



**CONSENT CALENDAR**

**Agenda Item # 2**

**AGENDA REPORT SUMMARY**

**Meeting Date:** June 12, 2016

**Subject:** Resolution No. 2018-16: 2018 City Council Election

**Prepared by:** Jon Maginot, City Clerk/Assistant to the City Manager

**Approved by:** Chris Jordan, City Manager

**Attachment(s):**

1. Resolution No. 2018-16

**Initiated by:**

State of California Elections Code

**Previous Council Consideration:**

None

**Fiscal Impact:**

The estimated cost of conducting the election through Santa Clara County is approximately \$50,000. This represents a far less amount than if the City were to conduct the election on its own. The cost of the election has been budgeted in the General Fund. Any staff time used for the election will fall under expected activities for the City Clerk's office.

**Environmental Review:**

Not applicable

**Policy Question(s) for Council Consideration:** None

**Summary:**

- The City Council Election will be held on November 6, 2018

**Staff Recommendation:**

Move to adopt Resolution No. 2018-16 calling for a General Municipal Election to be held on November 6, 2018 for two City Council seats and consolidating said election with Santa Clara County



**Subject:** Resolution No. 2018-16: 2018 City Council Election

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### **Purpose**

To call the City Council Election for 2018

### **Background**

Los Altos Municipal Code Section 2.04.040 specifies that “a regular election to select members of the Council shall be held on the first Tuesday after the first Monday in November of each even-numbered year.” In addition, Municipal Code Section 2.04.030 specifies that “no person shall serve more than two consecutive terms on the Los Altos City Council, plus the completion of any unexpired term to which such person was elected or appointed.”

Pursuant to Elections Code 10220, candidates for elective City office may be nominated during a nomination period specified by State law. Elections Code 10403 requires that the City Council adopt a resolution calling for an election to fill elective seats. In addition, State law requires that the Council adopt a resolution requesting the services of the County of Registrar of Voters to conduct the election and consolidate it with the Statewide General Election.

### **Discussion/Analysis**

The attached Resolution No. 2018-16 calls for an election to fill two elective offices on the Los Altos City Council. It also requests the Santa Clara County Board of Supervisors consolidate the City’s election with the Statewide General Election on November 6, 2018. The nomination period for the 2018 General Municipal Election will open on July 16, 2018 and close on August 10, 2018. If a qualified incumbent fails to file the necessary documents by the end of the nomination period, a five-calendar-day extension will be granted during which any candidate, other than the incumbent, may file or withdraw.

If consolidation is approved, the City’s responsibilities would include: receiving and processing candidate nomination papers, forwarding candidate statements to the County, forwarding absentee voter applications and write-in declarations to the Registrar of Voters, publication of notices, and distribution and receipt of Fair Political Practices Commission documents. The County would provide all other services.

### **Recommendation**

The staff recommends Council adopt Resolution No. 2018-16.

**RESOLUTION NO. 2018-16**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALTOS CALLING AND GIVING NOTICE OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 6, 2018, FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES, AND REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF SANTA CLARA TO CONSOLIDATE SAID ELECTION PURSUANT TO SECTION 10403 OF THE ELECTIONS CODE**

**WHEREAS**, under the provisions of the laws relating to general law cities in the State of California, a General Municipal Election shall be held on November 6, 2018, for the election of Municipal Officers; and

**WHEREAS**, it is desirable that the General Municipal Election be consolidated with the Statewide General Election to be held on the same date and that within the City the precincts, polling places and election officers of the two elections be the same, and that the Registrar of Voters of the County of Santa Clara canvass the returns of the General Municipal Election and that the election be held in all respects as if there were only one election.

**NOW THEREFORE, BE IT RESOLVED**, by the City Council of the City of Los Altos as follows:

**SECTION 1.** That pursuant to the requirements of the Elections Code of the State of California relating to General Law Cities, there is called and ordered to be held in the City of Los Altos, California on Tuesday, November 6, 2018, a General Municipal Election for the purpose of electing two Members of the City Council for the full term of four years (ending November 2022); and

**SECTION 2.** That pursuant to the requirements of Section 10403 of the Elections Code, the Board of Supervisors of the County of Santa Clara is hereby requested to consent and agree to the consolidation of said election with the Statewide General Election on Tuesday, November 6, 2018; and

**SECTION 3.** That the Registrar of Voters is authorized to canvass the returns of the General Municipal Election. The election shall be held in all respects as if there were only one election and only one form of ballot shall be used; and

**SECTION 4.** That the City of Los Altos recognizes that additional costs will be incurred by the County by reason of this consolidation and agrees to reimburse the County for any costs; and

**SECTION 5.**

ballots, notices, printed matter, and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election; and

**SECTION 6.** That the ballots to be used at the election shall be in form and content as required by law. Voters shall vote for a maximum of two candidates; and

**SECTION 7.** That candidates shall be permitted to submit a single Candidate Statement, with a maximum of 200 words, for inclusion in the Sample Ballot; and

**SECTION 8.** That the polls for the election shall be open at 7:00 a.m. of the same day of the election and shall remain open continuously from that time until 8:00 p.m. of the same day except as provided in Section 14401 of the Elections Code of the State of California; and

**SECTION 9.** That the consolidated election shall be held and conducted in the manner prescribed in Section 10418 of the Elections Code of the State of California; and

**SECTION 10.** That the City Clerk is hereby directed to file a certified copy of this resolution with the Board of Supervisors and the Registrar of Voters of the County of Santa Clara.

**I HEREBY CERTIFY** that the foregoing is a true and correct copy of a Resolution passed and adopted by the City Council of the City of Los Altos at a meeting thereof on the \_\_\_\_ day of \_\_\_\_, 2018 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Jean Mordo, MAYOR

Attest:

\_\_\_\_\_  
Jon Maginot, CMC, CITY CLERK