

MINUTES OF THE COMPLETE STREETS COMMISSION (FORMERLY THE BICYCLE AND PEDESTRIAN ADVISORY COMMISSION) OF THE CITY OF LOS ALTOS, HELD ON WEDNESDAY, JUNE 27, 2018 AT 7:00 P.M. AT THE LOS ALTOS CITY HALL- COMMUNITY CHAMBERS, ONE NORTH SAN ANTONIO ROAD, LOS ALTOS, CALIFORNIA

PRESENT: Suzanne Ambiel (Vice-Chair), Jerry Chester, Paul Van Hoorickx, Randy Kriegh, Nadim Maluf (Chair), Susanna Chan (Staff Liaison), Aruna Bodduna (Staff Liaison)

ABSENT: Stacy Banerjee, Wes Brinsfield

PUBLIC COMMENTS

None.

ITEMS FOR CONSIDERATION/ACTION

1. Minutes

Vice-chair Ambiel amended minutes of meeting on May 23, 2018 Page 2, bullet point 7 to say "...elevator at a time..." and Chair Maluf amended Page 4, last sentence under 2nd paragraph (Discussion) to say "...may divert traffic..." Upon a motion by Vice-chair Ambiel, seconded by Commissioner Chester, the Commission approved the minutes of meeting on June 27, 2018, as amended, by the following vote: AYES: 5 NOES: 0. ABSTAIN: 0. ABSENT: 2. Passed 5-0

2. Los Altos Community Center – 97 Hillview

Zach Dahl, Planning Services Manager introduced Project Manager Theresa Yee and Noll & Tam consultant staff. Mr. Dahl and consultant staff presented the item.

Questions/Comments:

Commission members asked questions regarding

- Parking layout, angled parking spots versus proposed layout – Consultant clarified this was most efficient parking layout.
- Loss of parking near library – with the new pedestrian connection between Community Center and Library, up to 13 parking spaces near Library will be displaced, however, spaces will be relocated to new parking lot adjacent to Community Center to ensure no net loss. Could investigate alternative configurations to minimize number of spaces that are displaced.
- Potential parking spillover from Downtown area to the Community Center parking – Staff clarified parking spillover is not anticipated in the future.
- Does the design accommodate for bus circulation and primary bus access point – design is flexible to accommodate a range of vehicle sizes, including small buses.
- Public outreach between now and the anticipated construction start date in 2019 to continue public engagement – Staff clarified that the project has had a robust community engagement process and that will continue into the next phase of the project.

Public Comments:

Resident Jim Fenton asked about if design contemplated small buses accessing the site, expressed concern that the drop off area is not easily accessible and that parking near library is well used and displacement should be minimized; and noted that the pathway around the little league field should be improved.

Council Member Eng noted that there is a need to better understand potential bus/shuttle usage of the site.

Discussion:

Commission members generally shared the opinion that the displacement of the parking near the library should be minimized, but pedestrian connection was an important design element; and there needs be a vision for the Community Center to ensure it is designed to meet future community needs.

Upon motion by Vice-Chair Ambiel, amended by Commissioners Kriegh and Chester, and seconded by Commissioner Hoorickx, to move the Community Center project forward to Planning Commission and City Council for further evaluation and comment, with the following recommendations:

- Reconfigure the pedestrian path from the library to Community Center to minimize parking loss near the library;
- Review drop-off zone design to ensure potential for vehicle U-turns is minimized;
- Re-evaluate bicycle rack design selection;
- Continue with community outreach; and
- Evaluate width and line-of-sight on parameter pathways

Passed: 5-0

3. Mountain View (MV) Multi-modal Improvement Plan (MIP)

Staff presented information on Mountain View's Multi-modal improvement plan and the need to develop such a plan by that City, as indicated in the staff report. Staff introduced City of Mountain View Staff Eric Anderson who was available at the meeting to answer any question relating to this plan.

Questions/Comments:

Commissioners asked the following questions and Mr. Anderson provided responses/clarifications: What does "major pedestrian improvements" indicate, are there any specific improvements planned, where can the details be found? Improvements should be equal in either side of the City boundaries. Specific improvements are included in the MV Capital Improvement Program and MV staff can provide the details.

What are the proposed El Camino Real (ECR) enhancements within Mountain View, and what is the Los Altos equivalent of such improvements?

ECR enhancements generally focus on the streetscape improvements such as widening sidewalks, robust landscaping, adding crosswalk. Los Altos will be added as a reviewing agency to be included in the Final MIP. This plan also includes phasing of bicycle lanes on El Camino, requiring parking removal. Mountain View will continue to coordinate with Los Altos.

Mr. Anderson clarified regional bike way study focus area is generally north or east of El Camino Real to US 101.

What are new standards for bicycle parking and amenities – The are standards that would be enhanced from current MV standards.

Mr. Anderson further clarified that the MV City Council is very interested and prioritized implementation of multi-modal transportation, support travel by non-vehicular modes. Concerned about jobs-housing imbalance, working towards support housing growth, equity in housing prices.

Cut-through traffic into MV – MV assesses the traffic conditions and publishes the report that is reviewed by the Council. Included in the report is congestion impacts outside Mountain View.

