



DISCUSSION ITEM

Agenda Item # 10

AGENDA REPORT SUMMARY

Meeting Date: October 27, 2020

Subject: Amendment No. 4 to the Agreement between the City of Los Altos, California and Noll and Tam Architects for the additional Design / Professional Consulting Services for Hillview Community Center Redevelopment Project CF-01002.

Prepared by: Peter Maslo, Project Manager

Reviewed by: Jim Sandoval, Engineering Service Director

Approved by: Chris Jordan, City Manager

Attachment(s):

Attachment 1--Noll and Tam's Additional Service Requests 8 - 16

Attachment 2--Noll and Tam's Supporting Data tables during and after Shelter-in-Place Orders

Initiated by:

City Council – CIP Project CF - 01002

Previous Council Consideration:

October 13, 2020; July 30, 2019; July 9, 2019; March 12, 2019; September 11, 2018; July 10, 2018; March 13, 2018; December 12, 2017; September 26, 2017; August 22, 2017, May 23, 2017; April 25, 2017;

Fiscal Impact:

The following contract amendment will cost \$425,863 and an additional 20% contingency would cost \$85,173. Both costs will be funded by the \$38.3M budget approved by the City Council for development of the Los Altos Community Center Project CF – 01002 in the Capital Improvement Program.

- Breakdown of funding source to be used:
 - o \$425,863 (contract amendment) - General Fund
 - o \$85,173 (20% contingency) – General Fund
- Amounts already included in approved budget? Yes
- Amount above budget requested: \$0

The cost for each Additional Service Request (i.e., ASR 8 through ASR 16) in contract Amendment No. 4 are broken-out in the following table.

Reviewed By:

City Manager

CJ

City Attorney

JH

Finance Director

SE



Subject: Professional Design Services Agreement Amendment: Community Center Project

Additional Service Requests

PROJECT ITEM	PROJECT BUDGET
ASR 8 – Revisions to Kinder Prep	\$3,340
ASR 9 – Fire Department Revision to Standpipe System	\$9,640
ASR 10 – Access Control and Security Revision	\$9,562
ASR 11 – Schedule Extension	\$194,480
ASR 12 – Extension to Geotechnical Services	\$29,301
ASR 13 – Addition of Graphics to Signage	\$6,620
ASR 14 – COVID19 Extension	\$141,000
ASR 15 – Irrigation Controller Revisions	\$14,640
ASR 16 – Exterior Lighting and Sculpture Foundation	\$17,280
TOTAL PROJECT BUDGET	\$425,863

Environmental Review:

Not applicable

Policy Question(s) for Council Consideration:

- None

Summary:

- Noll & Tam is contracted with the City as the Architect for the design and architectural services of Los Altos Community Center.
- Amendment No. 4 modifies the scope of services to add design updates that have arisen during construction and unforeseen delays to the construction schedule, including revisions to the Kinder Prep space, revisions to standpipe system by the Fire Department, revisions to the Access Control and Security System, schedule extensions for the architectural team to align with unforeseen delays in the construction schedule (i.e., non-COVID19 delays), additional Geotechnical Services required for ASR-1 approved by Council in 2018, changes to the facility’s interior signage, schedule delays caused by COVID19, revision to the adjacent baseball and soccer fields’ Irrigation Controller Systems, and the addition of exterior lighting that was missed in the original exterior lighting plan.

Staff Recommendation:

Authorize the City Manager to execute Contract Amendment No. 4 on behalf of the City with Noll & Tam Architects for additional construction services necessary for the Los Altos Community Center construction project in the amount of \$425,863 and up to a 20% contingency amount of \$85,173 on behalf of the City, should additional amendments become necessary to address future unforeseen circumstances that could arise during construction.



Subject: Professional Design Services Agreement Amendment: Community Center Project

Purpose¹

Execute an amendment for \$425,863 to the existing agreement with Noll & Tam Architects for the Los Altos Community Center Project.

Background

On August 22, 2017, Council authorized the execution of a professional services agreement between the City of Los Altos and Noll & Tam Architects in an amount not to exceed \$2,804,597 for design services for the Community Center Project.

Amendment No.1 was approved by the City Council on June 4, 2018 to revise the term of contract from FY2017/18 to FY2020/21.

Amendment No. 2 was approved by the City Council on August 7, 2018 in the amount of \$467,781 for the following modifications to the scope of services (SOS): increase building quality, increase building functionality, upgrade from LEED silver equivalent to LEED Gold equivalent, improve pedestrian connectivity to the library, increase building area by 3,000 S.F., increase outdoor program space, and re-design the parking lot.

Amendment No. 3 was approved by the City Council on July 30, 2019 in the amount of \$93,420 for the Children's Corner, Stormwater, Solar PV System, Fire Hydrant Line Easement, Arborist Construction Administration Phase Activities, and Exterior Envelope Waterproofing Review.

Discussion/Analysis

The subject Amendment No. 4 includes necessary design updates that have arisen during construction and unforeseen delays to the Community Center's construction schedule. A detailed breakdown of the request is shown below:

- **ASR 8 – Revisions to the Kinder Prep Area \$3,340:** Provide design for interior decoration of wall surfaces, revise height of windowsill, eliminate carpeting, add open shelving at north-east corner of the space.
- **ASR 9 – Fire Department Revision to Standpipe System \$9,640:** The Contract Documents provided a building mounted standpipe system connected to the building fire suppression system as reviewed by the Santa Clara County Fire Department (SCCFD). In a meeting with SCCFD on 12/18/19, they clarified that standpipes shall be independent of the building fire suppression system and required that the wharf hydrants be located in the

¹ NOTE: at the October 13, 2020 City Council meeting, the Council deferred consideration of Contract Amendment No. 4 until staff returns with a status update (i.e., budget and schedule) of the overall Community Center construction project. Staff will present this update when the Amendment No. 4 agenda item is heard by the Council at the October 27, 2020 City Council Meeting. For additional background, the Council is advised to review the latest monthly project status report, which is uploaded by staff each month for the public and Council to review at <https://www.losaltosca.gov/publicworks/page/los-altos-community-center>.



Subject: Professional Design Services Agreement Amendment: Community Center Project

landscape and the previously agreed building mounted standpipes be removed from the project. ASR 9 provides for the design effort to revise the concept diagram, design coordination to locate wharf hydrants in the landscape and contract document revisions to meet the SCCFD's updated review comments.

- **ASR 10 – Access Control and Security Revision \$9,562:** Attend meetings with the City, coordinate security and access revisions with architectural elements; coordinate door hardware revisions with hardware consultant, document and issue the changes in Architect Supplemental Instruction (ASI) 26 and ASI 27.
- **ASR 11 – Schedule Extension \$194,480:** Additional Service Request to cover a schedule extension of 3 months. Noll and Tam's project fee proposal estimated a 12 to 14-month construction period. In comparison, the General Contractor's construction schedule at the time of award shows the project spanning from Notice to Proceed issued on 9/3/2019 to Substantial Completion date of 11/25/2020, a period of roughly 15 months. The City awarded the construction bid on 7/30/2019 and Noll and Tam began Construction Administration activities 8/1/2019 which, coupled with the contractor's 15-month construction schedule, lengthens the total Construction Administration phase to 16 months. This includes all required sub-consultant costs. Given the indeterminate Construction Administration period cited in Noll and Tam's original proposal, an additional fee proposal covering a 3 month extension is proposed to bring the Design Team's Construction Administration period into alignment with the Contractor's original Substantial Completion date of 11/25/2020.
- **ASR 12 – Extension to Geotechnical Services \$29,301:** This ASR provides extended geotechnical services, quality control and testing for the underground utilities, pavement areas, trash enclosure, transformer pad, and the library connector. Noll and Tam's base contract covered geotechnical services for a building within the footprint of the now demolished Hillview Community Center and assumed no significant changes to the footprint of the existing parking lot. The approved Schematic Design expanded the project scope incorporating a revised parking lot and the library connector, which significantly expanded the scope of the project's site work. After the City Council's approval of the expanded site and larger building, Council approved ASR 1 on August 7, 2018, which provided an additional design fee to the design team for expanded project scope. When the City Council approved ASR 1, the need for additional geotechnical engineering was indeterminate and therefore geotechnical services were excluded from ASR 1. During the construction project however, it was determined that the Contract geotechnical fee would be insufficient to cover the expanded scope of site improvements approved by the Council in 2018.
- **ASR 13 – Addition of Graphics to Signage \$6,620:** Enhancement of facility identity with the addition of graphics to interior signage and the adjustment of room names.
- **ASR 14 – COVID19 Extension \$141,000:** ASR 14 represents the service proposal associated with delays caused by the COVID19 shelter-in-place (SiP) order. The construction schedule has been extended by approximately 3.5 months (from November 2020 through March 2021)



Subject: Professional Design Services Agreement Amendment: Community Center Project

due to delays caused by the shutdown of construction caused by COVID19 and the inefficiencies the contractor has experienced as a result of following COVID19 health and safety protocols and the challenge of repopulating its labor pool after construction resumed. During the SiP shutdown, Noll & Tam and their subcontractors continued to provide construction support services with a level of effort close to normal construction operations. These services include reviewing and approving contractor's shop drawings to confirm the work meets the contract requirements, assisting the contractor with interpretation of the contract documents, attending weekly project meetings, pre-construction meetings with certain trades and special meetings, all which have been remote. After the County's health order allowed construction to resume during the SiP, Noll & Tam's work effort continued at a slightly diminished rate compared to the period when site activities were shut down. The cessation of field activities inserted a disconnection of submittals from field progress which created inefficiencies for both the contractor and the architect's administration of the field work. Lack of site access and remote meetings during the shutdown was significant because neither the design nor construction teams could access work in place to verify conditions, as required to produce shop drawings, and detailed review of work in place was not possible. Post shutdown, conformance to COVID19 protocols reduced the general contractor's productivity lengthening the duration of the project and extending the period of Noll and Tam's administrative duties.² (Please note that City staff is currently working with Gonsalves & Stronck (general contractor) on additional COVID19 related schedule impacts that may

² Before and during staff's presentation of the Amendment No. 4 agenda item to the City Council on October 13, 2020, the Council seemed to question why Noll & Tam (N&T) needed to keep working during the SiP construction shutdown. In consideration of the questions that were asked of staff, a little background information on what architectural teams do to support the construction of their designs is provided herein.

