



DRAFT MINUTES

REGULAR CITY COUNCIL MEETING TUESDAY, SEPTEMBER 24, 2019 – 7:00 P.M. Los Altos Youth Center 1 North San Antonio Road, Los Altos, California

Note: Councilmember Bruins may participate via teleconference call from the Redwood Conference Room at Los Altos City Hall, 1 North San Antonio Road, Los Altos, California.

ESTABLISH QUORUM

All members present

PLEDGE OF ALLEGIANCE

Members of Girl Scout Cadette Troop 60402 presented the colors and led the Flag Salute.

CLOSED SESSION ANNOUNCEMENT

Mayor Lee Eng reported the following:

1. Public Employment - Title: City Attorney
Pursuant to Government Code Section 54957

Action: The City Council directed Council Members Bruins and Fligor to initiate an exploration process for a City Attorney. The third term of the current City Attorney's contract expires in April 2020. Therefore, the Council would like to explore the options for legal representation in the market to ensure that the interests of the City and residents continue to be well represented.

2. Conference with Legal Counsel – Existing Litigation

Pursuant to Government Code Section 54956.9(d)(1)

Name of Case: *California Renters Legal Advocacy and Education Fund, San Francisco Bay Area Renters Federation, Victoria Fierce, and Sonja Trauss v. City of Los Altos, et al.*

Santa Clara County Superior Court, Case No. 19CV350422

No action taken

3. Conference with Legal Counsel – Existing Litigation

Pursuant to Government Code Section 54956.9(d)(1)

Name of Case: *40 Main Street Offices LLC v. City of Los Altos, et al.*

Santa Clara County Superior Court, Case No. 19CV349845

No action taken

Anita Enander
Councilmember

Jan Pepper
Vice Mayor

Lynette Lee Eng
Mayor

Jeannie Bruins
Councilmember

Neysa Fligor
Councilmember

4. Conference with Legal Counsel – Existing Litigation

Pursuant to Government Code Section 54956.9(d)(1)

Name of Case: *GoldSilverIsland Homes, LLC v. City of Los Altos, et. al.*
Santa Clara County Superior Court, Case No. 19CV352667

No action taken

CHANGES TO THE ORDER OF THE AGENDA

Action: Upon motion by Council member Bruins, seconded by Councilmember Enander, the Council unanimously reordered the agenda, taking item 5 after item 2 and before item 3.

SPECIAL PRESENTATION

Mayoral Proclamation recognizing Compassion Week

Action: The Council received an overview on Compassion Week activities. Mayor Lee Eng presented a proclamation to Compassion Week volunteers: Jan McDaniel and Steve Tani, Compassion Week Co-chairs; Joe Eyre and Nadja Jackson, Los Altos Community Foundation, and Dave Beggs, Compassion Week Leadership Team.

SPECIAL ITEM

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Members of the audience may bring to the Council's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the City Clerk. Speakers are generally given two or three minutes, at the discretion of the Mayor. Please be advised that, by law, the City Council is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "the Brown Act") items must first be noticed on the agenda before any discussion or action.

The Council heard comments from the following persons:

Ashok Vashee	Gail Ostendorf	Jan Thomas
Penny Lave	Gary Hedden	King Lear
Jane Reed	Curtis Cole	David Reeder
Debbie Skelton	Sandy Salinger	Paula Stanek

CONSENT CALENDAR

These items will be considered by one motion unless any member of the Council or audience wishes to remove an item for discussion. Any item removed from the Consent Calendar for discussion will be handled at the discretion of the Mayor.

1. Council Minutes: Approve the minutes of the September 10, 2019 study session and September 10, 2019 regular meeting (D. Hawkins)

Action: Council Members Bruins and Enander made additional revisions to the draft minutes submitted. Upon Motion by Council Member Bruins, seconded by Council Member Enander, the Council unanimously approved the minutes as revised.

