

Downtown Visioning The City of Los Altos will develop a plan for downtown that balances vibrancy with a village character.

TASK	STATUS	DUE DATE	% COMPLETE	NOTES
Interviews	Complete	5/1/2017	100%	✓
Economic analysis	Complete	3/14/2017	100%	✓ Economic analysis developed and reviewed; community engagement plan approved at CC meeting 3/14/17
Potential Projects	Complete	5/1/2017	100%	✓ CC discussion on potential projects that may impact Downtown
Community Engagement				
Project website	Complete	5/1/2017	100%	✓
Stakeholder meetings	Complete	6/1/2017	100%	✓ Chambers of Commerce, LA Community Coalition, LA Village Association, LA Property Owners Downtown, Public Arts Commission
Community workshop mailers	Complete	6/1/2017	100%	✓
Kickoff event	Complete	4/18/2017	100%	✓ Downtown vision Kick-off event, 4/18/17
Pop-up workshops	Complete	6/1/2017	100%	✓ Junior Olympics workshop @ Mountain View High School 4/29/17; workshops held 5/1/17 and 5/17/17
PTA presentations	Complete	6/2/2017	100%	✓
Questionnaire	Complete	7/1/2017	100%	✓ Launched 6/12/17
Present scenarios to Council	Complete	8/22/2017	100%	✓ Presentation 8/22/17- feedback sourced from CC, modifications made; RRM drafted 4 new scenarios and prepared report for CC retreat 1/20/18
Community feedback on scenarios	Complete	4/31/18	100%	✓ Scenarios presented to public for comment and feedback in October, RRM provided calendar for future community outreach events week of 12/4/17; Q&A with RRM at Community Coalition 12/19 and with LAPOD; OpenCity Hall survey online from 11/30/17 to 12/17/17; RRM reviewed scenario data with council
2 community workshops	Complete	12/31/2017	100%	✓ Big outreach effort with presentation and workshop- 11/29/17, 6-8pm, recorded and put online; Open City Hall- digital commenter provided feedback on each scenario (summary and image of each scenario, public reviewed and provided comment); customized menu; Kiosk at libraries; city-wide mailer; popup workshop at end of Jan 2018 in South Los Altos
Review allowed uses in Downtown				
Review allowed uses in Downtown	In Progress	4/1/2019	80%	PC to review draft ordinance Winter 2019
Evaluate FAR	Complete	7/30/2018	100%	✓ Council Reviewed on 10/9/2018
Draft Downtown Vision Plan	Complete	8/31/2018	100%	✓ Downtown Vision Adopted by City Council
Downtown Vision Implementation Schedule	Complete	6/30/2018	100%	✓ Implementation schedule included in 5/22/18 draft
Parking Committee Study				
PTC/Staff review recommendations	Complete	9/1/2017	100%	✓
PC/Staff recommendations to Council	Complete	12/31/2018	100%	✓ Recommendations provided to CC 6/12/18 Study Session with PC; Updating draft ordinance with input provided at study session
Parking recommendations from PC to CC	Complete	5/30/2018	100%	✓ CC reviewed at 6/12/18 study session with PC. Recommendations will come back to CC after adoption of Vision Plan
New day parking permit system	In Progress	5/1/2019	80%	Economic Development in Coordination with Police Department has Extended Contract with Iparq to allow presentation and evaluation for parking system providers

Land Use Regulations

The City of Los Altos will complete improvements to the City's land use regulations for Loyola Corners and El Camino Real. The City Council will proactively review opportunities to expand affordable housing.