It is industry practice for the design team to be retained for construction support to serve as the owner's interpreter of the P&Ss and contract documents, particularly for building projects that have literally hundreds or thousands of details that require consultation between the designers and the building contractor. For example, the support tasks include:

- Requests for Information (RFIs)--a formal written process in which parties, such as the contractor and designer, clarify information gaps in construction documents. N&T received and/or responded to 31 RFIs (of a total of 188 received to date – 16% of total received) during the COVID shutdown. RFIs from the contractor will continue through project completion. Attachment #2 lists the RFIs received during the shutdown.
- Submittals: N&T received and/or responded to 89 submittals during the shutdown (i.e., 17% of the 518 submittal reviews on N&T's current log). Submittals are physical examples and specifications of the materials or products proposed for installation by the contractor. N&T reviews every submittal to assure the materials comply with the plans and specs.
- Architect's Supplemental Instructions (ASIs): ASIs are used by the architect to issue additional instructions or interpretations, or to order minor changes in the work and Architectural Sketches (ASKs)--architectural sketches developed for something as small as a clarification of door trim or as encompassing as providing verification of dimensional layout for all light fixtures. During the shutdown, 21 ASIs and 10 ASKs were issued by N&T in response to RFI/submittals and construction issues.
- Review of shop drawings from the contractor: shop drawings are contractually required for significant portions of the work and often require field verified dimensions. For example, if the rough framing for the building is not in place or complete at the time of a shop drawing submittal, fabrication dimensions can be estimated but they cannot be field verified. So quite often upon field verification of dimensions, shop drawings are re-submitted for a second (and sometimes third) review.

As noted above, N&T reported inefficiencies caused by COVID19. A prime example of an inefficiency they experienced, which can be attributed to the site shutdown, was field verification of dimensions on shop drawings. An example of this in the Community Center project is the building's fiber cement panels which are a feature element of the Community Room and Senior's façades. In the case of the cement fiber panels, N&T noted in their mockup review the incorrect coordination of the cement fiber panels with adjacent work. They believe the coordination error is due to lack of field verified dimensions based on limited site access during the COVID shutdown.



Subject: Professional Design Services Agreement Amendment: Community Center Project

push the project completion date past March 2021. If this occurs, then staff will accordingly return to City Council to extend Noll and Tam Architects' contract.)

- **ASR 15 – Irrigation Controller Revisions \$14,640:** Integration and upgrade of the baseball and soccer field irrigation system as part of LACC project. Revisions to the legend, plans and details, and coordination with the consultants and rain master representative. This scope of design work was identified as an important update during the construction administration phase.
- **ASR 16 – Exterior Lighting and Sculpture Foundation \$17,280:** Provide electrical, lighting design for flagpole and exterior 110V receptacles, and design studies for placement and lighting for three sculptures. This scope of work gap was identified during construction and not included in the initial design scope of work.

The added fee request by Noll and Tam Architects for the additional scope of services detailed above is \$425,863.

Options

- 1) Authorize the City Manager to execute Contract Amendment No. 4 on behalf of the City with Noll & Tam Architects for additional construction services necessary for the Los Altos Community Center construction project in the amount of \$425,863 and up to a 20% contingency amount of \$85,173 on behalf of the City, should additional amendments become necessary to address future unforeseen circumstances that could arise during construction.

Advantages: Allows necessary design modifications to be incorporated into the Community Center construction project and allows the design team to continue to provide critical services through project completion and closeout.

Disadvantages: None

- 2) Do not authorize the City Manager to execute an amendment with Noll and Tam Architects for professional services in the amount of \$425,863.

Advantages: None

Disadvantages:

- Keeping the contracted during the Community Center's construction is of utmost importance to the City and the huge investment made to date in this community asset. The City needs the design team – architects and engineers – available to work alongside the contractor to assure the facility is constructed in accordance with the plans, specifications, and building codes.



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Without the design team on-board, the City will be assuming an amount of risk that is well beyond staff's ability to manage and will impact quality control/assurance and result in ongoing delays that would cost the City at least \$4,000 per day.

- Provision No. 13 in the City's contract with Noll and Tam Architects states that upon termination (without cause) the City is obligated to pay for all work up through termination.

Recommendation

The staff recommends Option 1.

Los Altos Community Center

ADDITIONAL SERVICE REQUEST NO. 8

March 10, 2020

Peter Maslo

Project Manager, City of Los Altos

1 N. San Antonio Rd

Los Altos, CA 94022

Re: Revisions To Kinder prep



Dear Mr. Maslo,

Per City request, we are submitting an additional service request for design revisions to Kinderprep

Scope of Work:

- Add open shelving at North East Corner of the Space
- Eliminate Carpeting
- Revise Height of Window Sill
- Provide design for interior decoration of wall surfaces

Tasks:

- Attend 1 Meeting
- Revise Revit Model/Drawings
- Issue ASI 43

Deliverables:

ASI 43 consisting of floor plans, elevations and specification for homosote.

Fees: not to exceed value below, invoiced monthly.

Total ASR 8 Compensation:

Noll & Tam Architects \$3,340.00

Consultants \$0.00

Total Additional Fee Requested \$3,340.00

Sincerely,

James Gwise

Project Manager

date

3/10/2020

Approved:

Peter Maslo

Project Manager, City of Los Altos

4/16/2020

date



Los Altos Community Center

ADDITIONAL SERVICE REQUEST NO. 9

January 27, 2020

Peter Maslo

Project Manager
 City of Los Altos
 1 N. San Antonio Rd
 Los Altos, CA 94022



Approved by: **JCJ**
 Date: **Feb 25, 2020**
 Amount: **\$9,640**

Re: Fire Department revision to Standpipe System

Dear Mr. Maslo,

We submit this ASR for SCCFD requested revisions to approved Contract Documents. The Contract Documents assumed a building mounted standpipe system connected to the building fire suppression system. In a meeting with SCCFD on 12/18/19, SCCFD clarified that standpipes shall be independent of the building fire suppression system and required wharf hydrants located in the landscape, not the previously agreed building mounted standpipes.

Design team effort covered by this ASR includes preparing diagrams for the SCCFD meeting, meeting prep with G+S and its subcontractor, travel to Los Gatos to meet with SCCFD, preparation of meeting notes and revised concept diagram, design coordination (NT, BKF and MiG) to locate wharf hydrants in the landscape and Contract Document revisions (NT and BKF).

Fees:

Total ASR 9 Compensation:	
Noll & Tam Architects	\$3,040.00
BKF	\$6,600.00
Total Additional Fee Requested	\$9,640.00

Sincerely,

James Gwise AIA date
 LACC Project Manager, N&T 01/27/2020

Approved:

Peter Maslo date
 Project Manager, City of Los Altos

LACC ASR 9 – Fire Department revision to standpipe system

Noll and Tam Fee Schedule:

Item	Description	DP (rate: 140)		JG (rate: 170)	
1	Meeting and Meeting Prep	2	\$280.00	5	\$850.00
2	Meeting notes and revised concept diagram			3	\$510.00
3	Document Revision	10	\$560.00		
	N&T Subtotal	12	\$1680.00	8	\$1360.00
	N&T Total				\$3,040.00

Consultant Fees

BKF Fee (see next page)	\$6,000.00
N+T Consultant Coordination (10% markup)	\$600.00
Total Add Service Request	\$9,640.00



January 15, 2020
BKF No. 20170208-11

Mr. James Gwise
Noll & Tam Architects
729 Heinz Avenue, #7
Berkeley, CA 94710
Email: james.gwise@nollandtam.com

SUBJECT: ADDITIONAL SERVICE REQUEST #04 LOS ALTOS COMMUNITY CENTER, LOS ALTOS

Dear James,

Thank you again for your continued use of BKF on your project. We would like to take this time to alert you to some additional services we are working on, which are outside of our original scope of work. The below additional scope items are the result of additional requirements from the Santa Clara County Fire Department (SCCFD).

TASK 1: Fire Sprinkler/Fire Water Revisions

Fee: \$6,000

Based on the LACC Fire Marshal Standpipe Review meeting held on December 18th, 2019, we understand SCCFD fire marshal rejected the proposed building standpipe layout for the community center is requiring design modifications. Feedback from the Fire Marshal indicates a requirement for separate wharf hydrants separate from the building system (this requirement is contrary to direction provided by the Fire Marshal early on in the project). BKF will modify the current conform drawing set to include the required changes outlined in the meeting notes provided by Noll & Tam and the final agreed upon wharf hydrant/sprinkler design. We will issue a design revision set for resubmittal to the city of Los Altos. Documents and further measures include:

- **Revised Civil Drawings** which alter the current approved plans to show the design revisions requested by the SCCFD. We will need to modify our permit drawings conformed set (sheets C2.1, C2.3, C3.1, and C4.1) to show the additional wharf hydrants, FDC, valves, and modified water utility routing with associated structures. Additional review of contractor submittals for this work is also included.

Please provide your acceptance of this Additional Service Request by signing below. Should you have any questions regarding the additional scope of services or fees, please do not hesitate to contact me at (650) 482-6457.

Very truly yours,
BKF ENGINEERS

Dale Leda, PE, QSD/QSP
Project Manager

cc: Roland Haga, PE, PLS
Vice President

Approved: _____
James Gwise, Noll & Tam Architects

Date

ASR 09

December 3, 2018

Ms. Tracey Steiger
Santa Clara County Fire Department
14700 Winchester Blvd.
Los Gatos, CA 95032

RE: EVA and hose reach at the new Los Altos Community Center – standpipe proposals

Dear Ms. Steiger:

Per our discussions at 11/1/18 meeting at the city of Los Altos and follow up conference call on 11/6/18 we are providing 2 design options to achieve hose reach. Both design options utilize the following:

- (1) existing private fire hydrant (Fire Hydrant 1) at the northwest side of the site adjacent to the Bus Barn Theater;
- (1) new public fire hydrant (Fire Hydrant 2) at the north east corner of the new parking lot;
- (2) new wet standpipes providing coverage to the courtyard, east and north sides of the building. Each standpipe will be fitted with (2) 2 ½" threaded connections conforming to SCCFD requirements and will be fed from the building fire sprinkler system.

