



## **REGULAR CITY COUNCIL MEETING**

**TUESDAY, JUNE 11, 2019 – 7:00 P.M.**

Los Altos Youth Center  
1 North San Antonio Road, Los Altos, California

*Note:* Councilmember Bruins may participate via teleconference call from the Redwood Conference Room at Los Altos City Hall, 1 North San Antonio Road, Los Altos, California.

### **ESTABLISH QUORUM**

### **PLEDGE OF ALLEGIANCE**

### **CLOSED SESSION ANNOUNCEMENT**

### **CHANGES TO THE ORDER OF THE AGENDA**

### **SPECIAL PRESENTATION**

Recognition of Bike to the Future participants

### **SPECIAL ITEM**

- A. Commission appointments: Appoint individuals to fill two vacancies on the Parks and Recreation Commission, one vacancy on the Planning Commission and one vacancy on the Senior Commission (J. Maginot)

### **PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

Members of the audience may bring to the Council's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the City Clerk. Speakers are generally given two or three minutes, at the discretion of the Mayor. Please be advised that, by law, the City Council is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "the Brown Act") items must first be noticed on the agenda before any discussion or action.

### **CONSENT CALENDAR**

These items will be considered by one motion unless any member of the Council or audience wishes to remove an item for discussion. Any item removed from the Consent Calendar for discussion will be handled at the discretion of the Mayor.

1. Council Minutes: Approve the minutes of the May 28, 2019 joint study session with Complete Streets Commission and regular meeting (J. Maginot)

Anita Enander  
Councilmember

Jan Pepper  
Vice Mayor

Lynette Lee Eng  
Mayor

Jeannie Bruins  
Councilmember

Neysa Fligor  
Councilmember

2. Youth Commission appointments: Appoint individuals to serve on the Youth Commission as recommended by the Council Youth Commission Interview Committee (J. Maginot)
3. 2019 Update of City Investment Policy: Adopt the revised Investment Policy for 2019 (S. Revillar)
4. Quarterly Investment Portfolio Report – Quarter Ended March 31, 2019: Receive the Investment Portfolio Report through March 31, 2019 (S. Revillar)
5. Upgrade of Financial System-One Solution Agreement: Authorize the City Manager to execute an agreement on behalf of the City with Superior, a CENTRALSQUARE company, in the amount of \$146,343 for the upgraded software application One Solution per IT Initiatives, Project CD-01008 due to the Purchasing Policy signing authority for the City Manager (S. Revillar)

## **DISCUSSION ITEMS**

6. Resolution No. 2019-17: Design Review application 17-D-02 (385-389 First Street): Adopt Resolution No. 2019-17 approving Design Review application 17-D-02 and Subdivision application 17-SD-02 per the listed findings and conditions for a new, mixed-use building with ten residential units and 2,100 square feet of office at 385, 387 and 389 First Street (S. Golden)
7. Fiscal Year 2019-20/2020-21 Operating Budget and Fiscal Year 2020-24 Capital Improvement Plan: Adopt Resolution No. 2019-19 adopting FY 2019-20 Operating Budget; adopt Resolution No. 2019-20 adopting the FY 2020-24 Five-Year Capital Improvement Program; adopt Resolution No. 2019-21 establishing the 2019/20 Transient Occupancy Tax; adopt Resolution No. 2019-22 establishing the FY 2019/20 Utility Users Tax; and adopt Resolution No. 2019-23 establishing the FY 2019/20 Appropriations Limit (S. Etman)
8. 2019-18: Non-represented staff compensation: Adopt Resolution No. 2019-18 approving adjustments to the compensation ranges for Fiscal Year 2019-20 and to the benefit package beginning Fiscal Year 2019-20 for the non-represented employee group (C. Jordan)

## **STUDY SESSION**

9. Cost Allocation Plan and User Fee Study: Receive the presentation on the Cost Allocation Plan and User Fee Study and provide direction to staff as necessary (S. Etman)

## **COUNCIL/STAFF REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS**

## **ADJOURNMENT**

### SPECIAL NOTICES TO THE PUBLIC

In compliance with the Americans with Disabilities Act and California Law, it is the policy of the City of Los Altos to offer its programs, services and meetings in a manner that is readily accessible to everyone, including individuals with disabilities. If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodation, please contact department staff. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility. The City ADA Coordinator can be reached at (650) 947-2607 or by email: [ada@losaltosca.gov](mailto:ada@losaltosca.gov).

Agendas, Staff Reports and some associated documents for City Council items may be viewed on the Internet at <http://www.losaltosca.gov/citycouncil/meetings>. Council Meetings are televised live and rebroadcast on Cable Channel 26. On occasion the City Council may consider agenda items out of order.

If you wish to provide written materials, please provide the City Clerk with 10 copies of any document that you would like to submit to the City Council for the public record. Written comments may be submitted to the City Council at [council@losaltosca.gov](mailto:council@losaltosca.gov). To ensure that all members of the Council have a chance to consider all viewpoints, you are encouraged to submit written comments no later than 24 hours prior to the meeting.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, and that are distributed to a majority of the legislative body, will be available for public inspection at the Office of the City Clerk's Office, City of Los Altos, located at One North San Antonio Road, Los Altos, California at the same time that the public records are distributed or made available to the legislative body. Any draft contracts, ordinances and resolutions posted on the Internet site or distributed in advance of the Council meeting may not be the final documents approved by the City Council. Contact the City Clerk at (650) 947-2720 for the final document.

If you challenge any planning or land use decision made at this meeting in court, you may be limited to raising only those issues you or someone else raised at the public hearing held at this meeting, or in written correspondence delivered to the City Council at, or prior to, the public hearing. Please take notice that the time within which to seek judicial review of any final administrative determination reached at this meeting is governed by Section 1094.6 of the California Code of Civil Procedure.