

MINUTES OF THE COMPLETE STREETS COMMISSION OF THE CITY OF LOS ALTOS,  
HELD ON WEDNESDAY, JUNE 26, 2019 AT 7:00 PM AT THE LOS ALTOS YOUTH  
CENTER, ONE NORTH SAN ANTONIO ROAD, LOS ALTOS, CALIFORNIA

PRESENT: Nadim Maluf (Chair), Suzanne Ambiel (Vice Chair), Stacy Banerjee, Randy Kriegh,  
Paul Van Hoorickx, Jaime O. Rodriguez (Interim Staff Liaison)

ABSENT: Herprit Mahal, One Vacancy

**PUBLIC COMMENTS**

None

**ITEMS FOR CONSIDERATION/ACTION**

1. Minutes

Approve Minutes of regular meeting on May 22, 2019

Upon motion by Commissioner Banerjee, seconded by Commissioner Kreigh, the Commission approved the Minutes of regular meeting on May 22<sup>nd</sup> with the following comments.

- For the VTA BPAC representative, City Council to appoint Commissioner Banerjee to represent City of Los Altos for the remainder of the current term.
- Comment about crossing guard was addressed for the whole City, not specific to El Monte Avenue and Covington Road.

Approved with the following vote:

AYES: 4. NOES: 0. ABSTAIN:1. ABSENT: 1. Passed 4-0

2. Complete Streets Master Plan

Interim Staff Liaison Jaime Rodriguez presented the item to the Commission. Presentation included the introduction of four main elements of the project:

- Bicycle and Pedestrian Transportation Plan
- Suggested Routes to School – Map Updates
- Transit Transportation Plan
- Concept Plan Line Work for up to 12 Corridors and Intersection Hot Spots

City Staff seeks to discuss each element of the project before the City releases request for proposal Fall 2019. City staff presented several candidates for corridors and hotspots for concept plan line work, then requested the Commission add to the list to complete it.

Question from Commission:

- What dated information did you use to come up with these corridors and intersections
  - Selection was not data driven, streets were chosen from the number of concerns from community and in coordination with other transportation projects.

- How do we go from choosing 4 topics into implementing the plan lines?
  - Foster City has done a similar project recently.
  - The steps will start with selection of consultant, conduct study and community engagements, plan line development and approval, then implementation of the plan.
- Shouldn't the City have the consultants select the corridors and intersections?
  - City staff would like to select the corridors and intersections first to have a better idea of project cost
- Corridor selection is based on 4-5 month of complaints, we should spend more time selecting corridors and intersections, we should take longer for study and data to select.
  - City cannot afford to do a study before hiring consultant, we expect the community and Commission to come up with the list. The list provided is a starting point, we will have 2-3 months to complete the list with community and Commission input.

Request to speak from community:

- Proposed an idea for Miramonte bike path. Bike path on convenient side streets, connect bike path and boulevards by utilizing not low volume streets.

Feedback from Commission:

- El Camino Real corridor within Los Altos should be looked at. Possibly coordinate with Mountain View projects.
- Few missing locations that should be picked up such as Egan School and Santa Rita School.
- Would like to see flashing crosswalks, truck routes, and collected traffic data.
- Ask for feedback from school community.
- Would like to take more time to prepare the selection of streets.
- Should ask each commissioner for 10 corridors and intersection ideas. May be a good idea to use County's interactive map for hotspots.

### 3. Development Project Review, 4898 El Camino Real

Associate Planner Sean Gallegos presented the item to the Commission. A new five-story multi-family development with 23 units.

Commission Question:

- Level of service were studied for intersections, what kind of study were done for residential study on Jordan?
  - Asked for focused analysis along El Camino Real, along with sidewalk installation and landscape.
- How did the traffic study conclude with 1 trip for a specific turn at Jordin Avenue?
  - Generated trips are distributed outbound, majority of trips are anticipated to use El Camino Real and less on Jordan Avenue.

- Define “stop bar” and “car coming sign”
  - Stop bar is equivalent to the striping placed at a stop sign indicating where a car should stop. Car coming sign is usually a sign that illuminates when a car is coming out of a garage, alerting the pedestrian that a vehicle is exiting around blind corner.

Commission Feedback:

- City to look for opportunity to upgrade traffic signal at Jordan Avenue and El Camino Real.
- Ground level of the site should have marked bike paths.
- Highlight safe route to school and level of service at intersection close to school.
- It would be good to have information on the demographic of people who come in to live in the new developments.
- Plan to have drop-off/pick-up location for deliveries and ridesharing.