Fire Hydrant 2

Fire Hydrant 2 is proposed to be installed within 8'-0" of the parking lot curb and will have a 30' clear no parking zone in front of the hydrant. A portion of the no parking zone is shared with loading for the adjacent ADA van accessible parking space. The Loading zone is will be designated a no parking area and will not impact ability of the Fire Department to access Fire Hydrant 2.

RECEIVED

DEC 05 2018

SANTA CLARA COUNTY
FIRE DEPARTMENT

ASR 09



**FIRE DEPARTMENT
SANTA CLARA COUNTY**

14700 Winchester Blvd., Los Gatos, CA 95032-1818
(408) 378-4010 • (408) 378-9342 (fax) • www.sccfd.org



PLAN REVIEW No. **18 4492**
BLDG PERMIT No. _____

DEVELOPMENTAL REVIEW COMMENTS

Plans and Scope of Review:

This project shall comply with the following:

The California Fire (CFC) & Building (CBC) Code, 2016 edition, as adopted by the City of Los Altos Municipal Code (LAMC), California Code of Regulations (CCR) and Health & Safety Code.

The scope of this project includes the following:

Limited review of the proposed new City of Los Altos Community Center standpipe system.

Plan Status:

Fire Department Standpipe **Option 1** is **APPROVED** with the following conditions.

Plan Review Comments:

- Review of this Developmental proposal is limited to acceptability of site access, water supply and may include specific additional requirements as they pertain to fire department operations, and shall not be construed as a substitute for formal plan review to determine compliance with adopted model codes. Prior to performing any work, the applicant shall make application to, and receive from, the Building Department all applicable construction permits.
- The standpipe system shall be a manual primed wet system. The two identified standpipes in *Option #1* shall be supplied by a 4 head connection. The 4 head connection shall be placed within 100 feet of the public fire hydrant. (*Hydrant #2 on the drawing*). Please note that the FDC for the sprinkler system shall also be located within 100 feet of this public fire hydrant.

This review shall not be construed to be an approval of a violation of the provisions of the California Fire Code or of other laws or regulations of the jurisdiction. A permit presuming to give authority to violate or cancel the provisions of the fire code or other such laws or regulations shall not be valid. Any addition to or alteration of approved construction documents shall be approved in advance. [CFC, Ch.1, 105.3.6]

City	PLANS	SPECS	NEW	RMDL	AS	OCCUPANCY	CONST. TYPE	ApplicantName	DATE	PAGE
LOS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			Noll & Tam Architects	12/21/2018	1 OF 1
SEC/FLOOR	AREA	LOAD	PROJECT DESCRIPTION				PROJECT TYPE OR SYSTEM			
			Commercial Development				Design Review			
NAME OF PROJECT						LOCATION				
LOS ALTOS COMMUNITY CENTER						97 Hillview Ave Los Altos				
TABULAR FIRE FLOW				REDUCTION FOR FIRE SPRINKLERS		REQUIRED FIRE FLOW @ 20 PSI		BY		
				[Redacted]				Baker, Kathy		

ARCHITECTS SEAL
DRAFT!
NOT FOR CONSTRUCTION

PROJECT TITLE
**City of Los Altos
 Los Altos Community Center**

97 Hillview Ave.
 Los Altos, CA 94022

ISSUE TITLE
90% CONSTRUCTION DOCUMENTS

ISSUE DATE 01/11/19
 NOLL & TAM JOB NUMBER 21730

REVISIONS	DATE	DESCRIPTION

SHEET TITLE
SITE PLAN - FIRE ACCESS MODIFICATIONS

SHEET NUMBER

D2.01



Los Altos Community Center

ADDITIONAL SERVICE REQUEST NO. 10

April 27, 2020

Peter Maslo

Project Manager

City of Los Altos

1 N. San Antonio Rd

Los Altos, CA 94022

Re: Access Control and Security Revision

Dear Mr. Maslo,

Per City request, we are submitting an additional service request for revisions to Access Control and Surveillance Scopes of work. This proposal includes the following activities:

1. Attend meetings and conference calls to discuss access control and surveillance on 12/11/2019 – Initial discussion; 12/18/2019 conference call to review LACC Security, 1/29/2020 on site meeting with City and Nova ;
2. Coordinate security and access revisions with architectural;
3. Coordinate door hardware revisions with hardware consultant and coordinate with contractor submittals;
4. Prepare and Issue ASI 26/ASI 26r1 issued 2/20/2020 (includes SFMI revision R2 to ASI 26);
5. Prepare and issue ASI 27- dated 2/27/2020, issued 3/2/2020.

Deliverables:

ASI 26 – Access Control; ASI 27 - Security

Fees**Total ASR 10 Compensation:**

Noll & Tam Architects	\$3,490.00
SFMI	\$6,072.00

Total Additional Fee Requested	\$9,562.00
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Sincerely,

James Gwise

Project Manager

date

04/27/2020

Approved:

4/27/2020

Peter Maslo

Project Manager

City of Los Altos

date

Los Altos Community Center

ADDITIONAL SERVICE REQUEST NO. 11

April 28, 2020

Peter Maslo

Project Manager,
Los Altos Community Center
City of Los Altos,
1 N. San Antonio Rd.
Los Altos, CA 94022



Approved by: **JCJ**
Date: **May 4, 2020**
Amount: **\$194,480**

Re: Schedule Extension

Dear Mr. Maslo,

Per discussion with Nova partners., this add service request is to cover design team effort for a longer than anticipated construction period.

Noll and Tam's project fee proposal estimated a 12 to 14 month construction period. In comparison, the current G+S construction schedule shows the project spanning from Notice to Proceed issued on 9/3/19 to Substantial Completion date of 11/25/2020, a period of roughly 15 months.

The City awarded the construction bid on July 30 and Noll and Tam began Construction Administration activities 8/1/19 which, coupled with the contractor's 15 month construction schedule, lengthens our total Construction Administration phase to 16 months. We request the city consider a 3-month extension to bring Noll and Tam's fee into alignment with our Construction Administration efforts to date and the expected Substantial Completion date of 11/25/20. The current design fee budget for Closeout phase will cover the period between Substantial Completion and Final Completion date of 12/20/20.

Fees:

We propose an additional service to cover a schedule extension of 3 months which, barring circumstances beyond our control, should see us through project closeout. The proposed fee adjustment excludes costs incurred due to the current Shelter in Place Order (s) issued by state, and local governments.

The proposed fee, including consultants, is \$194,480.00.

April 28, 2020

Peter Maslo
LACC Project Manager
1 N. San Antonio Road
Los Altos, Ca 94022

RE: ASR 11 – Extended Construction Schedule.

Dear Peter,

As discussed with Nova, we are submitting the attached ASR 11 which requests additional fee for a longer than expected construction schedule. Currently, without taking Covid 19 into account, we are projecting the construction administration phase to exceed our projections by 3 months.

As you consider this request, we think it helpful to provide you with a bit of project history so the City can understand the context of the request and our earnest approach to providing the City with design services.

The early design phases of the Community Center project experienced an intense amount of interest by City Council and the community. Noll and Tam worked with the City Council and stakeholders to refine the placement of the new building on the site and develop a successful concept/schematic design. These efforts became tangible at the 9/11/17 City Council meeting when the council voted to increase the project budget resulting in expanded building area, elevated building quality and site expansion to include the Library Connector.

Noll and Tam submitted Add Service 1 on 6/20/18 requesting design fees to cover the expanded scope and included a limited amount of additional fee for construction administration phase. ASR1 did not propose any changes or adjustments to the project schedule to compensate for additional effort implied in the elevated quality and expanded project scope.

ASR1 was authored prior to the completion of Design Development phase and did not capture continuing adjustments to the design including revisions to the site plan (examples are removal of the basketball court, redesign of entry plaza and fire department access studies) which came from stakeholder, commission and fire department reviews occurring between July of 2018 and May of 2019.

Our efforts in the design and documentation phases required more time than anticipated. The original schedule for the design phases, SD through CD was exceeded by 8 months. We have

absorbed this additional effort and only mention it here to provide perspective as we plan our design team's effort toward the completion of construction.

The transition from construction document phase to Bidding and Construction Administration was complicated by the departure of important city staff (head of the DPW, City Engineer and City's Project Manager), late procurement of Nova, the project's Construction Manager, and a late constructability review which occurred after application for building permit.

The Bidding and CA phases are anticipated to exceed our original planning assumptions by approximately 3 months (as noted in ASR11) and the overall project duration will have extended approximately 1 year longer.

We are currently seven months into the Construction Administration phase, and we see project needs exceeding the level of effort anticipated in Noll and Tam's contract as amended by ASR1. Our estimated hours described in ASR 11 for an extended CA duration are based on a similar level of effort.

For example, as you will remember, the primary tasks that have required additional attention in the last few months include:

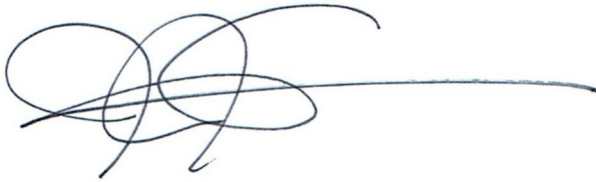
1. Review of Contractor substitution requests:
The project bid documents stipulated that requests for material substitutions will not be accepted after bid date. Shortly after award of contract, in the spirit of cooperation, the design team agreed to make an exception to the substitution rule and review a limited number of substitution requests, agreeing to review a limited scope of 7 substitution requests. To date, we have reviewed 16 substitution requests.
2. Additional facilitation of submittal review and processing
Noll and Tam expended additional hours than typically required to provide leadership and assistance in expediting key submittals in order to maintain project schedule:
 - Fire Protection (sprinklers) – multiple reviews and coordination assistance to the contractor to expedite Fire Department review and approval
 - Structural Steel – multiple reviews in a fast track format to maintain contractor's schedule
 - Concrete curb – unanticipated submittal, reviewed and issued an ASI for detailed coordination of curbs and other architectural elements.