TASK	STATUS	DUE DATE	% COMPLETE	NOTES/NEXT STEPS
Loyola Corners	Complete	7/31/2018	100%	✓ Adopted July 2017
Economic and traffic reports	Complete	1/15/2017	100%	✓ Reports incorporated in the draft specific plan that will be reviewed at a City Council/PTC study session
Draft plan review	Complete	4/20/2017	100%	✓ Reviewed at 4/20/17 Joint City Council/PTC Study session
Circulation analysis incorporated into plan	Complete	8/1/2017	100%	✓
Environmental analysis	Complete	4/30/2017	100%	✓ Released for public review
Moratorium expires	Complete	7/23/2017	100%	✓
PTC hearings on draft specific plan	Complete	9/7/2017	100%	✓
City Council hearing to adopt specific plan	Complete	10/10/2017	100%	✓ 10/10/17 City Council meeting, Council adopted a Negative Declaration of Environmental Impact and adopted Resolution No. 2017-41 updating the Loyola Corners Neighborhood Commercial Center Specific Plan, with the following amendments: 1) prohibit buildings with flat roofs; 2) change the additional residential development allowed from 22,500 square feet to 20 additional dwelling units; 3) change the minimum dwelling unit size to 800 square feet and add a maximum unit size of 1,500 square feet; 4) add that A Street shall remain as a two-way street; and 5) require that redevelopment of 1555-1579 Miramonte Avenue will provide appropriate screening of the California Water Service Company corporation yard.
Staff implementation	In Progress	6/30/2019	90%	Enlisted architect to create design guidelines; staff to update specific plan with all amendments to date and updated design guidelines; staff to assess bulletin boards and other features and replace/clean-up; J. Biggs to provide Economic Development with updates to OP-sites-will train CD staff on the software or bring in trainer
El Camino Real				
El Camino Real	Complete	12/31/2017	100%	✓ Adopt new regulations for development along ECR
Council considers extension of moratorium	Complete	3/14/2017	100%	✓ Moratorium extended to 11/14/17
PTC review of Ordinance	Complete	5/31/2017	100%	✓
Council to consider CT zone ordinance	Complete	9/31/17	100%	✓ Council adopted CT Zone changes and density bonus ordinance 10/10/17
Study Session with CC and architect in Q1	Complete	4/30/2018	100%	✓ Architect provided visual representation and explanation of density bonus scenarios Jan 16, 2018
Affordable Housing				
Affordable Housing	Complete	12/31/2018	100%	✓ Demonstrated by number of housing projects currently under review and the percentage of affordable housing units they include
General Plan review	Complete	5/9/2017	100%	✓ CC will receive a report on the recently adopted housing element of the Los Altos General Plan
Opportunity exploration	Complete	12/31/2017	100%	✓ Explore opportunities and constraints at listed opportunity sites
Secondary dwelling units	Complete	9/1/2018	100%	✓ ADU regulations adopted
SDU study session	Complete	12/31/2017	100%	✓ Study session 6/27/17 to discuss setbacks, heights, etc. for accessory structures
Accessory structure setback ordinance	Complete	6/30/2018	100%	✓ Introduced and waived further reading at 6/26/18 CC meeting; Adopted at 7/10/18 CC meeting
Commercial Linkage fees	Complete	5/9/2017	100%	✓ CC reviewed results of regional nexus study on commercial linkage fees for housing 5/9/17
Commercial Linkage fees ordinance	Complete	5/31/2018	100%	✓ Ordinance adopted
Impact fees	Complete	5/31/2018	100%	✓ Ordinance adopted
Inclusionary housing ordinance	Complete	7/31/2018	100%	✓ Council adopted new inclusionary regulations
Density bonus law ordinance review	Complete	8/17/2017	100%	✓ PTC reviewed 8/17/17; CC reviewed 9/12/17
Affordable Housing administrator	Complete	7/31/2018	100%	✓ Agreement Finalized - Palo Alto Housing has Files
Council to consider density bonus law ordinance	Complete	9/12/2017	100%	✓ At 10/9/17 City Council meeting, Council adopted Ordinance No. 2017-435 adopting density bonus regulations.
Housing Bill training session with City Attorney	Complete	1/30/2018	100%	✓ CA trained CC on new state housing bills January 16, 2018
Special meeting on affordable housing	Complete	12/19/2017	100%	✓ Workshop to discuss affordable housing and direction given by CC at 10/24/17 CC meeting- this meeting will inform council retreat in January 2018; Consultant onboard to create images for built environment dependent on specific regulations

