



City of Los Altos Status of Response to COVID-19 Emergency

MARCH 24, 2020

County, Governor and Local Orders

- March 16: Santa Clara County Public Health Officer issues Shelter-in-Place Order
- March 19: Governor Newsom Issues Executive Order N-33-20 which requires Shelter-in-Place for all California Residents except for Essential Workers
- March 12: City Manager issues Emergency Proclamation
- March 17: City Council ratifies Emergency Proclamation

Dr. Sara Cody's March 24 Update

- *375 infected in Santa Clara County – representing 22% of all cases in California*
- *16 deaths in Santa Clara County – representing 59% of COVID-19 deaths in the state*
- *Severity of cases is getting worse*

City of Los Altos Departmental Updates

Police:

- Police are maintaining regular staffing level for patrol
- Will enforce County/State orders if necessary, but have not issued any citations to date for violation of the Orders
- Reviewing options for alternate shift deployment so as to protect much of the department from a widespread contamination should a department employee become infected

City of Los Altos Departmental Updates (cont.)

Maintenance Services

- Reduced staff working to half on any shift to mitigate the possibility of widespread contamination
- Consistent with some surrounding cities, sewer crews have been placed on-call status in case of any emergency

Staff has closed all Facilities, Tennis Courts, Playgrounds and Bathrooms

Recreation

- All programs have been cancelled
- All facility rentals have been cancelled
- Staff is focused primarily on response to the emergency

City of Los Altos Departmental Updates (cont.)

Engineering

- Working with the Community Center contractor and our other contractors to allow them to suspend the contract if necessary without penalty to the contractor or the City
- Electrical subcontractor has suspended work on the Community Center project
- Continuing to do on-site inspections of projects in the public right-of-way

Administration:

- Accounts Payable and Payroll continue
- Staff will be working with the Financial Commission on the 10-year forecast
- IT staff are supporting all the new systems and hardware needed for staff working remotely

City of Los Altos Departmental Updates (cont.)

Community Development

- Due to lack of critical resources, we are slowing down all on-site building inspections
- Planning: continuing to process applications and City initiatives, including Reach Codes (webinar will be scheduled for later in April)
- Plan to hold DRC meeting in mid-April

Other Important Developments

Food Distribution

- Working with Community Service Agency (CSA) and Silicon Valley Strong. Main focus is on CSA to ensure local needs are met.
- Encouraging Los Altos residents to volunteer if possible with CSA to distribute food to those in need.
- If we are able, City staff could be used to supplement volunteers
- Also encouraging donations to CSA

Other Important Developments (cont.)

Child Care:

- Particularly issue for those who work in the medical profession and for first responders.
- Staff has been in communication with the school districts and are working on a plan to get at least one facility in the city – either school facility or City – to be certified for child care services

Other Important Developments (cont.)

Businesses:

- Staff has been in communication with the Chamber of Commerce, LAVA and other groups ensuring that information is received by the business community.
- Police have been in contact with grocery stores to make sure that there are no issues with deliveries or shopping as the public becomes a little more in need of some goods
- Working with Los Altos citizen on a plan to support local restaurants by compiling data about all the restaurants in Los Altos with information about how to order, hours, and ways to make everything easier for residents looking to support local restaurants during this time.

Other Important Developments (cont.)

Communications:

- We have a team of staff from 4 departments working together to keep the community informed.
- City has a dedicated website with all the most up to date information which is gleaned each day from our emergency management meetings as well as with input from all the departments and with links to other agency information
- Updates are also circulated through social media

Community Morale Initiative

- We have a small team of staff working on community morale initiatives
- To assist with this, Recreation Director Donna Legge has reached out to her cohorts in the 2020 LEAD class and asked for their assistance with ideas and implementation
- Lights of Hope: we are encouraging everyone to put on their outdoor Holiday lights as a message of hope to all during this challenging time.
- We have turned on the holiday lights in downtown, including the palm tree lights!