PM.

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Stephanie Williams  
Planning Services Manager