Community Center

By 2020 Los Altos will have a new/refurbished community center at Hillview

TASK	STATUS	DUE DATE	% COMPLETE	NOTES
STRATAap Community Center Feasibility Assessment	Complete	4/25/2017	100%	Presented to Council 4/25/17; \$25M approved; Task Force created
Project Task Force formed	Complete	5/23/2017	100%	11 members appointed 5/23/17
Architect hired	Complete	8/22/2017	100%	RFP submitted, 8 responses reviewed, 4 shortlisted and interviewed, selected Noll & Tam 7/15/17; CC authorize City Manager to sign professional services agreement on 8/22/17
Study session with TF and CC	Complete	9/26/2017	100%	City Council selected Site Option 4 and increased budget to approximately \$34.7M as recommended to provide for increased building quality, increased building functionality, upgrading to LEED Gold standards, improving pedestrian connectivity, increasing the building area, increasing outdoor program space, and refinishing the parking lot.
Staff and Noll & Tam to develop new interior space allocation	Complete	10/19/2017	100%	Manny Hernandez worked with Noll & Tam to develop a new interior space allocation in light of additional funding from 9/26/17 Study Session
Timeline/schedule detail	Complete	11/4/2017	100%	Noll & Tam provided detailed schedule from design phase to opening
Children's Corner	In Progress	5/31/2018	70%	City Council assessed available funding at 10-yr capital plan review (11/14/17); considered Children's Corner and its impact on community center design; CC will decide after budget allocation and potential design implications; Staff and Children's Corner negotiating ENA per CC direction on 4/10/18
Architectural/landscape preferences community survey	Complete	11/20/2017	100%	Staff, Noll & Tam, and TF developed community preferences survey; launched 10/23/17, closed 11/13/17
Task Force meetings	Complete	12/12/2017	100%	2017 Meeting dates: 6/15, 6/22, 6/29, 7/13, 7/25, 8/8, 8/26, 9/11, 9/26, 10/18, 11/7, 11/30, 12/12
Environmental Review, Phase I Environmental Assessment	Complete	9/25/2017	100%	Completed by EMC 9/25/17
Parking study	Complete	5/30/2018	100%	Hexagon completed Traffic Study
Prelim design development	Complete	12/31/2017	100%	Noll & Tam presented to City Council at Study Session on 12/12/17; continuous process progressed following 1/9/18 CC meeting
Schematic design development	Complete	5/31/2018	100%	CC received schematic design at 3/13/18 meeting, provided direction
Continued design development	Complete	7/31/2018	100%	N&T continued with design development based on schematic design input from CC; Design team held 1-on-1 meetings with CC; Updated CC 7/10/18- CC also reviewed amendment to N&T agreement. Council approved project design in September 2018.
Continued Community Outreach	In Progress	12/31/2018	90%	Staff held several community meetings in February and March 2018 with a variety of stakeholders; LEED charette held 3/13/18; Staff attended EC meeting 4/9/18; Community Open House held in advance of July 10, 2018 Council update. Staff continues to coordinate with stakeholders. Several individual private meetings have been held with community members and neighbors to address questions and concerns. The design team presented to the Art Commission on 1/9/19 for ideas and locations in which art could be placed. Staff is scheduled to attend the Library Commission Meeting on 2/14/19 to provide update.
Design development teams	Complete	11/30/2018	100%	TF members to work with staff and N&T during design phase; meetings held every other Thursday at 3:30pm during entire process- will have workplan from N&T; LEED Charette held 3/22/18
Complete Streets Review	Complete	6/30/2018	100%	6/27/2018
Planning Commission Review	Complete	8/30/2018	100%	8/2/2018
Construction Documents phase	In Progress	11/30/2018	90%	The Construction Document (CD) Phase, 3rd of 3 design document preparation phases, is 90% complete and the design continues to be refined. Stakeholders have been and continue to be consulted to specify detail requirements.
Fundraising options	In Progress	12/31/2020	20%	CC to explore fundraising options, subcommittee formed 7/11/17; potential \$1M donation to Teen space in new community center. N&T developed a donation list for items that can be donated. Exploring options for donations.
Final design	In Progress	11/30/2018	80%	Staff and the design team have consulted with the Building Department and Council approved the project through land use process (Complete Streets, Planning, CC)
Groundbreaking	In Progress	12/31/2018	20%	Staff has started planning the logistics for a groundbreaking event estimated for Summer 2019.
Construction	Not Started	--	--	Demolition anticipated to begin Summer 2019

10-Year Capital Facilities Plan

Over the next four years, the City Council commits to reinvesting in community infrastructure and facilities. To better inform these decisions, the City will create and maintain a 10-year plan that includes resources and expenses for the improvement and maintenance of city facilities and infrastructure that will improve pride in the community's assets.