Noll and Tam has been attentive to the needs of the City and the Contractor throughout the course of the project from the early stages of design through our current activities in the Construction

Administration phase; approval of ASR 11 will support our continued services in this longer than anticipated construction period.

Please contact me at your earliest convenience to discuss and/or if you need additional information to assist with your review of this request.

Best Regards,

A handwritten signature in blue ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.

James Gwise AIA Architect, Associate
LACC Project Manager

CC: Janet Tam/N+T, Saul Flores/Nova, Joe Caps-Jenner/Nova

Los Altos Community Center

ADDITIONAL SERVICE REQUEST NO. 12

May 13, 2020

Peter Maslo

Project Manager

City of Los Altos

1 N. San Antonio Rd

Los Altos, CA 94022



Approved by: **Sam Tooley**
 Date: **May 27, 2020**
 Amount: **\$29,301**

Re: Extension to Geotechnical Services

Type text here

Dear Mr. Maslo,

Per City request, we are submitting an additional service request for extended Geo Technical Services.

Please see the attached work sheet for services provided. These services will be provided on a time and materials basis and not to exceed the specified sum without prior approval from the City of Los Altos.

Fees

Total ASR 12 Compensation:

Cal Engineering and Geology	\$26,638.00
Noll and Tam Administrative Fee	\$2,663.00
Total Additional Fee Requested	\$29,301.00

Sincerely,



James Gwise
Project Manager

date
05/13/2020

Approved:



5/28/2020

Peter Maslo
Project Manager
City of Los Altos

date

Attached:

- 1) 171980-HillviewCommCenter-CostProjections-CEG-Lab-Field Testing_20200325
- 2) CE&G Rate Schedule 2020



TABLE 1 - LEVEL OF EFFORT AND COST PROJECTIONS

Project Assumptions/Limitations

We are providing cost projections based on a discussion with the general contractor regarding the remaining portions of the work items that we are anticipated, which include compaction testing of the following project components: underground utility trench backfill, pavement area subgrade and AB, trash enclosure and transformer pad, and library connector. We anticipate several laboratory compaction curves will also be

Note: We have assumed regular time at prevailing wage where applicable (i.e. no overtime or weekends).

Task 1: Project Management, Coordination, QC

Scope and purpose: Overall project management; coordinate efforts with general contractor and Noll & Tam; review project documents; dispatch; review test results/DFR's; provide overall quality control (~2-4 hrs for every week of field time).

Principal Engineer (office)	20 hr	\$	240 /hr	\$	4,800.00
<i>Task 1 Subtotal</i>					<i>\$ 4,800.00</i>

Task 2: Compaction Testing for Underground Utilities

Field Technician (field + travel)	4 hr	\$	130 /hr	\$	520.00
Nuclear gage	1 ea	\$	56 /day	\$	56.00
Reimbursables (mileage to/from jobsite & Hayward lab)	60 mi	\$.58 /mi	\$	34.50
Field Technician (office; complete & upload dailies)	.5 hr	\$	130 /hr	\$	65.00
Subtotal per Visit				\$	675.50
Estimated No. of Visits					10 visits
<i>Task 2 Subtotal</i>					<i>\$ 6,755.00</i>

Task 3: Compaction Testing for Pavement Areas - Subgrade and AB

Field Technician (field + travel)	4 hr	\$	130 /hr	\$	520.00
Nuclear gage	1 ea	\$	56 /day	\$	56.00
Reimbursables (mileage to/from jobsite & Hayward lab)	60 mi	\$.58 /mi	\$	34.50
Field Technician (office; complete & upload dailies)	.5 hr	\$	130 /hr	\$	65.00
Subtotal per Visit				\$	675.50
Estimated No. of Visits					8 visits
<i>Task 3 Subtotal</i>					<i>\$ 5,404.00</i>

Task 4: Compaction Testing for Trash Enclosure and Transformer Pad

Field Technician (field + travel)	4 hr	\$	130 /hr	\$	520.00
Nuclear gage	1 ea	\$	56 /day	\$	56.00
Reimbursables (mileage to/from jobsite & Hayward lab)	60 mi	\$.58 /mi	\$	34.50
Field Technician (office; complete & upload dailies)	.5 hr	\$	130 /hr	\$	65.00
Subtotal per Visit				\$	675.50
Estimated No. of Visits					2 visits
<i>Task 4 Subtotal</i>					<i>\$ 1,351.00</i>

[continued next page]



**Cost Projections for Additional Testing Services
Hillview Community Center
Los Altos, CA**

ATTACHMENT 4
March 26, 2020
prepared by: D. Peluso, P.E.
Principal Engineer/GE
prepared for: Noll Tam

Task 5: Compaction Testing for Library Connector

Field Technician (field + travel)	4 hr	\$	130 /hr	\$	520.00
Nuclear gage	1 ea	\$	56 /day	\$	56.00
Reimbursables (mileage to/from jobsite & Hayward lab)	60 mi	\$.58 /mi	\$	34.50
Field Technician (office; complete & upload dailies)	.5 hr	\$	130 /hr	\$	65.00
Subtotal per Visit				\$	675.50
Estimated No. of Visits					7 visits
			<i>Task 5 Subtotal</i>	\$	4,728.50

Task 6: Obtain Bulk Samples for Fill Placement - Soil

Field Technician (field + travel)	2 hr	\$	130 /hr	\$	260.00
Reimbursables (mileage to/from jobsite & Hayward lab)	60 mi	\$.58 /mi	\$	34.50
Compaction Curve (4" mold)	1 ea	\$	257 /ea	\$	257.00
Subtotal per Visit				\$	551.50
Estimated No. of Visits/Samples					1 visits
			<i>Task 6 Subtotal</i>	\$	551.50

Task 7: Obtain Bulk Samples for Fill Placement - AB

Field Technician (field + travel)	2 hr	\$	130 /hr	\$	260.00
Reimbursables (mileage to/from jobsite & Hayward lab)	60 mi	\$.58 /mi	\$	34.50
Compaction Curve (6" mold)	2 ea	\$	317 /ea	\$	634.00
Subtotal per Visit				\$	928.50
Estimated No. of Visits/Samples					1 visits
			<i>Task 7 Subtotal</i>	\$	928.50

Task 8: Prepare Final Testing/Conformance Letter

Principal Engineer (office)	4 ea	\$	240 /hr	\$	960.00
Staff Engineer (office)	8 ea	\$	145 /hr	\$	1,160.00
			<i>Task 8 Subtotal</i>	\$	2,120.00

Total Estimate (Tasks 1-8) \$ 26,638.50

Personnel	2020 Rates/Units
Senior Principal Engineer/Geologist	\$ 280 per hour
Principal Engineer/Geologist	\$ 240 per hour
Associate Engineer/Geologist	\$ 215 per hour
Senior Engineer/Geologist	\$ 200 per hour
Project Engineer/Geologist	\$ 160 per hour
Staff Engineer/Geologist	\$ 145 per hour
Technician (Straight rate prevailing wage)	\$ 130 per hour
Senior GIS/CADD Specialist	\$ 140 per hour
GIS/CADD Specialist	\$ 125 per hour
UAS Manager	\$ 155 per hour
Project Assistant	\$ 95 per hour
Administration/Clerical	\$ 85 per hour
Special Inspector (Straight rate prevailing wage; no 4-hr min)	\$ 135 per hour
Deposition/Court Testimony (minimum 4 hours)	\$ 400 per hour

Field and Laboratory Tests	2020 Rates/Units
Concrete Compressive Strength Testing	\$ 39 per cylinder
Moisture Content (ASTM D 2216)	\$ 23 per test
Moisture & Density (ASTM D 4318)	\$ 31 per test
Atterberg Limits (ASTM D 4318)	\$ 202 per test
Compaction Curve, 4" mold (ASTM D 1557)	\$ 257 per test
Compaction Curve, 6" mold (ASTM D 1557)	\$ 317 per test
Wash over #200 Sieve (ASTM D 1140)	\$ 71 per test
Sieve Analysis with #200 Wash (ASTM D 422)	\$ 148 per test
Sieve & Hydrometer (ASTM D 422)	\$ 229 per test

Reimbursables	2020 Rates/Units
Mileage (per allowable federal)	\$0.58 per mile
Nuclear Gage	\$ 57 per day
Inclinometer	\$ 196 per day
Vane Shear Device	\$ 113 per day
UAS Equipment	\$ 361 per day
GNSS Mapping Equipment	\$ 206 per day

1. **Professional Services** - These are "all-up" rates, and include direct salary cost, overhead, general and administrative costs not separately accounted for, and profit. They shall remain in effect through December 31, 2020. Ongoing work continuing beyond December 31, 2020 will be invoiced at the applicable new year's rate.
2. **Travel Time** - Travel time will be charged at regular hourly rates, not to exceed eight (8) hours per day.
3. **Expenses** - All direct costs will be billed at actual cost plus 10%, unless there is explicit agreement otherwise. Direct costs include:
 - Third party services – Fees for subcontracted third party services (including drilling and backhoe services, special consultant fees, permits, special equipment rental, overnight mail or

- messenger services and other similar project related costs)
- Travel expenses, including airfares, hotel, meals, ground transportation, and miscellaneous expenses.
 - Reproduction costs, including photocopy, blueprints, graphics, photo prints or printing.
4. **Subconsultants** - To the extent that it becomes necessary to use subconsultants, Client will be invoiced at cost plus 10% to cover insurance liability and other overhead costs.
 5. **Accounting** - The cost of normal accounting services for invoicing has been considered in the overhead expense which is included in the above hourly rates. Additional requirements for invoice verification, such as copies of time sheets, detailed expense records, and supplemental daily work justification will be billed on an hourly basis.