Motion made by Vice Chair Ambiel, seconded by Commissioner Banerjee with the recommendation to add surface level paints for bikers, and red curb at Jordan Avenue driveway. The Commission approved the project to be presented to Planning Commission and City Council with the following vote:

AYES: 5. NOES: 0. ABSTAIN:0. ABSENT:1.

Passed.

4. 444 – 450 First Street development

Senior Planner Steve Golden presented the item to the Commission. A new four-story multi-family development with 26 units.

Commission Question:

- The ramp to the entrance of the building is too narrow for bicycle.
  - Architect is prepared to adjust the width of the ramp.
- Is there an Electric Vehicle parking space?
  - No, but we are prepared to make adjustment to add EV parking spaces.
- Where is garbage pickup located?
  - It is located on-site at the garage ramp.
- Is there a loading area?
  - Currently working with the City’s public works for loading zone.
- On the report page 4, additional guest parking was not required, why?
  - Housing accountability act and city muni code did not require additional guest parking.

Commission Feedback:

- Improve ingress and egress for ADA and bikers.
- Look at projected demographics of residents to foresee any issues.
- EV charging station for vehicle and bikes.
- Request to staff, most of the question and comments are repeated for many developments. Possibly make these common questions into a checklist to save time.

Motion made by Commissioner Banerjee, seconded by Vice Chair Ambiel with the recommendation to include confirmation of 6-ft side walk, red curb for northern driveway, EV charging, and bicycle parking reconfiguration. The Commission approved the project to be forwarded to the Planning Commission and the City Council with the following vote:

AYES: 5. NOES: 0. ABSTAIN:0. ABSENT:1.

Passed.

5 Cumulative Study Scenarios in Traffic Impact Analysis (TIA) Studies

Interim Staff Liaison Jaime Rodriguez presented the item to the Commission. As a continuation from previous meeting, staff presented the type of software that can be used to generate cumulative traffic model. The VTA currently operates congestion management program using PVT Vistro. This program is capable of data sharing with neighboring agencies and alter signal timings. Downside is that this is not cloud-based, we will need to coordinate with other agencies to combine the model. City can arrange a vendor presentation for the Commission to explain the use and benefits of the software. Starting July 2020, Vehicle Miles Traveled (VMT) will be used instead of Level of Service (LOS) to analyze traffic impacts. City staff will work to develop VMT policy before the implementation in 2020. Item is informational, no action requested.

Commission Question and Comments:

- Can VMT be used to determine intersection performance?
  - LOS can still be used to monitor offsite improvements at a certain intersection.
- The new software uses LOS, can we still make use of this software?
  - We can still use it to point out trigger points for offsite improvement, but not as trigger point for SEQA.
- Is there any way to convert LOS into VMT?
  - There is no conversion equation, they are completely different concept.
- Does VMT take in account of transit
  - Project with more transit accommodation will have better VMT result.
- LOS for bikes and pedestrians should be looked at, not just vehicles.
- What does Mountain View use for cumulative study?
  - Mountain View currently use Traffix, which does not have cumulative capability. They are looking into PVT Vistro as well.

6 Complete Streets Commission Work Plan

Commission and Staff discussed Commission work plan.

- Missing items from previous list
  - Semi-Annual meeting with Police Department.
- Possibly have committee develop plans, to help staff and Commission with workload.
- Need to familiarize new members with City's Masterplan.
- Follow up on Truck Route improvement
- Measure B community meeting

Request to speak from Community:

- Advocate for work plan on El Camino Real, parking study was dropped from the committee meeting. Requested further attention for 5150 development and the traffic volume and accidents at Casita Way.
- Resident from Casita Way shared concern for traffic safety from congestion and speeding.

### **INFORMATIONAL ITEMS**

#### 7 Monthly Staff Report

Receive information and announcements from City Staff

- Introduced Kathy Kim, new addition to the Transportation team as Assistant Civil Engineer.
- Recruitment for Transportation Services Manager is continuing.
- New Engineering Services Director, James Sandoval starts 7/1.
- Contract extended for Transportation Consultant and Interim Staff Liaison Jaime Rodriguez.

### **COMMISSIONERS' REPORTS AND COMMENTS**

- Commissioner Banerjee attended VTA BPAC meeting. Discussed funding for Master Plan. There is no meeting in June and cannot attend July meeting.

### **POTENTIAL FUTURE AGENDA ITEMS**

- Discuss up to 12 corridors and intersection for Complete Streets Master Plan.
- Postpone or reschedule July meeting.

### **ADJOURNMENT**

Chair Maluf adjourned the meeting at 10:35 PM