TASK	STATUS	DUE DATE	% COMPLETE	NOTES
Update 10-yr plan	Complete	12/31/2017	100%	✓ Staff updated City Council 11/14/17; City Council worked with staff to develop a soft list of priorities and schedules moving forward; PFM presented comprehensive update and interactive model to CC January 9, 2018
STRATAap report on City Hall and PD bldgs	Complete	10/31/2017	100%	✓ Public Works provided update
Adopt FY18-22 CIP	Complete	6/27/2017	100%	✓ CC reviewed the 10-yr prioritized project plan based on available financial and staffing resources
5-Yr Facilities Maintenance/Improvement Plan	Complete	2/27/2018	100%	✓ Staff presented Plan at 2/27/18 CC meeting detailing staff recommendations to prioritize facilities maintenance and improvements utilizing \$6.375M General Fund, Park In-Lieu, PEG funds, and other grants/donations
Maintenance of City Street System	Complete	3/14/2017	100%	✓ The city will commit \$10M over 2017-2020 to improve maintenance of the city street system
Annual Street Resurfacing Project	Complete	6/13/2017	100%	✓ Awarded \$1.4M (~ 18.5 miles of street)
Street Pavement Maintenance	Complete	7/11/2017	100%	✓ Awarded \$1.3M
Park Improvements	Complete	5/1/2017	100%	✓ Park improvement projects will be prioritized using available park-in-lieu resources
Hydration stations	Complete	6/1/2017	100%	✓ Installed at Marymeade, McKenzie, and Montclair
Tennis / Basketball Court Resurfacing	Complete	12/20/2018	100%	✓
LAYC / SAC Playground Renovations	Complete	1/8/2019	100%	✓
Remodel/Refurbish of community facilities	In Progress	12/31/2019	77%	
Grant park painting	Complete	4/18/2017	100%	✓ Interior/exterior
Grant park acoustics	Complete	6/1/2017	100%	✓ Improved acoustics
Grant Park- Multi-purpose room floor replacement	Complete	9/30/2017	100%	✓
Grant Park Classroom Refurbish	Complete	12/31/2018	100%	✓
Grant Park Restroom Refurbish	Complete	12/31/2018	100%	✓
Grant Park Kitchen	Terminated	--	--	City Council terminated the project following receipt of design proposal
City Hall Roof	Complete	7/1/2017	100%	✓ Replacement complete
City Hall HVAC	Complete	9/30/2017	100%	✓ Construction complete; final testing January 2018, punch list items and training February 2018
City Hall Restroom and Lobby Renovations	In Progress	6/30/2019	30%	Council awarded construction contract at January 8, 2019 meeting
Libraries	In Progress	12/31/2018	10%	Improvements will be reviewed during 4-yr period; NCLA Task Force formed and exploring redevelopment options for Main Library
Emergency Operations Center - design	In Progress	12/31/2019	40%	5-yr facilities maintenance/improvement plan includes constructing new EOC at PD site- RFP issued 6/21/18. The schematic design is 80% complete and construction documents are slated to be ready Summer 2019 for an estimated construction start date Spring/Summer 2020
Emergency Operations Center - construction	Not Started	--	0%	
Foothill Expressway Tree Planting	Complete	12/20/2018	100%	✓

Traffic Safety

The city will take steps to improve traffic/pedestrian and bicycle safety throughout the City with a specific focus on safe routes to school.

