



Los Altos/Los Altos Hills  
2024 Joint Volunteer Awards Committee  
Meeting Agenda- 7:00 PM  
Monday, June 3, 2024  
Meeting Room at the Town Crier

1. Establish a Quorum – Roll Call
2. Public Comment
3. Approval of Minutes from last meeting
4. Get updates on event speaker, venues and menus, event timing, attendee registration and payment options
5. Get updates from sub-committees
6. Discuss plans for AV's and awardee presentation rehearsal
7. Update on responsibilities and assignments in light of membership changes
8. New business
9. Adjourn

## JVAC Minutes April 29, 2024

### Present:

Sandy Mingia	Donald Mattson
Lindsay Carpenter	Ben Gikis
Dennis Young	Rebecca Lowell
Kelly Davis	Jonathan Weinburg

Call to order at 7:03 PM. No members of the public are present. There is a quorum.

Minutes from the March 11 meeting were approved as corrected, (Davis/Young).

Financial results posted in the March 11 minutes were corrected to read \$3292,71.

Dennis reported that Adin Miller, Director of the Mt. View Los Altos Community Foundation, is available to be the speaker at our December event. Moved and seconded (Carpenter/Young) to have Adin Miller as our speaker this year. Passed unanimously.

Lindsay reported that the Oak room at the Community Center, when she checked in March, was available in December and the cost would be \$137 and can hold 180 people seated at tables for a meal. Jonathan shared it may be free since we are a city commission. The commission will continue to look at various facilities and discuss various times and variety of refreshments.

Group unanimously selected December 6th as the date of this year's event.

Sumita will be helping Jennifer with registration. Payment options depend upon the sign up vendor that is selected. Kelly will look into various vendors.

Sandy announced that Lakshmi Ramgopal has resigned due to family commitments.

We have \$3292.71 in the bank but need to break even for this year's event. We presently receive \$1500 from both cities. Dennis/Sandy suggested we request \$3000 from both cities for this year. This will be discussed further at our next meeting.

Kelly Davis and Pinnacle Bank will donate wine for this year's event.

Next meeting scheduled for June 3, 2024, 7:00 PM at Los Altos Town Crier.

Meeting was adjourned at 7:54

Respectively Submitted  
Lindsay Carpenter, Secretary