



**DISCUSSION ITEMS**

**Agenda Item # 16**

**AGENDA REPORT SUMMARY**

**Meeting Date:** June 25, 2019

**Subject:** City Council Fall Meeting Calendar

**Prepared by:** Chris Jordan, City Manager

**Attachment(s):** None

**Initiated by:**  
City Council

**Previous Council Consideration:**  
June 5, 2019

**Fiscal Impact:**  
Not applicable

**Environmental Review:**  
Not Applicable

**Policy Question(s) for Council Consideration:**

- Does the Council wish to set aside one additional Tuesday evening each month to plan for Special Meetings or Study Sessions?

**Summary:**

- By Ordinance, the City Council holds two regular meetings each month – on the second and fourth Tuesday at 7:00 p.m.
- The Council has had a series of lengthy meetings and is exploring opportunities to reduce the length of its regular meetings
- During its mid-year retreat on June 5, 2019, the Council discussed the possibility of scheduling one additional meeting each month for either a Special Meeting or Study Session
- Staff would suggest the Council set aside the first Tuesday of each month for a Special Meeting or Study Session
- It would be expected that such a session would begin no later than 6:00 p.m. and would be expected to last no longer than 2 hours

**Staff Recommendation:**

The Council should discuss this concept and determine if, and under what conditions, it would like to add meetings to its schedule

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City Manager

CJ

**Reviewed By:**

City Attorney

CD

Finance Director

SE

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