

**MINUTES OF THE SPECIAL MEETING OF THE CITY COUNCIL OF  
THE CITY OF LOS ALTOS, HELD ON TUESDAY, OCTOBER 29, 2019,  
BEGINNING AT 6:00 P.M. AT LOS ALTOS YOUTH CENTER, 1 NORTH  
SAN ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

**ESTABLISH QUORUM**

PRESENT: Mayor Lee Eng, Vice Mayor Pepper, Councilmembers Bruins, Enander and Fligor

ABSENT: None

**CLOSED SESSION ANNOUNCEMENT**

1. Conference with Legal Counsel – Anticipated Litigation (one case)  
Pursuant to Government Code Section 54956.9(d)(2)

Mayor Lee Eng reported that no action was taken during the closed session.

**PLEDGE OF ALLEGIANCE**

Mayor Lee Eng led the Pledge of Allegiance to the flag.

**ITEMS FOR CONSIDERATION**

1. Appeal by Verizon of the Denial of Application No. SE19-00019 for a Small Cell Wireless Facility on an existing utility pole at 155 Almond Avenue.
2. Appeal by AT&T of the Denial of Application AT&T #1 - SE19-00009 for Small Cell Wireless Facility on an existing utility pole at 141 Almond Avenue.
3. Appeal by AT&T of the Denial of Application: AT&T #2 - SE19-00003 for Small Cell Wireless Facility on an existing utility pole near 687 Linden Avenue.
4. Appeal by AT&T of the Denial of Application AT&T #3 SE19-00017 for Small Cell Wireless Facility on an existing utility pole near 421 Valencia Drive.
5. Appeal by AT&T of the Denial of Application AT&T #4 SE19-00004 for Small Cell Wireless Facility on an existing utility pole near 33 Pine Lane.
6. Appeal by AT&T of the Denial of Application AT&T#5 SE19-00010 for Small Cell Wireless Facility on an existing utility pole near 49 San Juan Court.
7. Appeal by AT&T of the Denial of Application AT&T #6 SE19-00011 for Small Cell Wireless Facility on an existing utility pole near 791 Los Altos Avenue.
8. Appeal by AT&T of the Denial of Application AT&T #7 SE19-00005 for Small Cell Wireless Facility on an existing utility pole near 98 Eleanor Avenue.
9. Appeal by AT&T of the Denial of Application AT&T #8 SE19-00006 for Small Cell Wireless Facility on an existing utility pole near 182 Garland Way.
10. Appeal by AT&T of the Denial of Application AT&T #9 SE19-00012 for Small Cell Wireless Facility on an existing utility pole near 491 Patrick Way.
11. Appeal by AT&T of the Denial of Application AT&T #10 SE19-00013 for Small Cell Wireless Facility on an existing utility pole near 300 Los Altos Avenue.
12. Appeal by AT&T of the Denial of Application AT&T #11 SE19-00007 for Small Cell

- Wireless Facility on an existing utility pole near 130 Los Altos Avenue.
13. Appeal by AT&T of the Denial of Application SAT&T # 12 E19-00008 for Small Cell  
Wireless Facility on an existing utility pole near 356 Blue Oak Lane.

City Manager Jordan reported that both Verizon Wireless and AT&T had separately submitted additional information related to their respective appeals and recommended, with the concurrence of both appellants, that the hearings be continued to a future meeting.

Public Comment: The following individuals provided public comment: Dee Woo and Sam Madani and Melissa Smith.

Action: Upon a motion by Councilmember Enander, seconded by Vice Mayor Pepper, the Council unanimously continued all hearings of appeals (agenda items #1-13) to a future meeting to allow adequate time for staff and council review of materials submitted by appellants, with the concurrence of the appellants and the understanding that the shot clock period is tolled, and directed staff to re-notice the hearings as required by law.

14. Amendment to the Construction Management Services agreement with NOVA Partners , Inc. for Special Testing and Inspection Services for the Los Altos Community Center Project: Authorize the City Manager to execute an amendment to the Construction Management Services Agreement with NOVA Partners, Inc. in an amount not to exceed \$70,218 to provide Special Testing and Inspection Services

Engineering Services Director Sandoval presented the report.

Action: Upon a motion by Councilmember Enander, seconded by Councilmember Bruins, the Council unanimously authorized the City Manager to execute an amendment to the Construction Management Services Agreement with NOVA Partners, Inc. in an amount not to exceed \$70,218 to provide Special Testing and Inspection Services.

## **ADJOURNMENT**

Mayor Lee Eng adjourned the meeting at 6:38 p.m.

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Lynette Lee Eng, MAYOR

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Dennis Hawkins, CMC, CITY CLERK

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF  
THE CITY OF LOS ALTOS, HELD ON TUESDAY, MARCH 24, 2020,  
BEGINNING AT 7:00 P.M. HELD VIA VIDEO/TELECONFERENCE**

**ESTABLISH QUORUM**

PRESENT: Mayor Pepper, Vice Mayor Fligor, Councilmembers Bruins, Enander and Lee Eng

ABSENT: None

**CLOSED SESSION**

1. 1. Conference with Legal Counsel – Existing Litigation  
Pursuant to Government Code Section 54956.9(d)(1)  
Name of Case: *Doheny-Vidovich Partners, a California General Partnership, et al v. City of Los Altos, et al. Superior Court of the State of California, County of Santa Clara Case No. 19CV3559702*
2. Conference with Labor Negotiators  
Pursuant to Government Code Section 54957.6(a)  
Employee organization: Los Altos Municipal Employees Association (LAMEA)  
Agency designated representatives: Chris Jordan, City Manager  
Jolie Houston, City Attorney  
Sharif Etman, Administrative Services Director  
Jen Leal, Human Resources Manager  
Lisa Charbonneau, Lead Negotiator
3. Conference with Labor Negotiators  
Pursuant to Government Code Section 54957.6(a)  
Employee organization: Los Altos Peace Officers' Association (POA)  
Agency designated representatives: Chris Jordan, City Manager  
Jolie Houston, City Attorney  
Andy Galea, Police Chief  
Sharif Etman, Administrative Services Director  
Jen Leal, Human Resources Manager  
Lisa Charbonneau, Lead Negotiator

Mayor Pepper announced that there was nothing to report from the closed session.

