

**DATE:** 6/25/2024

**TO:** COUNCILMEMBERS

**FROM:** CITY MANAGER'S OFFICE

**SUBJECT:** COUNCIL Q&A FOR JUNE 25, 2024 CITY COUNCIL REGULAR MEETING

**Agenda Item 2 (2024 Street Resurfacing Project):**

- Have we adequately addressed the neighborhood concerns regarding Jardin and other cross streets?  
**Answer: Through extensive public outreach and discussions at the Complete Street Commissions since November 2023 with regular, special, and community meetings, public feedback with a dedicated City webpage to the Jardin Drive Redesign Project, and the approval from the Complete Street Commission on the recommended redesign, City staff along with the Transportation Engineer Consultant have adequately addressed the neighborhood concerns regarding Jardin Drive and the other cross streets.**
- What was the outcome of the joint meeting with the High School District?  
**Answer: The outcome of the joint meeting with the High School District has been very positive with additional dialogue with City staff after the joint meeting. The High School District is aware of the concerns residents have along Jardin Drive and the parking problems around the school. With collaboration with the High School, District, and City staff, this will allow more for open dialogue to come up with more solutions.**
- What changes will occur when Jardin gets repaved?  
**Answer: The Complete Streets Commission approved a recommended redesign which includes a bike lane on the north and south sides of Jardin Drive, parking and loading/unloading zones along the curb; parking restrictions for more visibility for drivers, pedestrians, and cyclists; and no left turn restrictions at specified times during school hours to Jardin Drive from Casita Way to improve safety at that intersection.**

**Agenda Item 3 (On-Call Sanitary Sewer Spot Repairs):**

- The Resolution appears to be referring to the wrong project, including the company and the amounts, it should be for C2R Engineering not APS Environmental.  
**Answer: This item will be pulled and continued to the July 9<sup>th</sup> City Council meeting.**

**Agenda Item 5 (Foreign Affairs):**

- Would this policy exclude resolutions similar to ones we have previously passed (against Asian Hate, Anti-Semitism, Islamophobia and hate against other races)?

**Answer: If the City Council adopted this policy, it would need to be repealed prior to considering or adopting a policy position regarding foreign affairs. This policy would not affect resolutions previously adopted. The policy would not apply to resolutions denouncing Asian hate, Anti-Semitism, Islamophobia, or hate against other races as those are not foreign policy positions.**

**Agenda Item 6 (Development Impact Fees):**

- If Council opts to remove the public art fee, why would this option not get properly presented and evaluated by the public?

**Answer: This is the appropriate consideration of the modification or elimination of all impact and in-lieu fees. There would be an additional item which would return to the City Council for repealing the Public Art ordinance if the council were to eliminate the fee in its entirety.**

- A developer is already receiving benefits such as density bonus, incentives, and other reductions in fees what would justify giving an exemption for the Below Market Rate units?

**Answer: Pursuant to Government Code Section 65915 (l) Subdivision (k) does not limit or require the provision of direct financial incentives for the housing development, including the provision of publicly owned land, by the city, county, or city and county, or the waiver of fees or dedication requirements.**

**Agenda Item 7 (330 Distel):**

- Because there are substantial changes to the project (reduction of parking spaces), can we continue this item till we conduct additional community outreach?

**Answer: Staff does not advise the City Council to continue this item to another date, the project applicant needs to have the modification authorized by the City Council prior to submitting an application for project funding from the next round of funding from the State.**

- If there is a reduction of parking spaces, where are the residents of the development expected to park?

**Answer: a 100% Affordable Housing Project more often than not does not need additional parking as would be required in market rate housing developments; EAH Housing originally discussed this prior to a formal project submittal in early 2022, where in nearly all other properties owned by EAH Housing require 0.5 parking spaces per unit; this is the actual parking demand versus the projected parking demand by what is typically required in a local Zoning Code.**

**It is important to note that the approved project 330 Distel Circle is located within a half mile of a major transit stop and is a 100% Affordable Project which allows for the project to provide Zero On-Site Parking. The project could request to provide no parking onsite, and the City of Los Altos must approve the request Pursuant to Government Code Section 65915(p). Additionally, the City of Los Altos adopted a comprehensive update to the City's local parking regulations in February 2024 which only requires 0.5 parking stalls per unit for all BMRs constructed within the City; so,**

under local ordinance the approved project is over parked by two times the required amount.