DISCUSSION ITEMS

2. 4350 El Camino Story Pole Exception: Adopt Resolution No. 2019-41 to approve or deny an exception from the City's Story Pole Policy for the proposed development at 5150 El Camino Real (J.Biggs)

Staff presented their report and the Council heard testimony from the applicant and the architect. Councilmembers discussed the item with the applicant, the applicant's architect, interested community members, and staff. .

Public Comment: Eric Steinle

Action: Upon motion Councilmember Fligor, seconded by Councilmember Bruins, the Council unanimously continued the item to a future date to be scheduled approximately two months prior to the development application being filed. The Council directed the applicant to work with staff and to return to the Council with options for the installation of story poles or other alternatives on the project site to give the community an opportunity to view the project impact on the neighboring properties.

3. Capital Improvement Plan Prioritization: The Council will receive information regarding the Capital Improvement Plan, prioritize projects, and provide direction to the City Manager, as necessary. (J.Sandoval/S.Etman)

Council Members asked questions of staff regarding specific projects and discussed the prioritization exercise.

Public Comment: Roberta Phillips

Action: The Council participated in a prioritization exercise by written ballot. Each Councilmember was asked to assign a priority 1 – 5 (1 being highest and worth 5 points; 5 being the lowest and worth 1 point). Ballots were gathered and tabulated with the following results:

1. Police Department Renovation
2. Annual Pavement Improvement
3. Grant Park Community Center
4. Los Altos Youth Center
5. Parks Renovation

The following chart contains the votes and priorities of each Council Member:

Project	Mayor Lee Eng		Vice Mayor Pepper		CM Bruins		CM Enander		CM Fligor		Sum	Priority Ranking
	Priority	Points	Priority	Points	Priority	Points	Priority	Points	Priority	Points		
Annual Pavement Improvements	3	3	3	3			1	5	1	5	16	2
Los Altos Youth Center		0	2	4	2	4		0		0	8	4
City Hall Renovation		0	4	2	3	3		0		0	5	
Police Department Renovations	1	5	1	5	1	5	2	4	2	4	23	1
Parks Renovation	4	2		0	5	1	4	2	5	1	6	5
Grant Park Community Center	2	4		0	4	2	3	3	3	3	12	3
Halsey House redevelopment		0		0		0		0		0	0	
Garden House renovations		0		0		0		0	4	3	3	
Public Pool Study		0	5	1		0		0		0	1	

4. Ordinance No. 2019-463; Amending Section 10.12.137 of the Los Altos Municipal Code. Introduce and waive further reading of Ordinance No. 2019-463: Amending Section 10.12.137 of the Los Altos Municipal Code regarding Billing of Master Metered Condominium Units with Water Sub-Meters (J. Sandoval)

Action: Upon motion by Vice Mayor Pepper, seconded by Councilmember Bruins, the Council unanimously adopted the first reading of Ordinance 2019-463 and requested follow-up information on the notification of the change to property owners, home owners' associations, and/or residents.

5. City Council 2019 Strategic Priorities Status Report: The Council should receive status report and provide direction to the City Manager, as necessary. (C. Jordan)

City Manager Jordan presented the staff report and Council discussion followed. Council members requested that the document include more action verbs, timelines, target dates, milestones, more detailed information regarding specific items, outcomes, etc. Council members asked for additional information regarding specific topics such as complete streets program including traffic safety and safe routes to school; Downtown Visioning including outdoor dining; zoning code objective criteria, CT zone, community engagement and upcoming meetings;

Public Comment: Heather Larkin, Teresa Morris

6. Discuss and review Council Norms process on adding items to the Agenda. (Lee Eng/Enander).

Action: The Council continued the item and directed Mayor Lee Eng and Councilmember Enander to return to the Council with an updated, redlined draft of their suggested changes to the Council Norms, section 10.10, specifically dealing with the process of members adding items to the agenda.