**CHANGES TO THE ORDER OF THE AGENDA**

There were no changes to the order of the agenda.

**PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

There were no public comments on items not on the agenda.

**CONSENT CALENDAR**

Vice Mayor Fligor pulled items 2, 3 and 4.

Upon a motion by Councilmember Lee Eng, seconded by Councilmember Enander, the Council unanimously approved the Consent Calendar, with the exception of items number 2, 3 and 4, as follows:

1. Council Minutes: Approved the minutes of the November 19, 2019 Special Meeting, the January 14, 2020 Study Session and Regular Meeting, the February 11, 2020 Regular Meeting and the February 25, 2020 Regular Meeting.
2. Annual Development Impact Fees Report for Fiscal Year 2019: Receive the Annual Report on Development Impact Fees for Fiscal Year 2019 – *Pulled for discussion (see page 3)*.
3. Resolution No. 2020-06: Cities Keep It Clean: Adopt Resolution No. 2020-06 declaring May 2020 to be “Keep It Clean Santa Clara County” month – *Pulled for discussion (see page 3)*.
4. Resolution No. 2020-07: Distracted Driving Awareness Month: Adopt Resolution No. 2020-07 declaring April 2020 to be “Distracted Driving Awareness” month – *Pulled for discussion (see page 4)*.
5. Easement and Covenant Agreement for the Los Altos Community Center Project (California Water Service Company): Authorized the City Manager to execute an Easement and Covenant Agreement between the City of Los Altos and California Water Service Company for the Los Altos Community Center project.

## **DISCUSSION ITEMS**

6. Review and Adopt 2020 City Council Priorities Workplans: Adopt the 2020 City Council Strategic Priorities Workplan

City Manager Jordan presented the report and Councilmembers Bruins and Enander presented the draft 2020 City Council Strategic Priorities Workplan.

Public Comment: The following individual provided public comments: Roberta Phillips.

Action: Motion made by Vice Mayor Fligor, seconded by Councilmember Lee Eng, to adopt the 2020 City Council Strategic Priorities Workplan with modifications and amendments made during the meeting by the Council, direct staff to provide quarterly updates on the progress of the Workplan and give staff discretion to make adjustments to completion dates with notes indicating why dates changed.

Councilmember Bruins offered an amendment, which was accepted, that the Workplan would be posted on the City’s website and updated more frequently than quarterly. The motion, as amended, passed unanimously.

*Mayor Pepper recessed the meeting at 9:19 p.m. The meeting resumed at 9:25 p.m.*

7. Consideration of a policy, order, resolution or ordinance prohibiting/discouraging commercial and/or residential evictions

Public Comments: The following individuals provided public comments: Kim Cranston and Kim Mosley (representing the Chamber of Commerce).

Direction: The Council determined to take no further action on the topic but to rely on the County of Santa Clara Ordinance regarding evictions and directed the Mayor to send a letter to County Supervisor Simitian thanking him and County staff for their work on the topic.

8. Consideration of an ordinance tolling the process and approval of land use applications

City Attorney Houston introduced the item and recommended the Council wait to see the results of the League of California Cities' letter to Governor Newsom requesting this action.

No further action was taken.

9. Emergency Measures for Addressing COVID-19: Receive an update from the City Manager on measures taken thus far to address the spread of COVID-19

City Manager Jordan presented the report.

Public Comment: The following individual provided public comment: Kim Mosely, representing the Chamber of Commerce.

**ITEMS PULLED FROM CONSENT CALENDAR**

2. Annual Development Impact Fees Report for Fiscal Year 2019: Receive the Annual Report on Development Impact Fees for Fiscal Year 2019

Action: Upon a motion by Councilmember Enander, seconded by Vice Mayor Fligor, the Council unanimously received the Annual Report for Development Impact Fees for Fiscal Year 2019.

3. Resolution No. 2020-06: Cities Keep It Clean: Adopt Resolution No. 2020-06 declaring May 2020 to be "Keep It Clean Santa Clara County" month

Action: Upon a motion by Vice Mayor Fligor, seconded by Councilmember Bruins, the Council unanimously adopted Resolution No. 2020-06 declaring May 2020 to be "Keep It Clean Santa Clara County" month, as amended to include the statement "Whereas, one of the priorities of the City of Los Altos is to support practices that protect the environment."

4. Resolution No. 2020-07: Distracted Driving Awareness Month: Adopt Resolution No. 2020-07 declaring April 2020 to be “Distracted Driving Awareness” month

Action: Upon a motion by Vice Mayor Fligor, seconded by Councilmember Bruins, the Council unanimously adopted Resolution No. 2020-07 declaring April 2020 to be “Distracted Driving Awareness” month, as amended to include the statement “Whereas, one of the priorities of the City of Los Altos is to improve traffic safety.”

#### **COUNCIL/STAFF REPORT AND DIRECTIONS ON FUTURE AGENDA ITEMS**

None

#### **ADJOURNMENT**

Mayor Pepper adjourned the meeting at 10:48 P.M.

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Janis C. Pepper, MAYOR

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Jon Maginot, CMC, CITY CLERK