Lastly, the parking being modified is for onsite dedicated parking only, this does not modify the available on-street parking which exists today and will be available in the future post construction; Distel Circle has approximately 1,000 linear feet of street frontage which is available for on-street parking, (this is a conservative estimate that was produced by staff after evaluating existing conditions). If quantifying the number of parking spaces that could be accommodated within that given area on Distel Circle only, we would calculate a 20-foot-long vehicle, divided by 1,000 linear feet, which would easily accommodate 50 vehicles.

#### **Agenda Item 8 (Traffic Impact):**

- If we repeal the traffic impact, how does this impact the budget?  
**Answer: This does not affect the budget in any way, this ordinance is obsolete with the adoption of the new Development Impact and In-Lieu Fee ordinance. Effectively, this ordinance is replaced by another.**
- What is the plan to address the shortfall?  
**Answer: This does not affect the budget in any way, this ordinance is obsolete with the adoption of the new Development Impact and In-Lieu Fee ordinance. Effectively, this ordinance is replaced by another.**

#### **Agenda Item 9 (Library Improvements):**

- How will the design service contractor manage the remodel improvements in alignment with the approval and construction of the proposed patio project?  
**Answer: City staff will notify the contractor of the proposed project so they are aware and can design with the project as a consideration for their scope of services.**
- Are all three of the proposed concepts in the RFP designed to work in line with the current draft patio project?  
**Answer: City staff does not have the proposed concepts of the RFP yet, but City staff will notify the contractor of the proposed project so they are aware and can design with the project as a consideration for their scope of services.**
- Will the scope of work require both the construction for the remodel and the patio expansion to occur at the same time or in phases?  
**Answer: This scope of work is only for design services. In the next phase of this project, the City and County can work collaboratively to identify the best phasing of projects for the Library facility.**
- When the remodel plan is submitted what is the design review process and procedural steps for approval by the Council and involvement of other commissions?  
**Answer: Interior remodels do not require review by any City commissions.**

- Will the design services contractor be required to notify the City/Council if additional changes to the exterior such as HVAC / generator upgrades, entry expansion are added to the design so it can go through proper planning and environmental review?

**Answer: City Council will be included through the process as outlined in the RFP to determine direction at specific times. At that time, staff can provide the required next steps for the different concepts, which would include required project reviews.**

**Agenda Item 11 (Public Safety):**

- Can we revisit putting a sales tax increase on the ballot for a new police station?

**Answer: Additional discussion would be necessary on how to fund a new police station.**

- What would we need to do to get it on the ballot this year?

**Answer: Please see the attached calendars for placing a tax measure on the November 2024 ballot or March 2025 ballot.**

- What Federal or State grants are available for public safety facility improvements?

**Answer: Once staff knows the direction Council desires to go with these facilities, staff can seek out any qualifying grants that may be available.**

**NOVEMBER 5, 2024  
GENERAL ELECTION  
BALLOT MEASURE CALENDAR**

<b>DAYS PRIOR TO ELECTION</b>	<b>DATE</b>	<b>ACTION AND ELECTIONS CODE</b>
113-127	Monday July 1, 2024 – Monday July 15, 2024	<p><b>City Notice of Election</b> Between these dates, a city shall publish its Notice of Election, stating the offices to be filled and time of election. The City Elections Official shall consolidate the Notice of Election and the Notice of Measure into one notice if any city measure was placed on the ballot prior to the Notice of Election’s publication. EC §§12101, 12111</p>
88	Friday August 9, 2024	<p><b>Last Day for Measure Resolutions and Tax Rate Statements to be Submitted to the ROV</b> – Last day for jurisdictions to submit a resolution calling for a measure election, and if applicable, tax rate statements.</p>
84	Tuesday August 13, 2024	<p><b>Primary Arguments Due</b> – Primary arguments in favor of/against local measures are due by 5:00 p.m. on this date. Such arguments, if already submitted, may be changed until and including this day. Proponents/opponents of the measure shall provide a list of supporters/opponents for printing on the official ballot to the Elections Official when submitting primary arguments supporting/opposing the measure. The list of supporters/opponents must be taken from the signer or the text of the argument in favor/in opposition of the measure. Arguments in favor of and against city measures must be filed with the City Clerk’s office. EC §§9162-63, 9170, 9282-83, 9286, 9315-16, 9501-03</p> <p><b>Due date for List of Measure Supporters/Opponents</b> – List of Primary Argument Supporters/Opponents due to ROV to be printed on ballot label.</p>

