



CONSENT CALENDAR

Agenda Item # 2

AGENDA REPORT SUMMARY

Meeting Date: July 30, 2019

Subject: Professional Design Services Agreement Amendment: Los Altos Community Center Project

Prepared by: Peter Maslo, Project Manager

Reviewed by: Jim Sandoval, Engineering Service Director

Approved by: Chris Jordan, City Manager

Attachment(s): None

Initiated by:

City Council – CIP Project CF - 01002

Previous Council Consideration:

July 9, 2019; March 12, 2019; September 11, 2018; July 10, 2018; March 13, 2018; December 12, 2017; September 26, 2017; August 22, 2017, May 23, 2017; April 25, 2017.

Fiscal Impact:

\$93,420 is funded by the Los Altos Community Center Project CF – 01002 in the Capital Improvement Program.

Environmental Review:

Not applicable

Policy Question(s) for Council Consideration:

- None

Summary:

- Noll & Tam is contracted with the City as the Architect for the design of Los Altos Community Center.
- Amendment No. 3 modifies the scope of services to add design elements including the Children's Corner Facility, Green Storm Water Infrastructure, PV System, and Fire Hydrant Line Easement.

Staff Recommendation:

Authorize the City Manager to execute a contract amendment on behalf of the City with Noll & Tam Architects and Planners for added scope of services on the Los Altos Community Center Project in the amount of \$93,420.

Reviewed By:

City Manager

CJ

City Attorney

CD

Finance Director

SE



Subject: Professional Design Services Agreement Amendment: Los Altos Community Center Project

Purpose

Execute an amendment for \$93,420 to the existing agreement with Noll & Tam Architects and Planners for the Los Altos Community Center Project.

Background

On August 22, 2017, Council authorized the execution of a professional services agreement between the City of Los Altos and Noll & Tam Architects and Planners in an amount not to exceed \$2,804,597 for design services for the Community Project. Amendment No.1 was issued on June 4, 2018 to revise the term of contract from FY2017/18 to FY2020/21. Amendment No. 2 was issued on August 7, 2018 in the amount of \$467,781 for the modification (increase building quality, increase building functionality, upgrade from LEED silver equivalent to LEED Gold equivalent, improve pedestrian connectivity to the library, increase building area by 3,000 S.F., increase outdoor program space, re-design of parking lot) to the scope of services (SOS), fee schedule and update insurance. At the March 12, 2019 meeting, the City Council directed staff to move forward with the Project.

Discussion/Analysis

Amendment No. 3 includes necessary design elements to complete construction documents for the Bid phase of this project. A detailed breakdown of the request is shown below:

- **ASR 2 – Children’s Corner \$15,000:** Determine the feasibility of three design options to accommodate the Children’s Corner facility based on information gather by the City from the Children’s Corner representative.
- **ASR 3 – Stormwater \$13,500:** Revise design to incorporate green storm water infrastructure through biotreatment of storm water along Hillview Avenue, per the City’s new code requirements.
- **ASR 4 – PV System \$20,120:** Perform additional design to coordinate base PV panels and additional PV panels as alternate #4 scope.
- **ASR 5 – Fire hydrant line easement \$5,500:** New line easement is required by CalWater for the installation of the new facilities.
- **ASR 6 – Arborist construction administration phase activities \$5,500:** Supervision of tree protection measures during construction.
- **ASR 7 – Exterior envelope waterproofing review \$33,800:** Provide exterior envelope waterproofing review and inspection during construction.

The added fee request by Noll and Tam Architects and Planners for these scope of services is \$93,420.



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Options

- 1) Authorize the City Manager to execute an amendment with Noll and Tam Architects and Planners for professional services in the amount of \$93,420.

Advantages: Allows the above design modifications to remain incorporated into construction bid package.

Disadvantages: None identified.

Recommendation

The staff recommends Option 1.