Los Altos Community Center

ADDITIONAL SERVICE REQUEST NO. 13

July 9, 2020


Peter Maslo

Project Manager

City of Los Altos

1 N. San Antonio Rd

Los Altos, CA 94022


<p>Approved by: Saul Flores Date: July 10, 2020 Amount: \$6,620.00</p>

Re: Addition of Graphics to Signage

Dear Mr. Maslo,

Per City request, we are submitting an additional service request for the addition of graphics to interior signage and adjustment of room names as requested by the City. Please contact me at your earliest convenience with questions and comments regards this request

Fees

Total ASR 12 Compensation:

Square Peg (see attached)	\$5,000.00
Noll and Tam additional time (8 hours at \$140/hour)	\$1,120.00
Noll and Tam Administrative Fee	\$500.00

Total Additional Fee Requested **\$6,620.00**

Sincerely,



James Gwise
Project Manager

date
07/09/2020

Approved:



Peter Maslo
Project Manager
City of Los Altos

10/23/2020

date

Attached: LACC SQP Add Service 2020-0630



ADD SERVICE AGREEMENT

DATE June 30th, 2020

CLIENT Noll & Tam

SQPEG PROJECT 20025

PROJECT NAME Los Altos Community Center

ADD SERVICE #01: Hand Drawn Illustrations & Additional Construction Administration Services

SCOPE REVISION

1: Ten (10) Hand-drawn Illustrations

Square Peg Design has been asked to provide illustrations for room identification flag signs at the Los Altos Community Center (LACC) project. The work includes development of ten (10) hand drawn illustrations including:

- | | |
|--|--|
| (1) Oak Leaf & Acorn at Grand Oak Room | (1) Apricot & Leaf at Apricot Room |
| (1) Cedar Leaf at Cedar Lounge | (1) Chair/Sofa at Teen Lounge |
| (1) Coffee Cup at Café | (1) Dancer at Movement Room |
| (1) Manzanita Leaf at Manzanita Room | (1) Paint Brush/Easel at Arts & Crafts |
| (1) Sequoia Leaf at sequoia Room | (1) Sycamore Leaf at Sycamore Room |

Square Peg will provide one set of illustrations for review with Noll & Tam, one (1) set of revisions based on Noll & Tam feedback, one (1) set of illustrations for LACC’s review, and one (1) set of final artwork applied to final sign layout artwork for submittal to the sign fabricator for production. All design review meeting will be via internet conference call.

Ten (10) Hand-drawn Illustrations as per above ADD \$ 2,400

2: Additional Construction Administration Services

Square Peg Design has exceeded our expected Construction Administration (CA) fee for the Los Altos Community Center project due to additional shop drawing review and design revisions. Additional fee is required to complete the project. The additional time will be used to cover addition shop drawing reviews, shop drawing reviews, on-site review of prototypes, and on-site review of sign installation.

Additional CA Services Fees Billed Hourly Not To Exceed..... ADD \$ 2,600

NET TOTAL ADD \$ 5,000

APPROVED BY _____ DATE _____

Los Altos Community Center

ASR #14R1

October 15, 2020

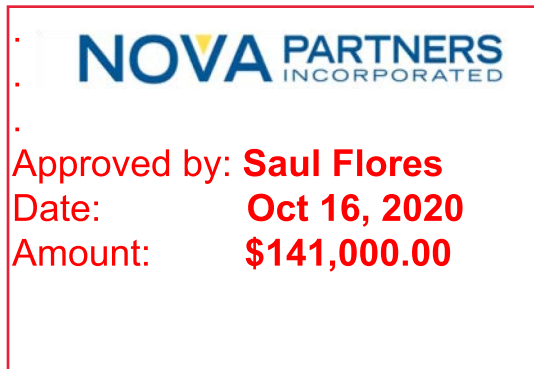
Peter Maslo

Project Manager

City of Los Altos

1 N. San Antonio Rd

Los Altos, CA 94022



Re: Additional Service Request #14R1, Covid19 Project Schedule Extension

Dear Mr. Maslo,

We respectfully submit this additional service proposal associated with the Covid19 Shelter in Place Order, which covers a roughly 2 ½ month period beginning March 17 and ending June 5. During this period, G+S ceased field operations and continued pre-construction activities, extending the construction schedule by approximately 2 ½ months. In addition to the roughly 2 ½ month cessation of field activities, the contractor is requesting an extension to the construction schedule attributed to inefficiencies caused by Covid site protocols. Per your request we are updating our additional service request to account for the rescheduling of substantial completion and additional CA activities stemming from Covid inefficiencies. Substantial completion is re-scheduled from 11/25/20 to the 3/21/21, per G+S's August 2020 Construction Schedule.

With the contractor continuing pre-construction activities, the design team continued its Construction Administration activities without cessation, processing submittals, RFI's and attending weekly and special meetings. With the extension of the project schedule, the design team's Construction Administration phase is extended for 3 ½ months.

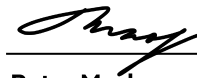
The proposal's fee calculation is based on Noll and Tam's average of hours consumed while the Shelter in Place Order was in effect. We have allocated an additional \$15,000 for consultant fees. Additional fee is proposed for consultant activities associated with the delay of substantial completion which has moved from 11/25/20 to 3/25/21, a period of 3.5 months. We expect that MiG, OMM and Integral will have their CA activities extended beyond the dates anticipated in ASR11 which forecast a substantial completion date of 11/25/20.

We propose a total fee of \$141,000.00 for Noll+Tam and Design Consultants; see the next page for the fee breakdown. Please contact me at your earliest convenience with questions or comments regarding this proposal.

Sincerely,



Approved:



10/16/2020

James Gwise **date**
Project Manager *10/15/20*

Peter Maslo **date**
Project Manager
City of Los Altos

Fees

Noll and Tam	Hrs/Mth	Mths	Total Hrs	Rate	Fee
Dora	154	3.5	539	140	75,460.00
James	80	3.5	280	170	47,600.00
Janet	4	3.5	14	210	2,940.00
Subtotal					126,000.00

Consultants		
Mig		5,000.00
IG		5,000.00
OMM		5,000.00
Total Consultant Fee		15,000.00

Total Fee: Noll+Tam and Consultants **141,000.00**

Los Altos Community Center

ASR #15-IRRIGATION CONTROLLER

July 27, 2020

Peter Maslo

Project Manager, City of Los Altos

1 N. San Antonio Rd Los Altos, CA 94022

Re: Additional Service Request #15 Irrigation Controller


Approved by: **Saul Flores**
Date: **July 29, 2020**
Amount: **\$14,640.00**

Dear Mr. Maslo,

We respectfully submit this additional service proposal for design services associated with design and construction administration of new irrigation controllers serving the Base Ball field and the Soccer Field.

We propose a total fee of \$14,640.00 for Design Consultants with a modest amount of time for Noll + Tam's document coordination effort. The terms of OMM proposal is "hourly, not to exceed". Similarly, we've budgeted BKF hours in event their services are required otherwise their time will not be invoiced.

Please contact me at your earliest convenience with questions or comments regarding this proposal.

Fees

Noll and Tam	Total Hrs	Rate	Fee
Dora Pollak	4	140	560.00
Subtotal			560.00
Consultants			
MiG			8,580.00
OMM			3,300.00
BKF			2,200.00
Total Consultant Fee			14,080.00
Total Fee Noll+Tam and Consultants			14,640.00

Sincerely,


James Gwise**date**

Project Manager

07/27/2020

Approved:



7/30/2020

Peter Maslo**date**

Project Manager

City of Los Altos

Attached: MiG Proposal 7/19/20; OMM Proposal 7/17/20



Janet Tam & James Gwise
Noll & Tam Architects
792 Heinz Avenue, #7
Berkeley, CA 94710

July 19, 2020

RE: Los Altos Community Center

Dear Janet and James:

As requested, this letter is provided to request **additional irrigation design services** for the Los Altos Community Center project. The level of effort listed below is in response to the specific scope of work noted in James' July 8th email.

Additional scope and fee to be added to Construction Administration:

- (2) site visits, travel time and field notes
- Coordination with the N&T and the City's representative
- Coordination with civil consultant, electrical consultant for power locations and Rain Master representative
- Revisions to the legend, plans and details
- (2) zoom meetings

Total for above.....\$7,800

We expect the above work could be completed within 2 weeks of a Notice to Proceed. Thank you and we look forward to completion of the Los Altos Community Center in the near future.

Sincerely,

Melissa Erikson
Principal, Director of Landscape Architecture



O'MAHONY & MYER
ELECTRICAL ENGINEERING & LIGHTING DESIGN

San Rafael, California
Pacific Harbour, Fiji

July 17, 2020

Brian O'Mahony
Jan P. Myer
Paul Carey
Pieter Colenbrander
Galway O'Mahony
David Orgish

Noll & Tam Architects
729 Heinz Ave. #7
Berkeley, CA 94710

Attn: James Gwise

Re: Hillside Community Center – Irrigation Controllers

Dear James,

As requested, we have prepared an additional services proposal to design the power circuits to the Soccer Field and Baseball Field Irrigation Controllers.

Basic Assumptions:

- The irrigation controllers will be connected to the new community center.
- Our scope of work excludes the design of the irrigation control low voltage wiring and data connections.

Scope of Work:

1. Revise the electrical site plan.
2. Add branch circuits to the two irrigation controllers.
3. Update panel schedules.

We propose to provide the above listed Electrical Engineering Services for a fee for \$3,000 Hourly not Exceed.

Thank you again for the opportunity to submit this proposal. Please give me a call if you have any questions.

Sincerely,

Paul Carey

Paul Carey
Principal
O'Mahony & Myer

Los Altos Community Center

ASR #16- EXTERIOR LIGHTING + SCULPTURE

October 15, 2020

Peter Maslo

Project Manager, City of Los Altos

1 N. San Antonio Rd Los Altos, CA 94022

NOVA PARTNERS
INCORPORATED

Approved by: **Saul Flores**
Date: **Oct 16, 2020**
Amount: **\$17,280.00**

Re: Additional Service Request #16 Exterior Lighting and Sculpture Foundati

Dear Mr. Maslo,

We respectfully submit this additional service proposal for design services associated with design and construction administration for addition of flagpole lighting, receptacles serving holiday decorations and placement of exterior sculpture. The general scope of work for each of these items:

1. Flagpole: Selection and design of light fixture placement on flagpole; circuiting of light fixture and integration with lighting controls
2. Exterior 110v receptacles serving decorative holiday lighting: design studies locating receptacles; documentation of receptacle location and circuiting.
3. Sculpture placement: design studies locating three sculptures in the landscape per Donna Legge email of 8/28/20.