**NOVEMBER 5, 2024  
GENERAL ELECTION  
BALLOT MEASURE CALENDAR**

83	Wednesday August 14, 2024	<b>Measure Amendment/Withdrawal Deadline</b> – Last day for an order of election calling for a ballot measure to be amended or withdrawn. A resolution of the legislative body that issued the order of election must be filed with the Elections Official by this date in order to amend or withdraw a ballot measure. EC §9605
77	Tuesday August 20, 2024	<b>Rebuttal Arguments and Impartial Analyses Due</b> - Rebuttal Arguments for measures where a Primary Argument was filed both in favor and against are due on this date by 5 p.m. Such Rebuttal Arguments may be changed until and including this date. Rebuttal Arguments for city measures must be filed with the City Clerk's office. EC §§9163, 9167, 9285-86, 9316-17, 9502, 9504  Impartial Analyses for measures are due on this date by 5 p.m. Impartial Analyses for city measures must be filed with the City Clerk's office. EC §§9160, 9280, 9313-14, 9500

**MARCH 4, 2025  
SPECIAL ELECTION  
BALLOT MEASURE CALENDAR**

<b>DAYS PRIOR TO ELECTION</b>	<b>DATE</b>	<b>ACTION AND ELECTIONS CODE</b>
113-127	Monday October 28, 2024 - Wednesday November 11, 2024	<p><b>City Notice of Election</b> Between these dates, a city shall publish its Notice of Election, stating the offices to be filled and time of election. The City Elections Official shall consolidate the Notice of Election and the Notice of Measure into one notice if any city measure was placed on the ballot prior to the Notice of Election's publication. EC §§12101, 12111</p>
88	Friday December 6, 2024	<p><b>Last Day for Measure Resolutions and Tax Rate Statements to be Submitted to the ROV</b> – Last day for jurisdictions to submit a resolution calling for a measure election, and if applicable, tax rate statements.</p>
84	Tuesday December 10, 2024	<p><b>Primary Arguments Due</b> – Primary arguments in favor of/against local measures are due by 5:00 p.m. on this date. Such arguments, if already submitted, may be changed until and including this day. Proponents/opponents of the measure shall provide a list of supporters/opponents for printing on the official ballot to the Elections Official when submitting primary arguments supporting/opposing the measure. The list of supporters/opponents must be taken from the signer or the text of the argument in favor/in opposition of the measure. Arguments in favor of and against city measures must be filed with the City Clerk's office. EC §§9162-63, 9170, 9282-83, 9286, 9315-16, 9501-03</p> <p><b>Due date for List of Measure Supporters/Opponents</b> – List of Primary Argument Supporters/Opponents due to ROV to be printed on ballot label.</p>

**MARCH 4, 2025  
SPECIAL ELECTION  
BALLOT MEASURE CALENDAR**

83	Wednesday December 11, 2024	<b>Measure Amendment/Withdrawal Deadline</b> – Last day for an order of election calling for a ballot measure to be amended or withdrawn. A resolution of the legislative body that issued the order of election must be filed with the Elections Official by this date in order to amend or withdraw a ballot measure. EC §9605
77	Tuesday December 17, 2024	<b>Rebuttal Arguments and Impartial Analyses Due</b> - Rebuttal Arguments for measures where a Primary Argument was filed both in favor and against are due on this date by 5:00 p.m. Such Rebuttal Arguments may be changed until and including this date. Rebuttal Arguments for city measures must be filed with the City Clerk's office. EC §§9163, 9167, 9285-86, 9316-17, 9502, 9504  Impartial Analyses for measures are due on this date by 5:00 p.m. Impartial Analyses for city measures must be filed with the City Clerk's office. EC §§9160, 9280, 9313-14, 9500