Council Member Eng proposed annual joint meeting with MV BPAC to discuss regional coordination topics, and potentially implement equal solutions across the borders.

Discussion:

Commissioners generally like the MV MIP for proposing improvements to address all modes of transportation. Commissioners further emphasized that need for such multi-modal improvements within City of Los Altos. Los Altos should consider developing MIP as a tool to look into the future and how to address such future multi-modal improvement needs within the City.

The new school site in MV could cause potential impacts and should be included in the plan. Grant Road improvements in MV also could cause potential impacts in City of Los Altos and implementation of such improvements should be thoroughly coordinated by the two Cities. Regional coordination on corridors is important. As MV re-evaluates standards for bicycle parking or bicycle lanes, Los Altos should keep abreast of the upcoming changes, so there are common standards across the borders. Commissioners suggested developing multi-modal solution should be a priority for Los Altos.

4. Commission's Representation at Council Meetings

Chair Maluf introduced this item. Commissioners regularly participate at the City Council meetings. On many occasions Council has discussed projects that were previously brought to the commission and approved by the commission. Commission members in attendance at that Council meeting weren't able speak about those projects on behalf of the commission, but only as private individuals. Commissioners discussed if the representing commission member at City Council will be limited to the three-minute rule for providing comments on such items.

Chair Maluf clarified that the intent of this discussion is specifically for the projects that are on the Council agenda and those that have been previously discussed and approved by the commission. For those projects, commissioner attending the Council meeting should be able to speak on behalf of the Commission about the discussion and the outcome at the commission meeting.

Council Member Eng suggested that the commission member at the meeting can be called upon and would not be restricted for the three-minute time limit. She said that Commission concern would be relayed to the Council. She further stated that for the items on the Council agenda that have been previously discussed at the Commission meeting, the Commission member in attendance at the Council meeting can identify themselves representing the Commission and present the facts discussed for that item/project to the Council.

Commission members further suggested that they should not be limited only to a presentation, but also included in the discussion about the agenda item, such as clarifying questions or comments that were discussed and addressed at the Commission level.

Council Member Eng suggested that Commission member and Staff inform Mayor and City Manager prior to the Council meeting regarding the intent of Commission member representation at the Council meeting.

For upcoming City Council meetings that have items/projects on the agenda that have been discussed previously at the Commission, staff will notify the commission about that item. Commission can

decide to appoint Commission representative to speak on behalf of the commission, pertaining to the discussion at the commission and decision made by the commission as a whole relating to that item/project.

5. Community Outreach

Staff generally notifies residents about a project through various sources such as sending notification letters to the residents and schools in the proximity to the site, posting on City's social media, City Manager updates, posting on City's website, newspaper articles, notifying school and PTA representatives, conducting public meetings and Commission meetings, etc. However, often times it was pointed by the residents that there isn't enough outreach or notification to the residents about projects. Staff seeked input from Commission on other potential outreach options in addition to the above, such as pop-ups at Farmer's Market.

Commission members supported Farmer's Market suggestion, potential additional outreach discussed were sharing information with school PTA meetings, Green Town newsletter, Senior Center events. Commissioners further emphasized on the need for advocating and increasing awareness amongst the residents about Complete Streets Commission and their role. Suggested City Council should be the first advocate for the Complete Streets Commission, educate the community about the process on how the commission works and the Commissions charter. Staff to share Commission's concern with the City Manager to be relayed to the Council. Another suggestion was potentially to publish Commission agenda in the newspaper like City Council meeting agenda.

INFORMATIONAL ITEMS

6. Monthly Staff Report

Staff reported out on the following items:

- City's Bike Friendly Community designation is still active. Renewal application is due on August 9, 2018 (Fall Deadline) or by February 5, 2019 (Spring 2019)
- Miramonte Path Project July 10 City Council Study session; currently going through Caltrans approval process
- Staff coordinating with City of Mountain View staff regarding gap closure on Miramonte and connectivity into Mountain View and other projects at the City borders
- El Monte sidewalk gap closure project status update – will bring back to the Commission in Fall 2018 when schools are back in session
- Crosswalk and intersection improvement project (Safe Routes to School projects) construction award to July 10 City Council
- Homestead Corridor Improvement study - Santa Clara County's \$100k funding to develop concept plan for Homestead Corridor improvements initiated by Supervisor Simitian's office
- Shoulder Paving Policy update at a future date to this commission

COMMISSIONERS' REPORTS AND COMMENTS

Commissioner Hoorickx reported that Planning Commission got rescheduled to July 19; Comment on Miramonte Path Project and any upcoming public meeting – Susanna clarified that Council will have this item as study session on July 10, prior to the Council Meeting on that day. Susanna further clarified that staff has previously met with residents.

Commissioner Kreigh reported on the June 26 City Council Meeting, 5150 El Camino Real Project Study Session.

Chair Maluf reported on the June 12 City Council Meeting.

POTENTIAL FUTURE AGENDA ITEMS

- City policy on dockless bike share programs
- Measure B
- Stop sign policy

ADJOURNMENT

Chair Maluf adjourned the meeting at 9:55 P.M.