For the above scope, we propose a total fee of \$ 17,280.00. Please note that James' hourly rate is adjusted and the consultant fee listed includes our standard 10% markup.

Please contact me if you have questions or need additional information.

Sincerely,



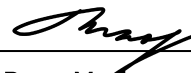
James Gwise

date

Project Manager

10/16/20

Approved:



10/16/2020

Peter Maslo

date

Project Manager

City of Los Altos

Attached: OMM Proposal, DSE Email, Legge Email

Fee Schedule:

Noll and Tam Hours

Sculpture Placement			
Dora Pollak	140	12	1,680
James Gwise	180	4	720
			2,400

Flag Pole Lighting			
Dora Pollak	140	4	560
James Gwise	180		0
			560

Exterior Holiday Lighting			
Dora Pollak	140	8	1,120
James Gwise	180	2	360
			1,480

Total Fee NT + Consultants:

Sculpture Art		
	Noll + Tam	2,400
	OMM	4,950
	DSE	3,300
	Total	10,650

Flagpole Lighting		
	Noll + Tam	560
	OMM	2,750
	Total	3,310

Exterior Holiday Lighting		
	Noll + Tam	1,120
	OMM	2,200
	Total	3,320

Total Request 17,280



O'MAHONY & MYER
ELECTRICAL ENGINEERING & LIGHTING DESIGN

San Rafael, California
Pacific Harbour, Fiji

October 6, 2020

Brian O'Mahony
Jan P. Myer
Paul Carey
Pieter Colenbrander
Galway O'Mahony
David Orgish

Noll & Tam Architects
729 Heinz Ave. #7
Berkeley, CA 94710

Attn: James Gwise

Re: Hillview Community Center – Exterior Lighting Additions Proposal

Dear James,

As requested, we have prepared an additional services proposal for the following exterior lighting additions:

- Sculpture lighting.
- Flagpole Lighting.
- Christmas lighting tree receptacles.

Scope of Work:

1. Prepare art lighting design for two sculpture pieces, the Scissors, and the Dancing Man. We understand the Tower is internally illuminated and is excluded from our lighting scope of work. Scope of work will include branch circuiting and lighting control design.
2. Flagpole lighting: prepare flagpole lighting design, branch circuiting and controls.
3. Christmas tree lighting receptacles: design receptacles, branch circuiting and controls. Our scope of work excludes the design and specification of the Christmas tree lighting.

We propose to provide the above listed Electrical Engineering Services (hourly not to exceed basis) for the following fees:

Sculpture Art Lighting:	\$4,500
Flagpole lighting:	\$2,500
Christmas Tree Receptacles:	\$2,000

October 6, 2020

James Gwise

Page 2 of 2

Thank you again for the opportunity to submit this proposal. Please give me a call if you have any questions.

Sincerely,

Paul Carey

Paul Carey

Principal

O'Mahony & Myer

James Gwise

Subject: FW: Updated Art Placement at Community Center

From: Mae Kawamoto <mkawamoto@daedalus-eng.com>
Sent: Thursday, October 8, 2020 6:17 PM
To: James Gwise <james.gwise@nollandtam.com>
Cc: Dora Pollak <dora.pollak@nollandtam.com>
Subject: RE: Updated Art Placement at Community Center

James,

Thanks for asking about supporting these art pieces.

As I mentioned on the phone, we can get these done pretty quickly – I would guess once the info is collected, within a day.

Some things we'd need to know, if it's available: sculpture center of gravity (or dimensions & weights of components so we can determine), base connection configuration and material, elevation of plinth if any (i.e. is there paving? is it raised above grade?). I think that's about it.

For this scope of work, DSE proposes a fixed fee of-\$3,000.

Please let me know if you need more clarity.

Thanks.

Mae R. Kawamoto, P.E., S.E.



12930 Saratoga Avenue, Suite B9, Saratoga, CA 95070
O 408.517.0373 D 408.502.8964 C 510.427.8713



From: James Gwise <james.gwise@nollandtam.com>
Sent: Tuesday, October 6, 2020 5:31 PM
To: Mae Kawamoto <mkawamoto@daedalus-eng.com>
Cc: Dora Pollak <dora.pollak@nollandtam.com>
Subject: FW: Updated Art Placement at Community Center

Hi Mae,

The city will install sculpture pieces in the LACC Landscape and so we need to have foundation engineering for two of the pieces: Dancing Man and Conversation piece. Can you give some consideration to fee for providing a simple

foundation? I image a concrete slab buried below grade with anchors similar in concept to the footing provided for the Tower (attached).

Thank you,
James

From: Donna Legge <dlegge@losaltosca.gov>

Sent: Friday, August 28, 2020 9:09 AM

To: James Gwise <james.gwise@nollandtam.com>

Cc: Dora Pollak <dora.pollak@nollandtam.com>; Peter Maslo <pmaslo@losaltosca.gov>; Joe Capps-Jenner <joecj@novapartners.com>; Saul Flores <saul@novapartners.com>; Dave Brees <DBrees@losaltosca.gov>; Manuel Hernandez <mhernandez@losaltosca.gov>

Subject: Updated Art Placement at Community Center

James,

Here is the information we have so far. As soon as I can get the weight of the Tower, I will forward. Let me know if you have other questions.

- Conversation Peace: 600 lbs, 84" x 36" x 24" – installation requires four 5.5" anchors in the concrete
- Dancing Man: 82in tall, 55in at the widest point, current base is 24x28. Weight estimated to be between 100-150 lbs.
- The Tower: weight unknown, 144" x 36" x 36" – requires 110V power for actual sculpture

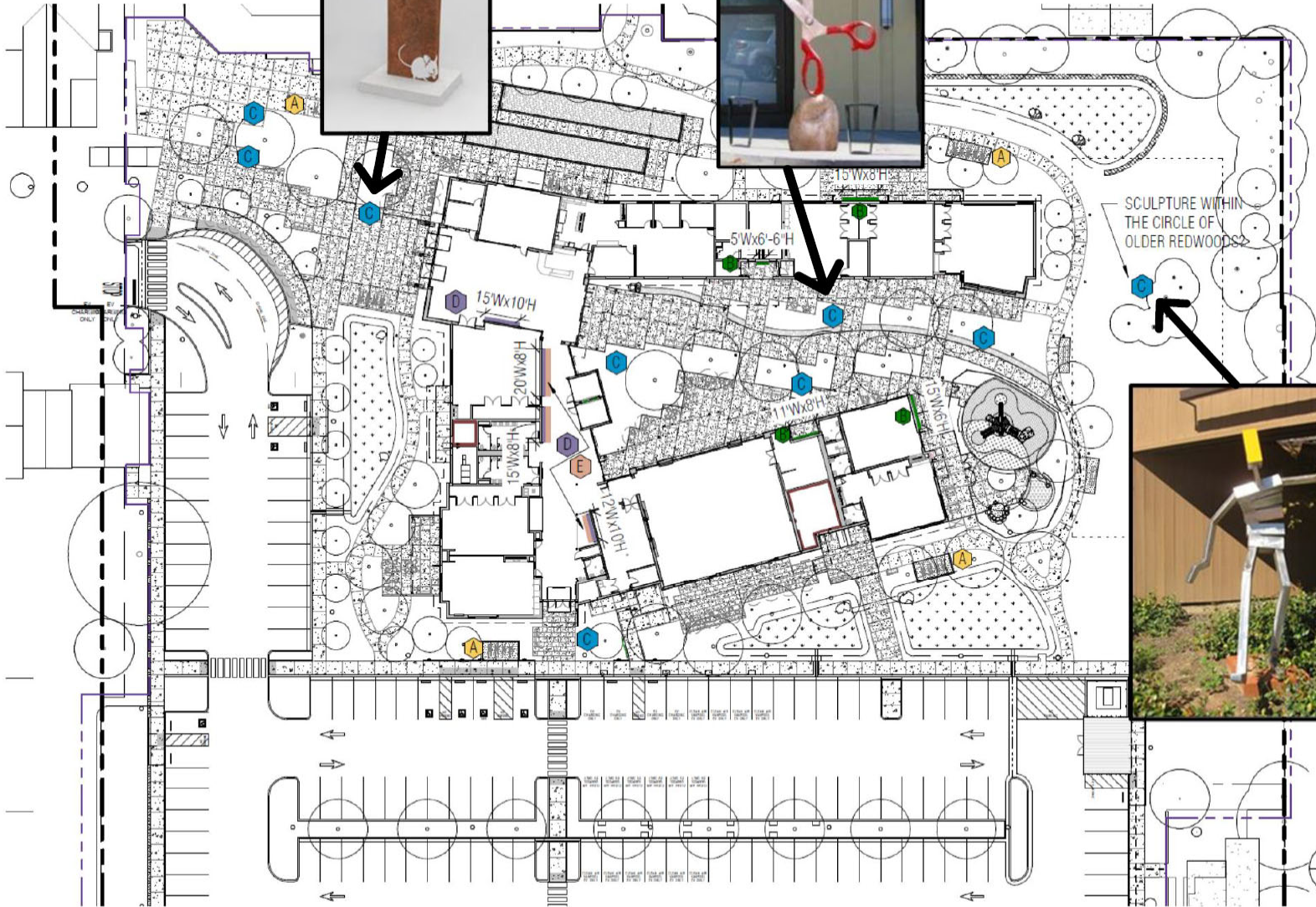
The Tower



Conversation Peace
(Rock, Paper, Scissors)



SCULPTURE WITHIN
THE CIRCLE OF
OLDER REDWOODS



City of Los Altos
Los Altos Community Center

POTENTIAL ART LOCATIONS - SITE PLAN

Although our offices are closed, we are continuing to serve the public remotely. Feel free to call or email the City for questions as many services have been modified. We thank the community for their cooperation and understanding. We can slow the spread of COVID-19 when we work together.

For more information on COVID-19, call 211 or text 'coronavirus' to 211211. Looking to donate or volunteer? Please visit <https://www.csacares.org>.

