



CONSENT CALENDAR

Agenda Item # 2

AGENDA REPORT SUMMARY

Meeting Date: June 9, 2020

Subject: Resolution No. 2020-20: 2020 City Council Election

Prepared by: Andrea Chelemengos, City Clerk

Approved by: Chris Jordan, City Manager

Attachment(s):

1. Resolution No. 2020-20

Initiated by:

Staff Per Election Code

Previous Council Consideration:

None

Fiscal Impact:

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The estimated cost of conducting the election through Santa Clara County is approximately \$71,000. This represents a far less amount than if the City were to conduct the election on its own.

Breakdown of funds to be used:

- o \$71,000 General Fund

The cost of the election has been included as part of the Proposed FY 20-21 Budget. Any staff time used for the election will fall under expected activities for the City Clerk's office

Environmental Review:

Not applicable

Policy Question(s) for Council Consideration: None. Consolidation of the Municipal Election with the Presidential General Election and requesting election services from the Santa Clara County Registrar of Voters is in line with past practices of the City and results in substantial cost savings to the City.

Reviewed By:

City Manager

CJ

City Attorney

JH

Finance Director

SE



Subject: Resolution No. 2020-20 2020 City Council Election

Purpose

To call the City Council Election for 2020

Background

Los Altos Municipal Code Section 2.04.040 specifies that “a regular election to select members of the Council shall be held on the first Tuesday after the first Monday in November of each even-numbered year.” In addition, Municipal Code Section 2.04.030 specifies that “no person shall serve more than two consecutive terms on the Los Altos City Council, plus the completion of any unexpired term to which such person was elected or appointed.”

Pursuant to Elections Code 10220, candidates for elective City office may be nominated during a nomination period specified by State law. Elections Code 10403 requires that the City Council adopt a resolution calling for an election to fill elective seats. In addition, State law requires that the Council adopt a resolution requesting the services of the County of Registrar of Voters to conduct the election and consolidate it with the Presidential General Election.

Discussion/Analysis

The attached Resolution No. 2020-20 calls for an election to fill three elective offices on the Los Altos City Council. It also requests the Santa Clara County Board of Supervisors consolidate the City’s election with the Presidential General Election on November 3, 2020. The nomination period for the 2020 General Municipal Election will open on July 13, 2020 and close on August 7, 2020. If a qualified incumbent fails to file the necessary documents by the end of the nomination period, a five- calendar-day extension will be granted during which any candidate, other than the incumbent, may file or withdraw.

If consolidation is approved, the City’s responsibilities would include: receiving and processing candidate nomination papers, forwarding candidate statements to the County, forwarding absentee voter applications and write-in declarations to the Registrar of Voters, publication of notices, and distribution and receipt of Fair Political Practices Commission documents. The County would provide all other services.

Recommendation

Adopt Resolution No. 2020-20 calling for a General Municipal Election to be held on November 3, 2020 for three City Council seats and requesting the services of the County of Registrar of Voters to conduct the election and consolidate it with the Presidential General Election.

RESOLUTION NO. 2020-20

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALTOS CALLING AND GIVING NOTICE OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 3, 2020 FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES, AND REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF SANTA CLARA TO CONSOLIDATE SAID ELECTION PURSUANT TO SECTION 10403 OF THE ELECTIONS CODE

WHEREAS, under the provisions of the laws relating to general law cities in the State of California, a General Municipal Election shall be held on November 3, 2020, for the election of Municipal Officers; and

WHEREAS, it is desirable that the General Municipal Election be consolidated with the Presidential General Election to be held on the same date and that within the City the precincts, voting centers and election officers of the two elections be the same, and that the Registrar of Voters of the County of Santa Clara canvass the returns of the General Municipal Election and that the election be held in all respects as if there were only one election.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Los Altos as follows:

SECTION 1. That pursuant to the requirements of the Elections Code of the State of California relating to General Law Cities, there is called and ordered to be held in the City of Los Altos, California on Tuesday, November 3, 2020, a General Municipal Election for the purpose of electing at large three Members of the City Council for the full term of four years (ending November 2024); and

SECTION 2. That pursuant to the requirements of Section 10403 of the Elections Code, the Board of Supervisors of the County of Santa Clara is hereby requested to consent and agree to the consolidation of said election with the Presidential General Election on Tuesday, November 3, 2020 and

SECTION 3. That the Registrar of Voters is authorized to canvass the returns of the General Municipal Election. The election shall be held in all respects as if there were only one election and only one form of ballot shall be used; and

SECTION 4. That the City of Los Altos recognizes that additional costs will be incurred by the County by reason of this consolidation and agrees to reimburse the County for any costs; and

SECTION 5. That the City Clerk is authorized, instructed and directed to coordinate with the County of Santa Clara Registrar of Voters to procure and furnish any and all official

ballots, notices, printed matter, and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election; and

SECTION 6. That the ballots to be used at the election shall be in form and content as required by law. Voters shall vote for a maximum of three candidates; and

SECTION 7. That candidates shall be permitted to submit a single Candidate Statement, with a maximum of 200 words, for inclusion in the Sample Ballot; and pursuant to Section 13307 of the Elections Code, the City Council hereby determines to levy against each candidate availing himself or herself of the service of including a candidate's statement not to exceed two hundred (200) words in length in the voter's pamphlet, the actual prorated costs of printing, handling and translating the candidate's statement, if any, incurred by the City of Los Altos. The City Clerk shall provide written notice to such effect with each set of nomination papers issued

SECTION 8. All active registered voters will automatically be mailed a Vote-by-Mail ballot package beginning on October 5, 2020; the Vote Centers for said election will be open starting on October 24, 2020, through November 2, 2020, for varying hours of operations. A list of Vote Centers hours of operation will be posted on the Santa Clara County Registrar Of Voters website at <https://www.sccvote.org/>. The Vote Centers will be open on Election Day, November 3, 2020, from 7:00 a.m. until 8:00 p.m.

SECTION 9. That the consolidated election shall be held and conducted in the manner prescribed in Section 10418 of the Elections Code of the State of California; and

SECTION 10. That pursuant to Section 10551 and 15651 of the Elections Code of the State of California, the method of determining the winner or winners in the event of a tie vote shall be by lot.

SECTION 11. That the following is listed below:

- 1) Names of all current Los Altos City Council Members
- 2) Term: Full or Short
- 3) Seats: Elected by Division or At-Large

Council Member Names	Term: Full or Short	Seats Elected by Division or At-Large
Jeannie Bruins	2016-2020	Elected At-Large
Lynette Lee Eng	2016-2020	Elected At-Large
Janis C. Pepper	2016-2020	Elected At-Large
Anita Enander	2018-2022	Elected At-Large
Neysa Fligor	2018-2022	Elected At-Large

SECTION 12. That the City Clerk is hereby directed to file a certified copy of this resolution with the Board of Supervisors and the Registrar of Voters of the County of Santa Clara.

I HEREBY CERTIFY that the foregoing is a true and correct copy of a Resolution passed and adopted by the City Council of the City of Los Altos at a meeting thereof on the ____ day of ____, 2020 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Janis C. Pepper, MAYOR

Attest:

Andrea M. Chelemengos, MMC, CITY CLERK