



REGULAR CITY COUNCIL MEETING

TUESDAY, JUNE 25, 2019 – 7:00 P.M.

Los Altos Youth Center
1 North San Antonio Road, Los Altos, California

Note: Councilmember Bruins may participate via teleconference call from the Redwood Conference Room at Los Altos City Hall, 1 North San Antonio Road, Los Altos, California.

ESTABLISH QUORUM

PLEDGE OF ALLEGIANCE

CLOSED SESSION ANNOUNCEMENT

CHANGES TO THE ORDER OF THE AGENDA

SPECIAL ITEM

- A. Commission appointments: Appoint an individual to fill one vacancy on the Complete Streets Commission (J. Maginot)

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Members of the audience may bring to the Council's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the City Clerk. Speakers are generally given two or three minutes, at the discretion of the Mayor. Please be advised that, by law, the City Council is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "the Brown Act") items must first be noticed on the agenda before any discussion or action.

CONSENT CALENDAR

These items will be considered by one motion unless any member of the Council or audience wishes to remove an item for discussion. Any item removed from the Consent Calendar for discussion will be handled at the discretion of the Mayor.

1. Council Minutes: Approve the minutes of the June 11, 2019 regular meeting (J. Maginot)
2. Community Development Block Grant FY 2019/20 Capital Improvement Program Funding: Authorize the City Manager to execute the FY 2019/20 Community Block Grant contract and appropriate up to \$325,000 of eligible Community Block Grant funds to the El Monte Avenue Sidewalk Gap Closure – Edith Avenue to Almond Avenue, Project TS-01038 (D. Brees)
3. Contract Amendment: Professional Services Agreement with Municipal Resource Group, LLC for Engineering support: Authorize the City Manager to execute an amendment on behalf of the

Anita Enander
Councilmember

Jan Pepper
Vice Mayor

Lynette Lee Eng
Mayor

Jeannie Bruins
Councilmember

Neysa Fligor
Councilmember

City with Municipal Resource Group, LLC in an amount not to exceed \$35,000 to provide additional consulting services for the Engineering Services Department (A. Fairman)

4. Contract Amendment: Professional Services Agreement with Traffic Patterns, LLC for Engineering support: Authorize the City Manager to execute an amendment on behalf of the City with Traffic Patterns, LLC in an amount not to exceed \$120,000 to provide additional consulting services for the Engineering Services Department (A. Fairman)
5. Resolution No. 2019-24: Transfer Unclaimed Funds to Originating Fund: Adopt Resolution No. 2019-24 transferring unclaimed funds to the originating fund (S. Revillar)
6. Resolution No. 2019-25: Summary vacation of right-of-way at 584 Jay Street: Adopt Resolution No. 2019-25 vacating a portion of right-of-way at 584 Jay Street (V. Chen)
7. Construction Contract Award: CIPP Corrosion Rehabilitation, Project WW-01005: Award the construction contract for the Base Bid and Add Alternate No. 1 scope of work for the CIPP Corrosion Rehabilitation, Project WW-01005 to Insituform Technologies, LLC as the lowest responsible bidder submitting a responsive bid in the amount of \$916,911; appropriate an additional \$110,000 from the Sewer Fund to Project WW-01005 and authorize the City Manager to execute the construction contract with Insituform Technologies, LLC on behalf of the City (A. Fairman)
8. Agreement for Animal Control and Sheltering Services: Approve the extension of the agreement for Animal Control and Sheltering Services with the City of Palo Alto (A. Galea)
9. Wildfire Liability, Public Drinking Water Supplies and Fire Safety letter: Authorize the Mayor to send a letter on behalf of the City to Governor Newsom regarding the liability of public drinking water suppliers during wildfires (J. Maginot)

PUBLIC HEARING

10. Resolution No. 2019-26: Sewer Service Charges for FY 2019/20: Adopt Resolution No. 2019-26 approving the Report of Sewer Services Charges for Fiscal Year 2019/20 and directing the Filing of Charges for Collection by the County Tax Collector (A. Fairman)

