

DATE: 1/9/24

TO: COUNCILMEMBERS

FROM: CITY MANAGER'S OFFICE

SUBJECT: COUNCIL Q&A FOR JANUARY 9, 2024 CITY COUNCIL REGULAR MEETING

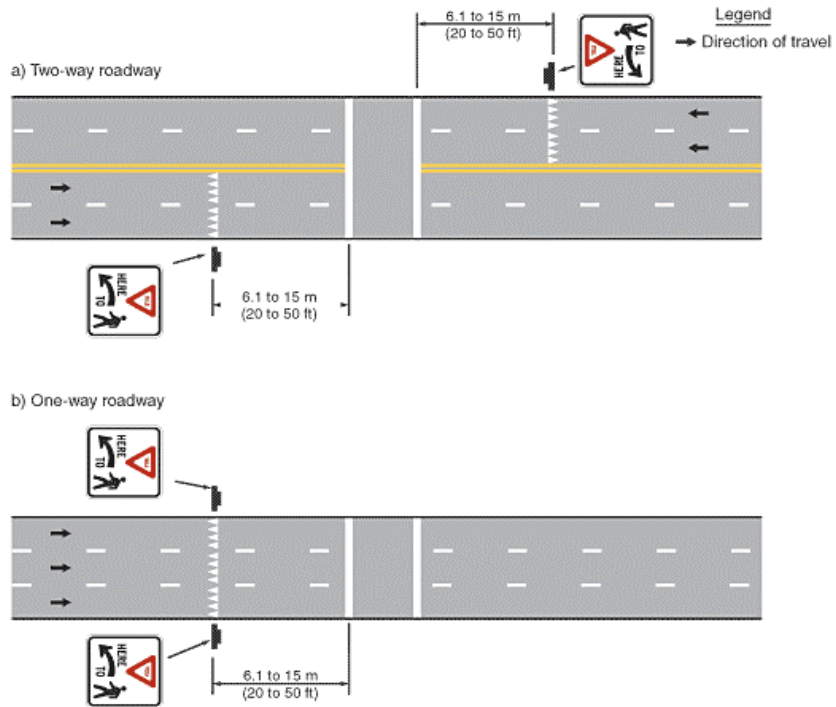
Agenda Item 1 (Minutes):

- See accompanying pdf.
Answer: Edited minutes replaced in packet.

Agenda Item 2 (Professional Services Agreement with Bear Electric Solutions):

- Aren't at least some of the malfunctioning lighted crosswalk signals, RRFB's, and radar speed signs still new(ish) and under warranty? Shouldn't the manufacturers of those products be incurring these costs instead of the City?
Answer: Items that are under warranty will not be included in the additional costs.
- Resolution: In the first WHEREAS, the terms "CITY" and "CONTRACTOR" are used before those terms are defined.
Answer: Please refer to the attached resolution for revisions.
- Is the amount of \$186,025 in the amendment additional to the original contract amount of \$75,816 or inclusive of the \$75,816? If Bear Electric Solutions had inspected all the equipment for the bid to get the original contract, what explains the large difference between the original contract amount and the amendment since they should have seen or at least anticipated some level of maintenance and failure?
Answer: \$186,025 is additional to the original contract amount. Exhibit A, Scope of Work, Task 1 was to perform Inventory and Initial System Health Check. Tasks 2 – 6 also call for quarterly maintenance checks, with Tasks 7 and 8 dealing with costs to repair non-functional items. Upon review of system health check reports, we discovered many non-functional vehicle speed radar signs, lighted crosswalk systems, and RRFB lighted crosswalk systems. Some of the non-functional systems have been non-functional for several years but were not repaired. We have also discovered that many of the lighted crosswalk systems lack advance warning and stationary signage, and Amendment No. 1 would address those issues. In addition to lighted crosswalks, we would add stationary signage throughout the City. See examples below of signage per MUTC standards that would be installed as needed.