TASK	STATUS	DUE DATE	% COMPLETE	NOTES
Bike/pedestrian improvements; Master Plan schedule	Complete	2/28/2017	100%	✓ CC received status report of the implementation of bike/pedestrian improvements and schedule for Master Plan
Illuminated Crosswalk replacements	Complete	7/31/2017	100%	✓ Construction contract awarded; 11 crosswalk locations; 3 existing broken lighted crosswalks replaced, maintaining remaining lighted crosswalks
Covington Road Bike/Ped improvements	Complete	7/31/2017	100%	✓ Construction contract awarded
Foothill Expressway improvements	In Progress	12/31/2018	70%	Preliminary design completed; community meeting held 6/29/17; in design; added to project scope- signal improvement from Summer Hill to Cuesta; design funds secured and moving forward, County will go out to bid; County brought design to Complete Streets Commission as a combo community meeting Feb 2018 to review design before going to bid; some delay with construction funds due to Measure B- expected summer 2018; Design includes widening Foothill Expressway to 6 lanes, signal modifications at El Monte Ave and San Antonio Road intersection, final design presented at 2/28/18 CSC meeting, next steps are to advance to final design and have bid package ready for construction when Measure B funding is available
Cuesta Drive	In Progress	1/1/2019	40%	Implemented signage improvements; striping improvements scheduled in October. Continue to work with neighborhood reps to evaluate possible traffic calming options; provided neighborhood prelim design drawings for potential pedestrian pathway; talking to Fire department about raised crosswalks- FD met internally 1/4/18 regarding raised intersection at Clark and Arboleda as well as pedestrian pathway along one side of street; waiting on striping improvements- signage has been implemented, wanting improvements at entrance from Mtv- gateway treatment, small median treatment; Upon feedback from FD, staff will share with Complete Streets; Staff met with Cuesta Drive residents on 1/12/18; Based on feedback, staff moved forward with retaining consultant to assist with design of proposed improvements. Preliminary design to CSC on Jan 23, 2019. Current schedule aiming for Summer 2019 construction.
Linden Ave NTMP improvements design	In Progress	1/1/2019	50%	Final voting completed; design approved. Recommendation received from BPAC, staff finalized design, gathered quotes and shared cost information with neighborhood representative; awaiting neighborhood response. No neighborhood consensus to date.
High priority school routes	In Progress	7/1/2019	91%	consultant for design services RFP for San Antonio/W Portola; requesting quotes for RRFB installation after patent issue resolved; Quotes for RRFB installation requested for installation at Santa Rita school crossing and Fremont/Truman intersections; requested proposals for sidewalk gap closure on Carmel Terrace and University Avenue
W. Edith/University Ave	Complete	5/23/2018	100%	✓ Complete
University Ave/Burke Road crosswalk	Complete	6/13/2017	100%	✓ Appropriation of funds for and award of improvements
RRFB Install University Avenue/Lincoln Avenue	Complete	12/31/2017	100%	✓ \$35,000
10 school route projects	In Progress	12/31/2018	75%	Approved and funded as part of 2018-22 CIP, construction to take place summer 2018 (Miramonte Pathway (Covington to Berry) in design phase; 6 projects combined into 1 project and RFP issued, construction 2018- bringing contract to CC 1/9/18 ; Community meeting 1/22/18 on Miramonte Pathway Project Phase I, Project design presented to CSC 1/24/18, staff and consultant incorporating public feedback; Staff presented prelim design of 6 school route improvement projects at CSC special meeting 2/13/18, staff incorporated comments gathered at this meeting, revised design reviewed at 4/25/18 CSC meeting. Based on public comments, one of the six projects is on-hold, the remaining 5 projects are under construction. The Miramonte Pathway Project is on-hold per Council direction. Council update scheduled for 11/13/18.
Annual Pathway improvements	Complete	10/31/2017	100%	✓
Routes to Schools Maps	In Progress	12/31/2018	50%	Suggested maps and project updates provided to local schools; Staff working with Cupertino and Sunnyvale, Cupertino Union School District and Fremont Union High School District; No suggested route for Los Altos to Cupertino Schools (homestead HS funded school map routes that include CoLA- some issues with map (suggest that kids go against traffic)); City of Sunnyvale in process of updating pedestrian plan and will include SRTS- CoLA will partner with them to include route in the map for CoLA kids to go to Cupertino Middle School. The County allocated \$100,000 for feasibility study for Homestead Corridor. Staff continues to coordinate/work with all affected agencies; Homestead corridor study public meeting #1 in Nov 2018, public meeting #2 in Jan/Feb 2019
Grant funding	Complete	12/31/2018	100%	✓ 5/9/17- appropriation of Community Development Block Grant funds for University Avenue Crosswalk Improvements; Received \$1M grant for Miramonte Ave pathway project. Received additional Community Development Block Grant funds for the El Monte Sidewalk Gap Closure Project.
Additional Improvements	Complete	4/30/2018	100%	✓ Various signage and striping improvements along St. Joseph, Deodora, Fremont, and Grant, such as green bike lanes at high conflict areas, buffered biked lanes, piano key crosswalks, sharrows, edge striping, red curbing; supported council reps at joint city/school district meetings;
Bike/pedestrian improvements; Master Plan schedule	In Progress	12/31/2018	68%	\$3M+, Covington to Berry phase I in design; Funding for Phase I segment fits into school grant qualifications, tentative January public meeting (early 2018); This project is no longer valid as Council decided to return \$1M grant for phase 1 segment
CUSD support	In Progress	5/1/2019	50%	Montclair parent group conversation; Staff presented at meeting to discuss improvements by CoLA and County -2/9/18; attending ongoing meetings with CUSD staff
El Monte Gap Closure	In Progress	12/31/2018	75%	Held open house and presented project at 9/26/18 Complete Streets Commission meeting. Received support from CSC and public to move project to construction. Completing final design. Construction in Summer 2019
Aboretum speed feedback sign	Complete	6/30/2018	100%	✓ Completed
San Antonio and West Portola	In Progress	6/30/2019	30%	Involves changing signals, intersection improvement, coordinating with LASD, issued RFP; establishing contract with consultant for design services
Downtown signal upgrades	In Progress	6/30/2019	75%	Working with county to coordinate signals in downtown triangle, upgraded signal controllers where required, procured software
Stop signs in downtown	Complete	7/31/2018	100%	✓ Completed warrant study, presented to CSC in May 2018, installation of stop signs at 2nd & Main and 3rd & Main
Crossing guard requests	Complete	6/30/2018	100%	✓ Request for crossing guards at 5 locations, completed evaluation at all locations, 1-2 new crossing guards anticipated
Pedestrian improvements at Foothill and Edith & Main	In Progress	12/31/2018	10%	Coordinating with County