7. Summary of Coalitions Addressing Telecommunications Issues at the Federal Level Impacting Wireless Deployment and Local Government Authority: Authorize the City Manager to commit the City to participation in one or more coalitions organized by Best Best & Krieger LLP, in furtherance of the Council's goal of preserving its authority to manage wireless infrastructure deployment in the City (City Staff)

The Council continued this item to a future agenda.

8. Federal and State Legislative matters: Discuss potential future federal or state legislation and provide direction as appropriate

Council member Enander reported on the status of several bills pending the Governor's signature in Sacramento. She encouraged Council members who are interested in the approval of AB 330 to communicate with the Governor's office to encourage his signing the bill. She also reported that SB 5 has been signed.

COUNCIL/STAFF REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS

City Manager Jordan updated the Council on the status of the recruitment and hiring to fill several key staff vacancies. He reported that he will miss the October 22 Council meeting due to attendance at the ICMA conference, which Council members expressed their concurrence with his travel.

Council member Fligor reported on her attendance at various board and commission meetings and requested the City send an apology to the intended recipients of an award which was not presented and will be rescheduled

Council member Bruins reported on her attendance at various meetings and her continuing work with the VTA governance group and other topics including the ABAG 2050 process. She reported on her recent Office Hours event and requested that staff confirm with the host business or meeting site regarding the event to ensure it is on the facility's schedule.

Council member Enander reported on her attendance at a Cupertino Town Hall regarding the Lehigh plant and the Santa Clara County Board of Supervisors study session regarding the Stanford GUP. She encouraged the Council to send a letter to the Board, similar to that which was sent to the Planning Commission prior to the Board's two public hearings on the matter. She also requested that staff, if not already doing so, to keep a record of Community Center expenditures for future PRA requests.

Vice Mayor Pepper reported on a meeting with the City Manager and Los Altos Hills Council member and City Manager regarding the NCLA activities and JPA cost sharing, with changes being taken to the Board in October.

Mayor Lee Eng requested that the CT zoning and objective zoning criteria be scheduled for a future Council agenda. She also requested that an agenda item be scheduled regarding the ADA process for discussion among Council members and the Council's responsibilities in implementing necessary accommodations. Council member Enander concurred with these requests.

ADJOURNMENT

Mayor Lee Eng adjourned the meeting at 11:40 p.m.

SPECIAL NOTICES TO THE PUBLIC

In compliance with the Americans with Disabilities Act and California Law, it is the policy of the City of Los Altos to offer its programs, services and meetings in a manner that is readily accessible to everyone, including individuals with disabilities. If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodation, please contact department staff. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility. The City ADA Coordinator can be reached at (650) 947-2607 or by email: ada@losaltosca.gov.

Agendas, Staff Reports and some associated documents for City Council items may be viewed on the Internet at <http://www.losaltosca.gov/citycouncil/meetings>. Council Meetings are televised live and rebroadcast on Cable Channel 26. On occasion the City Council may consider agenda items out of order.

If you wish to provide written materials, please provide the City Clerk with 10 copies of any document that you would like to submit to the City Council for the public record. Written comments may be submitted to the City Council at council@losaltosca.gov. To ensure that all members of the Council have a chance to consider all viewpoints, you are encouraged to submit written comments no later than 24 hours prior to the meeting.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, and that are distributed to a majority of the legislative body, will be available for public inspection at the Office of the City Clerk's Office, City of Los Altos, located at One North San Antonio Road, Los Altos, California at the same time that the public records are distributed or made available to the legislative body. Any draft contracts, ordinances and resolutions posted on the Internet site or distributed in advance of the Council meeting may not be the final documents approved by the City Council. Contact the City Clerk at (650) 947-2720 for the final document.

If you challenge any planning or land use decision made at this meeting in court, you may be limited to raising only those issues you or someone else raised at the public hearing held at this meeting, or in written correspondence delivered to the City Council at, or prior to, the public hearing. Please take notice that the time within which to seek judicial review of any final administrative determination reached at this meeting is governed by Section 1094.6 of the California Code of Civil Procedure.