Figure 3B-15. Examples of Yield Lines at Unsignalized Midblock Crosswalks



- Why did the expenditures double from \$75,816 to \$186,025?
Answer: Expenditures did not double; the new Transportation Team is trying to catch up with maintenance needs. Funds from the Annual Traffic Sign Replacement project that should have been integrated with the annual street resurfacing contract, but they unfortunately were not, will be utilized to correct as many non-functional lighted systems and substandard traffic signs throughout the City.
- Where are the malfunctioning lighted signals located?
Answer: They are located throughout the city.
- Are these improvements to fix the malfunctioning lighted signals part of the San Antonio project? Would this be a duplication?
Answer: Some of the signals are located along San Antonio Road. The design of the San Antonio Road project will start in 2025 and the construction will start approximately one and a half year after the design is completed. Lighted crosswalks should be functional.
- In the background of the staff report, please clarify the difference between item 5 and 6. They both appear to be lighted crosswalk system maintenance checks.
Answer: Item 5 refers to lighted crosswalks with lights integrated within the crosswalk sign. Item 6 refers to lighted crosswalks that have rectangular rapid flashing beacons under stationary crosswalk signs, or in addition to lighted crosswalk signs.





Agenda Item 3 (Council Strategic Goals):

- Please distribute a copy of the Council’s 5-year strategic goals adopted in 2021 (Resolution 2021-09):

https://www.losaltosca.gov/sites/default/files/fileattachments/ordinance/71921/resolution_no._2021-09_council_goals.pdf

Answer: Attached

- Regarding neighborhood safety infrastructure wasn’t there a clarifying clause to explain it. If yes, please provide.

Answer: The Council had directed the ad hoc police facility subcommittee to draft language for Council approval for this priority. The subcommittee met during the first part of 2023 and reported to the City Council on the progress of the item. In May 2023, the full Council received a presentation on the results of a community survey related to potential revenue measures for public safety facilities. Following this presentation, the exploration of improvements to neighborhood safety infrastructure needed further direction from the City Council on what actions were needed to be taken.

- What other policy or procedure areas were submitted by Councilmembers for consideration?

Answer: Please see attachment A. Councilmembers submitted items where they would like a discussion for inclusion in Council priorities or a change to a current procedure. Staff received these items and categorized them as either “policy” or “procedure” and further identified if the item requested could be included with a current council priority or would need standalone direction.

RESOLUTION NO. 2021-09

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALTOS
SETTING THE CITY COUNCIL 5-YEAR STRATEGIC GOALS FOR 2021

WHEREAS, the Mission of the City of Los Altos is to foster and maintain the City of Los Altos as a great place to live and to raise a family; and

WHEREAS, the City Council of the City of Los Altos is committed to providing essential services to the community; and

WHEREAS, the City Council annually sets goals to help maintain Los Altos as the great place it is.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Los Altos hereby adopts the following as its 5-year Strategic Goals for 2021:

1. **Housing:** The City of Los Altos will support the creation of housing that is diverse, equitable, and affordable for all income levels in the Community and support funding and legislation that will help the City to do so and also retain its flexibility in zoning decisions.
2. **Land Use:** The City of Los Altos will implement policies that support a land-use mix and density that reflect the values of the Community, including seeking to protect and increase its green space, while ensuring compliance with any applicable laws and regulations.
3. **Fiscal Sustainability:** The City of Los Altos will continue to be responsible financial stewards of its resources and assets to ensure long-term fiscal sustainability by practicing sound financial management and fiscal transparency, while providing fiscally sustainable government services that address the needs of the community.
4. **Community Safety:** The City of Los Altos will continue to implement plans, strategies, and educational opportunities to ensure public safety, traffic safety, and emergency preparedness services are done in a responsive, equitable, professional, socially responsible, and trustworthy manner.
5. **Asset Management:** The City of Los Altos will set clear expectations and allocate the necessary funding to maintain and improve City facilities and infrastructure that are necessary to provide high-quality services for the well-being of residents.
6. **Environmental Sustainability:** The City of Los Altos will be a leader on environmental sustainability through education, and adopting and embracing policies, initiatives, and practices that advance this effort.
7. **Community Engagement:** The City of Los Altos will continue to improve its community engagement process to ensure all community members are heard, informed, and included.
8. **Transitioning Through Change:** The City Council will proactively address the impact of COVID-19 and other consequential changes on the community during 2020 and 2021 to ensure Los Altos successfully navigates these transitions to be an even stronger community.