MEETINGS-COVID

Project: Los Altos Community Center			Project: 21730
Covid Index	Date	Meeting	Comment
1	16-Mar	Weekly Meeting with Nova to review activities	
2	18-Mar	Weekly Owner Architect Meeting	
3	18-Mar	Weeklay Owner Architect Contractor Meeting	
4	23-Mar	Weekly Meeting with Nova to review activities	
5	24-Mar	Meet with City, Nova, SFMI - ASI 26/27 Security Intrusion Detection	
6	25-Mar	Weekly Owner Architect Meeting	
7	25-Mar	Weeklay Owner Architect Contractor Meeting	
8	26-Mar	Drywall Pre-construction meeting	
9	27-Mar	Painting Pre-Construction meeting	
10	30-Mar	Weekly Meeting with Nova to review activities	
11	31-Mar	Wood Ceiling pre-construction	
12	1-Apr	Weekly Owner Architect Meeting	
13	1-Apr	Weeklay Owner Architect Contractor Meeting	
14	1-Apr	Zoom Meeting with Donna Legge	
15	3-Apr	Commissioing Pre-con	
16	6-Apr	Weekly Meeting with Nova to review activities	
17	8-Apr	Weekly Owner Architect Meeting	
18	8-Apr	Weeklay Owner Architect Contractor Meeting	
19	8-Apr	Community Center Art	
20	10-Apr	Emergency Power meeting	NOVA,OMM,NT
21	13-Apr	Weekly Meeting with Nova to review activities	
22	15-Apr	Weekly Owner Architect Meeting	
23	15-Apr	Weeklay Owner Architect Contractor Meeting	
24	16-Apr	Site Concrete Pre-con	
25	27-Apr	Weekly Meeting with Nova to review activities	
26	27-Apr	Insulation Pre-con	
27	27-Apr	Coordination review	Nova/NT
28	28-Apr	MEP Coordination	NT/NOVA/G+S
29	29-Apr	Weekly Owner Architect Meeting	
30	29-Apr	Weeklay Owner Architect Contractor Meeting	
31	29-Apr	Food Service Pre-Con	NT/NOVA/G+S/Marshall Assocaites/EBRS
32	30-Apr	Landscape Zoom	NT/NOVA/Jim Sandoval/Manny Hernandez
33	4-May	Weekly Meeting with Nova to review activities	
34	6-May	Weekly Owner Architect Meeting	
35	6-May	Weeklay Owner Architect Contractor Meeting	
36	7-May	Weekly Meeting with Nova to review activities	
37	12-May	Fire Sprinkler Coordination	NT/NOVA/G+S/RCM
38	12-May	Pay app review	NT/NOVA/G+S
39	13-May	Generator Meeting	
40	13-May	History Museum Meeting	
41	13-May	Weeklay Owner Architect Contractor Meeting	
42	14-May	Mockup review - flashing	
43	18-May	Weekly Meeting with Nova to review activities	
44	19-May	PV system review	NT/Nova/G+S/OMM

MEETINGS-COVID

Project: Los Altos Community Center			Project: 21730
Covid Index	Date	Meeting	Comment
45	20-May	Weekly Owner Architect Meeting	
46	20-May	Weeklay Owner Architect Contractor Meeting	
47	20-May	Mockup review - flashing	
48	22-May	PV Charger Meeting	NT/COLA/Nova
49	25-May	Weekly Owner Architect Meeting	
50	26-May	Pay app review	NT/Nova/G+S
51	27-May	Weekly Owner Architect Meeting	
52	27-May	Weeklay Owner Architect Contractor Meeting	

SUBMITTAL LOG - COVID

Project: Los Altos Community Center					Project Number: 21730.00		Last Updated: 10/15/2020																		
● Pending		0		Total: 82		Resubmittal Required					1														
● Returned		82																							
Index	Completed	Status	Submittal #	Date Received by N&T	Spec Section #	Section Title	Additional Description	Product Data	Samples	Shop Drawings	Schedules	LEED	Other	Forward to	Date Sent	Date Back	Date Returned to Contractor	No Exceptions	Make Corrections	Submit Item	Revise & Resubmit	Rejected	Resubmitted	Items to Resubmit	Comments
1	●	☒	09 78 26.01	03/23/20	09 78 26	Wood Veneer Wall Panels	sample		x								03/31/20	x							
2	●	☒	09 78 26.02	03/23/20	09 78 26	Wood Veneer Wall Panels	shop drawings			x							04/06/20				x				NOTE: this resubmittal is missing from Procore (fabric wall panels had been submitted under incorrect number). Is still outstanding R&R
3	●	☒	06 41 00.02.A	03/24/20	06 41 00	Architectural Wood Casework	product data	X									04/16/20	X							
4	●	☒	06 83 16.03	03/24/20	06 83 16	Fiberglass Reinforced Paneling			X								03/24/20	x							
5	●	☒	09 90 00.02.B	03/24/20	09 90 00	Painting and Coating	sample		x								04/01/20				x		x		
6	●	☒	10 21 13.17.02	03/24/20	10 21 13.17	Phenolic Toilet Compartments	sample		x								03/31/20		X						Brushed Aluminum
7	●	☒	10 22 39.02.A	03/24/20	10 22 39	Folding Panel Partitions	samples		x								04/01/20		X						Grey
8	●	☒	32 13 18.02.C	03/24/20	32 13 18	Cement & Concrete for Exterior Improvement	mockup		x				MIG				06/18/20				x		x		Please postpone site review until such time as Shelter in Place order is lifted. Originally returned RR 04/07/20
9	●	☒	07 54 19.01.B	03/26/20	07 54 19	Polyvinyl Chloride PVC Roofing											04/09/20		x						
10	●	☒	07 54 19.02.B	03/26/20	07 54 19	Polyvinyl Chloride PVC Roofing											04/09/20		x						
11	●	☒	28 31 00.01.A	03/26/20	28 31 00	Voice Evacuation Fire Alarm	product data						OMM				04/09/20		X						
12	●	☒	28 31 00.02	03/26/20	28 31 00	Voice Evacuation Fire Alarm	shop drawing						OMM				04/09/20				x		x		
13	●	☒	32 13 18.02.D	03/26/20	32 13 18	Cement & Concrete for Exterior Improvement	mockup / product data for topcast						MIG / BKF				04/09/20				x		x		Re-opened 05/11 and returned 06/18
14	●	☒	06 41 00.01.A	03/27/20	06 41 00	Architectural Wood Casework											04/17/20		X						NOTE: Arts&Crafts and Kinder Cubbies to be reviewed in separate document. Exercise room Cubbies + R18 rack NOT shown in submittal.
15	●	☒	08 71 00.03.A	03/27/20	08 71 00	Door Hardware	storefront door hardware schedule						Manthey	03/30/20	04/14/20	04/15/20		X							
16	●	☒	10 14 00.01.A	03/27/20	10 14 00	Signage	shop drawings			x			Squarepeg	04/07/20	08/26/20	09/03/20		x					x		See ASI-060. Resubmit for Record. N&T to provide comments on Orientation Map.
17	●	☒	23 00 00.01	03/27/20	23 00 00	HVAC General Requirements	ductwork layout			x			IG	03/27/20			04/13/20				x		x		G+S to arrange coordination meeting to review submittal comments.
18	●	☒	23 34 15.01.A	03/27/20	23 34 15	Ceiling Fans							IG	03/27/20	04/07/20	04/10/20		x							Awaiting IG comments on ceiling fan bracing
19	●	☒	23 82 29.02.A	03/27/20	23 81 29	Variable Refrigerant Flow VRF System							IG	03/27/20			04/06/20	x							
20	●	☒	07 92 00.04	03/30/20	07 92 00	Joint Sealants											04/15/20	x							

MODIFICATION LOG-COVID

Project: Los Altos Community Center										Project 21730		Last Updated:				
Noll and Tam																
Modification Type																
Status	RFP #	CCD #	Date Received	Date Issued to Contractor	ASI #	Revision	ASI Title	RFI Reference	Submittal Reference	Drawing / Sheet Title	Discipline=MSH20MM8MB	Document Type	Sketch Number	Sheets Issued	Drawing Reference	Additional Description
<input checked="" type="checkbox"/>				03/24/20	039	1	Revise ASI 39 - FEC locations			G1.02, A7.11, A7.17, a7.18						
<input checked="" type="checkbox"/>				03/24/20	046		Meeting Room Cement Fiber Panel and Sill				Arch/Struct		A6.67: SSK31			Adjust window sill above meeting room roof; dimension point at top of cement fiber panels, simplify metal trim work
<input checked="" type="checkbox"/>				03/24/20	049		Door 156.1 Details				Arch		A6.52			Add door sill detail, coordinate frame with Jamb and Head details
<input checked="" type="checkbox"/>				03/24/20	052		Eliminate VGA									
<input checked="" type="checkbox"/>				03/25/20	045		Low Voltage Lighting Zone				Arch., Elec		E2.02			OMM to issue
<input checked="" type="checkbox"/>				03/25/20	053		Framing Clarifications		92400		Structu		ssk30			Followup to 3/13/20 Field Observation Report
<input checked="" type="checkbox"/>				03/27/20	050		WC Revisions				P		P.0.02., P.4.01, P.4.02			Toilet at Kinder RR1 -revise toilet spec in Kinder RR 165A
<input checked="" type="checkbox"/>				03/31/20	034	R1	Shower Floor					ASK	20.R1			Revised to renumber tile to CT5 (avoids duplicate numbering)
<input checked="" type="checkbox"/>				03/31/20	051		Misc. Restroom Revisions				Arch			A4.21, A4.22, A4.23		Eliminate cove base at wall, coordinate schluter
<input checked="" type="checkbox"/>				03/31/20	055		Wood Wall Panels	RFI 91		Added details 9 & 10 on A8.72	Arch			A8.72		extend decorative wall up to bottom of deck. Acoustic wood veneer panels extend past bottom of
<input checked="" type="checkbox"/>				04/03/20	054		ATT Box				Civil/Low Voltage			CC2.1, 3.1 C4.1, TN1.0		Sent to Nova -4/3 Nova holding for issuance
<input type="checkbox"/>				04/21/20	056		Storefront and Framing Clarifications									
<input checked="" type="checkbox"/>				05/05/20	058		Window Screens				Arch	ASK	ASK-030			
<input checked="" type="checkbox"/>				05/11/20	059		MEP coordination				Mech, Arch	ASK, Sheet	ASK-031	A2.4.1, P.7.12, A7.14, M0.03, M2.01, M4.01, M4.02		