DISCUSSION ITEMS

11. Resolution No. 2019-27: Storm Drainage Fee: Receive and accept results of the tabulation of the Los Altos Storm Drainage Fee ballot proceeding and adopt Resolution No. 2019-27 to either, certify the ballot results and direct staff schedule a hearing to place the fees on the 2019-20 tax bills (if successful) or certify the ballot results with no further action (if unsuccessful) (A. Fairman)
12. Request from the Friends of the Los Altos Library to Utilize Land on the Civic Center Campus: Direct staff to enter into a lease agreement with Friends of the Library allowing that organization to utilize approximately 500 sq. ft. of land between the Police Station and the History Museum at no cost until the new Community Center is constructed (C. Jordan)

13. Resolution No. 2019-18: Non-represented staff compensation: Adopt Resolution No. 2019-18 approving adjustments to the compensation ranges for Fiscal Year 2019-20 and to the benefit package beginning Fiscal Year 2019-20 for the non-represented employee group (C. Jordan)
14. Proposed Three-Story Multiple-Family Residential Building at 425 First Street: Adopt Resolution No. 2019-28, which will approve Design Review application 18-D-05 and Subdivision application 18-SD-04 per the listed findings and conditions for a new, multiple-family building with 20 residential units at 425 First Street (Z. Dahl)
15. Resolution No. 2019-29: Story Pole Policy Exception Request: 5150 El Camino Real: Adopt Resolution No. 2019-29 approving an exception from the City's Story Pole Policy for the proposed development at 5150 El Camino Real (Z. Dahl)
16. City Council Fall Meeting Calendar: Discuss the concept of scheduling additional study session meetings in the Fall and determine if, and under what conditions, Council would like to add meetings to its schedule (C. Jordan)
17. Resolution No. 2019-30: Open Government Policy: Receive the report from the Open Government Standing Committee; adopt Resolution No. 2019-30 amending the Open Government Policy and consider changes to the Council Norms and Procedures and the Commission Handbook (J. Maginot)
18. City Council Authorization for Mayor to send letter regarding SB 592: Authorize the Mayor to send a letter to the City's State Legislators regarding the City's position on SB 592 (J. Maginot)

COUNCIL/STAFF REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS

ADJOURNMENT

SPECIAL NOTICES TO THE PUBLIC

In compliance with the Americans with Disabilities Act and California Law, it is the policy of the City of Los Altos to offer its programs, services and meetings in a manner that is readily accessible to everyone, including individuals with disabilities. If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodation, please contact department staff. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility. The City ADA Coordinator can be reached at (650) 947-2607 or by email: ada@losaltosca.gov.

Agendas, Staff Reports and some associated documents for City Council items may be viewed on the Internet at <http://www.losaltosca.gov/citycouncil/meetings>. Council Meetings are televised live and rebroadcast on Cable Channel 26. On occasion the City Council may consider agenda items out of order.

If you wish to provide written materials, please provide the City Clerk with 10 copies of any document that you would like to submit to the City Council for the public record. Written comments may be submitted to the City Council at council@losaltosca.gov. To ensure that all members of the Council have a chance to consider all viewpoints, you are encouraged to submit written comments no later than 24 hours prior to the meeting.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, and that are distributed to a majority of the legislative body, will be available for public inspection at the Office of the City Clerk's Office, City of Los Altos, located at One North San Antonio Road, Los Altos, California at the same time that the public records are distributed or made available to the legislative body. Any draft contracts, ordinances and resolutions posted on the Internet site or distributed in advance of the Council meeting may not be the final documents approved by the City Council. Contact the City Clerk at (650) 947-2720 for the final document.

If you challenge any planning or land use decision made at this meeting in court, you may be limited to raising only those issues you or someone else raised at the public hearing held at this meeting, or in written correspondence