I HEREBY CERTIFY that the foregoing is a true and correct copy of a Resolution passed and adopted by the City Council of the City of Los Altos at a meeting thereof on the 23rd day of February 2021 by the following vote:

AYES: Council Members Lee Eng, Meadows, Weinberg, Vice Mayor Enander and
Mayor Fligor
NOES: None
ABSENT: None
ABSTAIN: None



Neysa Fligor, MAYOR

Attest:



Andrea Chelemengos, MMC, CITY CLERK

RESOLUTION NO. 2023-14

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALTOS AFFIRMING THE CITY COUNCIL'S 5-YEAR STRATEGIC GOALS

WHEREAS, the Mission of the City of Los Altos is “to foster and maintain the City of Los Altos as a great place to live and to raise a family;” and

WHEREAS, the City Council is committed to providing essential services to the community; and

WHEREAS, on February 23, 2021, the City Council adopted 5-Year Strategic Goals to help maintain Los Altos as the great place it is and on April 26, 2022 the Council revised and affirmed those goals; and

WHEREAS, on February 21, 2023, the City Council reviewed its 5-Year Strategic Goals; and

WHEREAS, the City Council provided direction to the Neighborhood Safety and Infrastructure Subcommittee to work with staff to define Goal #6 and the subcommittee is continuing to refine the definition which will be presented to Council for adoption in the future.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Los Altos hereby adopts the following as its 5-Year Strategic Goals:


The City Council Strategic Goals highlight those areas identified by the Council for emphasis and focus. The City Council will accomplish these goals by engaging the community and making decisions which are equitable, sustainable and fiscally prudent. The City Council will ensure that appropriate resources are allocated to maintain Los Altos as a great place to live and work, including providing a work culture and environment that supports recruitment and retention of exceptional employees to provide City services.

1. **Asset Management:** The City of Los Altos will set clear expectations through the budget process and allocate the necessary funding to support the maintenance and improvement of City facilities and infrastructure.
2. **Business Communities:** The City of Los Altos will support the different business communities in an effort to help them thrive, including implementing specific projects and/or elements of the Downtown Vision Plan and launching initiatives to bolster the other business communities.
3. **Community Safety:** The City of Los Altos will continue to provide the high-quality public safety services that the Community values. This will be achieved by implementing the City's policies as expressed in the Complete Streets Master Plan and other plans which support improving public safety, transportation safety and emergency preparedness services.

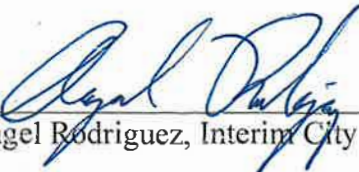
4. **Environmental Sustainability:** The City of Los Altos will be a leader in environmental sustainability through education, and adopting and implementing policies, initiatives and practices identified in the City's Climate Action and Adaptation Plan.
5. **Housing:** The City of Los Altos will implement the programs and policies of the Housing Element Update to support the creation of housing that is safe, diverse and affordable for all income levels to meet the needs of the Community and seek to increase and protect its green space.
6. **Neighborhood Safety Infrastructure:**

I HEREBY CERTIFY that the foregoing is a true and correct copy of a Resolution passed and adopted by the City Council of the City of Los Altos at a meeting thereof on the 28th day of March 2023 by the following vote:

AYES: Councilmembers Fligor, Dailey, Lee Eng, Vice Mayor Weinberg, Mayor Meadows
NOES: None
ABSENT: None
ABSTAIN: None


Sally Meadows, MAYOR

Attest:


Angel Rodriguez, Interim City Clerk

Suggested Priority	Policy or Procedure	Currently in Council Priority	Currently Not in Council Priority	Procedure Change Request
HEU: Ongoing Implementation of Housing Element	Policy	5. Housing		
Complete Streets Master Plan: Safety and efficiency of circulation and traffic	Policy	3. Community Safety		
CAAP; Making our community more resilient to climate driven disaster, including power outages and flooding caused by winter storms	Policy	4. Environmental Sustainability		
Downtown Vision: Vibrancy of our commercial districts – advancing the Theater plan and formulating a plan for a downtown parking facility with a park on top	Policy	2. Business Communities		
Public Safety Infrastructure – rebuild police facility and needed updates and repairs to fire department facilities	Policy	6. Neighborhood Safety Infrastructure		
Open Space/parkland acquisition	Policy		Policy Direction Needed if Priority	
Continuing education and conference opportunities for Councilmembers	Procedure			Policy Direction Needed if Procedure Change
Transparency, community engagement, and participation	Policy	Priority Introduction Paragraph		
Fiscal Management and Responsibility	Policy	Priority Introduction Paragraph		
Electronic Voting	Procedure			Policy Direction Needed if Procedure Change