RFI LOG-COVID

Project: Los Altos Community Center	Project Number: 21730	Last Updated:
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Covid Index	RFI #	Initiated At	Assigned	Due Date	Subject	Status	Responsible Contractor	Drawing Number	Reference	Closed Date
1	82	3/9/2020	Gwise, James (Noll & Tam Architects)	3/16/2020	Pendent sprinkler finish in exposed areas	Closed	RCM Fire Protection, Inc.	A2.41		3/10/2020
2	83	3/12/2020	Kawamoto, Mae (Daedalus Structural Engineering); Gwise, James (Noll & Tam Architects)	3/18/2020	fall restraint anchoring and spacing	Closed	Gonsalves & Stronck Construction Company Inc.	3/S7.04, A2.33		3/16/2020
3	90	3/13/2020	Hartman, Theo (Smith Fause & McDonald, Inc.); Gwise, James (Noll & Tam Architects)	3/20/2020	Raceway and backbox for CCAM in conference room 105	Closed	Elco Electric, Inc.	TA2.1, TA7.6		4/13/2020
4	89	3/13/2020	Hartman, Theo (Smith Fause & McDonald, Inc.); Gwise, James (Noll & Tam Architects)	3/20/2020	Boundary microphone location in conference room 105	Closed	Elco Electric, Inc.	TA2.1		4/13/2020
5	88	3/13/2020	Hartman, Theo (Smith Fause & McDonald, Inc.); Gwise, James (Noll & Tam Architects)	3/20/2020	AV and PA trim device colors	Closed	Elco Electric, Inc.	TA2.1, TA6.1		3/19/2020
6	87	3/13/2020	Hartman, Theo (Smith Fause & McDonald, Inc.); Gwise, James (Noll & Tam Architects)	3/20/2020	Exercise room 190 AV equipment	Closed	Elco Electric, Inc.	TA2.1, TA7.4		3/19/2020
7	86	3/13/2020	Gwise, James (Noll & Tam Architects); Hartman, Theo (Smith Fause & McDonald, Inc.)	3/20/2020	wireless microphone antennas	Closed	Elco Electric, Inc.	TA6.1, TA7.2, TA7.3, TA7.4, TA7.5, TA7.6		4/1/2020
8	85	3/13/2020	Hartman, Theo (Smith Fause & McDonald, Inc.); Gwise, James (Noll & Tam Architects)	3/20/2020	Rack in teen room 180	Closed		TA2.1		3/19/2020
9	84	3/13/2020	Gwise, James (Noll & Tam Architects); Carey, Paul (O'Mahony & Myer Electrical)	3/20/2020	exterior light fixture mounting heights-confirmation	Closed	Elco Electric, Inc.	E2.01		3/26/2020
10	91	3/23/2020	Gwise, James (Noll & Tam Architects)	3/26/2020	community room acoustic wood veneer panel termination	Closed	Gonsalves & Stronck Construction Company Inc.	A7.18		4/1/2020
11	92	3/25/2020	Gwise, James (Noll & Tam Architects); Carey, Paul (O'Mahony & Myer Electrical)	4/1/2020	exterior emergency fixtures clarification	Closed		E1.02, E2.01, E6.03		4/6/2020
12	93	3/26/2020	Gwise, James (Noll & Tam Architects)	3/30/2020	recessed waste disposal/paper towel dispenser height	Closed	Gonsalves & Stronck Construction Company Inc.	G3.21		4/1/2020
13	95	3/27/2020	Gwise, James (Noll & Tam Architects); Colbert, Matt (Integral Group)	4/3/2020	thermostat type in kitchen served by AHU-4	Closed	Axis Mechanical, Inc.	M2.01		4/6/2020

RFI LOG-COVID

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Covid Index	RFI #	Initiated At	Assigned	Due Date	Subject	Status	Responsible Contractor	Drawing Number	Reference	Closed Date
14	94	3/27/2020	Gwise, James (Noll & Tam Architects); Colbert, Matt (Integral Group); Hernandez, Alena (Ciari Plumbing & Heating)	4/3/2020	EF4-EF7 mounting locations and duct routing clarification	Closed	Axis Mechanical, Inc.	M2.01		6/3/2020
15	96	4/13/2020	Gwise, James (Noll & Tam Architects); Kawamoto, Mae (Daedalus Structural Engineering)	4/20/2020	notching top of 3 1/2" x 9 1/2" PSL's for duct clearance (1/A8.45)- confirmation	Closed	Gonsalves & Stronck Construction Company Inc.	1/A8.45, M2.01, A2.41		4/21/2020
16	101	4/20/2020	Gwise, James (Noll & Tam Architects)	4/27/2020	exterior finish above clerestory window 31- clarification	Closed	Gonsalves & Stronck Construction Company Inc.	10/A3.11, 9/A6.65, 16/A6.4		5/1/2020
17	100	4/20/2020	Gwise, James (Noll & Tam Architects)	4/27/2020	storefront 07 exterior finish above head	Closed	Gonsalves & Stronck Construction Company Inc.	A6.61, 16/A6.64, 5/A3.12		4/29/2020
18	99	4/20/2020	Gwise, James (Noll & Tam Architects)	4/24/2020	eave trim at vent screen- dimensional clarification	Closed	Gonsalves & Stronck Construction Company Inc.	A6.21, A6.22, A6.23		4/21/2020
19	98	4/20/2020	Gwise, James (Noll & Tam Architects)	4/24/2020	trim at jamb and head condition -storefront 43 at community room	Closed	Gonsalves & Stronck Construction Company Inc.	2/A3.22, 14/A6.51, 17/A6.51, A2.31		4/29/2020
20	97	4/20/2020	Gwise, James (Noll & Tam Architects)	4/24/2020	FCP to cedar siding transition clarification	Closed		2/A3.32, 14/A6.22		4/29/2020
21	102	4/22/2020	Gwise, James (Noll & Tam Architects)	4/27/2020	sliding door 190.2 trim profile confirmation	Closed	Gonsalves & Stronck Construction Company Inc.	12/A6.41, 13/A6.51		4/29/2020
22	103	4/24/2020	Gwise, James (Noll & Tam Architects); Colbert, Matt (Integral Group)	4/30/2020	Big Ass Fan mounting height/ extension tube clarification	Closed	Axis Mechanical, Inc.	A2.41		5/1/2020
23	105	5/5/2020	Gwise, James (Noll & Tam Architects); Kawamoto, Mae (Daedalus Structural Engineering)	5/12/2020	roof plane D-E/ DD-BB	Closed	Gonsalves & Stronck Construction Company Inc.	A2.33, A3.11, 7/A5.11, 2/A6.31, S1.02, 2/S7.01		5/15/2020
24	104	5/5/2020	Gwise, James (Noll & Tam Architects)	5/8/2020	jamb trim thickness clarification- ext. door detail 13,17/A6.51	Closed		13, 17/A6.51		5/5/2020

RFI LOG-COVID

Project: Los Altos Community Center	Project Number: 21730	Last Updated:
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Covid Index	RFI #	Initiated At	Assigned	Due Date	Subject	Status	Responsible Contractor	Drawing Number	Reference	Closed Date
25	106	5/6/2020	Kawamoto, Mae (Daedalus Structural Engineering); Gwise, James (Noll & Tam Architects)	5/8/2020	L angle support at rake-connection detail clarification	Closed	Gonsalves & Stronck Construction Company Inc.	2/A6.32, 17/S6.04		5/11/2020
26	107	5/7/2020	Gwise, James (Noll & Tam Architects)	5/11/2020	library connector pergola post size	Closed	Gonsalves & Stronck Construction Company Inc.	A6.01		5/11/2020
27	112	5/8/2020	Gwise, James (Noll & Tam Architects)	5/15/2020	solid wood baseboard clarification	Closed	Gonsalves & Stronck Construction Company Inc.	A9.13, 7.11, 7.12, 7.15		5/11/2020
28	111	5/8/2020	Gwise, James (Noll & Tam Architects)	5/11/2020	cedar siding mill profile	Closed	Gonsalves & Stronck Construction Company Inc.	12/A6.22		5/19/2020
29	110	5/8/2020	Gwise, James (Noll & Tam Architects)	5/12/2020	dog house dimensions and layout	Closed	Gonsalves & Stronck Construction Company Inc.	AA2.33, A5.11		5/11/2020
30	109	5/8/2020	Colbert, Matt (Integral Group); Kawamoto, Mae (Daedalus Structural Engineering); Gwise, James (Noll & Tam Architects)	5/13/2020	roof top condenser unit mounting (ACC-3)	Closed	Gonsalves & Stronck Construction Company Inc.	S1.03, S1.06, M2.02		5/15/2020
31	108	5/8/2020	Gwise, James (Noll & Tam Architects)	5/13/2020	MP-1 baseboard clarification	Closed	Gonsalves & Stronck Construction Company Inc.	A7.13, A9.13		5/11/2020
32	113	5/13/2020	Kawamoto, Mae (Daedalus Structural Engineering); Gwise, James (Noll & Tam Architects)	5/15/2020	interpretation of center bottom chord truss rod threading	Closed	Delta Steel Construction	S7.02		5/19/2020
33	114	5/15/2020	Gwise, James (Noll & Tam Architects)	5/19/2020	ceiling height-storage 165C	Closed	Gonsalves & Stronck Construction Company Inc.	A2.31, A2.41, 9/A3.23		5/20/2020
34	115	5/20/2020	Gwise, James (Noll & Tam Architects); Colbert, Matt (Integral Group)	5/26/2020	ERV-1 layout	Closed	Axis Mechanical, Inc.	A4.40, M2.01		6/2/2020
35	116	5/27/2020	Colbert, Matt (Integral Group); Gwise, James (Noll & Tam Architects)	5/29/2020	Firesprinkler branch line offset- room 160	Closed	RCM Fire Protection, Inc.			5/27/2020